



Facilities and Services Council

Monday, February 29th, 2016

8:45am VU460

Members: *Present:* Hannah Brock (AS VP for Business and Operations, Chair); Abigail Hann (AS Recycle Center Representative) Liam Elio (AS Outdoor Center Excursions Assistant Coordinator); Courtney Cassai (AS Child Development Center Representative); Haley Bolin (Lakewood Representative)

Absent:

Advisors: Greg McBride (Assistant Director of Viking Union Facilities); Eric Alexander (Associate Dean of Student Engagement and Director of the Viking Union)

Secretary: Octavia Schultz (AS Board Assistant for Internal Committees)

Guests:

Motions:

FS-16-W-2 To approve \$2,000 from the Viking Union operational budget to purchase a wardrobe and an armoire for the AS Queer Resource Center. **Passed.**

FS-16-W-3 To recommend a \$4 increase to the quarterly Services and Activities Fee in accordance with Plan D of the Viking Union draft budget proposal affective Fall Quarter of 2016, and to approve the drafted Viking Union budget for fiscal year 2017. **Passed.**

Brock called the meeting to order at 8:48am.

I. Information Item

a. Viking Union Budget Continued

There was discussion about the potential for a remodel of the Viking Union centered on the Ethnic Student Center. McBride explained the bond process to the council and gave the members an overview of the Viking Union's debt. Brock stated she was in favor of the highest fee increase proposed in order to plan for future years, stating that there hadn't been a fee increase in many years. McBride stated that a "stepped" approach to the fee increase was possible. Alexander noted that it was difficult to maintain an aging facility and that the Viking Union building was much smaller than that of other campuses of comparable size. He stated it was important to consider how to maintain and invest in the facility. He mentioned that the building had not been remodeled in 10 years. He noted in order to make the building more engaging and welcoming, investments were needed. Brock agreed. Alexander stressed that a fee increase was needed in order to keep the Viking Union financially sustainable. There was discussion about the change from contracting a maintenance mechanic for 7 hours per day to 4 hours per day, and updating custodial positions to provide trade and administrative services. Elio inquired what the highest priority was for the use of extra funds for the Viking Union. McBride stated he was working with Alexander to create a lists of prioritized projects. There was discussion about the maintenance of carpets and the need for regular replacements of them. McBride noted that the carpet on the 5th floor of the Viking Union near the administrative offices needed to be replaced but that the organization was waiting for clarity surrounding the potential Ethnic Student Center renovation. Brock inquired what McBride felt needed to be funded first. McBride stated that Plans B and C from the document seemed most realistic. He stressed that an additional staff member to support his position was needed. Alexander

noted that maintenance of the building was crucial in keeping students engaged and that accessibility was extremely important. Brock stated she was in favor of Plan D. Alexander clarified that no plan was frivolous. Elio inquired if it were possible to recommend one preferred plan and one alternate to the AS Board of Directors. McBride stated that specificity in the language of the motion made would have been important in making that distinction. Alexander suggested fully supporting the request for Plan D, and that if that plan was not approved, the conversation would have shifted to an alternative solution. Elio inquired when the proposed fee increase would have been enacted. It was noted that change would have taken place in fall quarter of 2016. Bolin stated that she was in favor of the fee increase but that the facilities and services available to students needed to be better advertised so more students were aware of what was available to them. There was discussion about needing the balance between facilities and programming. McBride noted that there was money in the Viking Union budget set aside for marketing, and that the programs provided by the organization were very marketable.

MOTIONFS-16-W-3 by Elio

To recommend a \$4 increase to the quarterly Services and Activities Fee in accordance with Plan D of the Viking Union draft budget proposal affective Fall Quarter of 2016, and to approve the drafted Viking Union budget for fiscal year 2017.

Second: Bolin

Vote: 5-0-0

Action: Passed

II. Action Item

a. AS Queer Resource Center Furniture Request

McBride stated there had money put aside in the Viking Union Budget to provide funding for improvements to AS offices that needed it. He stated he had not received many requests that year. He stated the Queer Resource Center had requested new furniture for the office. He stated there was \$25,000 committed to improvements to AS offices. He noted the Queer Resource Center was requesting storage option for a clothing exchange program. He stated he had received a quote for a dresser and an armoire to store the clothing, estimating that the project would have cost about \$1,500. Brock inquired what the advertising plan was for the clothing exchange project. McBride stated he wasn't sure, but noted that the office had previously hosted a clothing drive and was storing clothing in the office space already. He stated the intended place for the exchange program would have been the space in near the entrance to the Resource and Outreach Programs Director's office, so students could exchange clothing as they needed to. He stated at the time there was too much clothing to store in the office. Elio inquired if the dresser and armoire could have been locked when no staff was present to watch over them. McBride stated it was the goal of the Queer Resource Center Coordinator to leave them unlocked so students could access them any time that the Viking Union was open. Alexander inquired if offices in the area would have still been accessible with the furniture near then. McBride stated they would have been.

MOTIONFS-16-W-2 by Brock

To approve \$2, 000 from the Viking Union operational budget to purchase a wardrobe and an armoire for the AS Queer Resource Center.

Second: Cassai

Vote: 5-0-0

Action: Passed

III. Adjourn

Brock adjourned the Meeting at 9:44am.

*As the committee did not meet during spring quarter these minutes were approved by the Chair, Hannah Brock, on 6/8/16.