

## Western Washington University Dining Committee

Updated October 2011

### **Campus Dining Committee Responsibilities:**

1. Advise the director of University Residences and the Dining Service's Resident District Manager on matters concerning the quality of service and to respond to new initiatives proposed for the campus dining program
2. Assess and advocate student dining service needs.
3. Review the Annual Plan, which includes budgets, operating hours, menus and staffing needs.
4. Provide input in the design and development of new or renovated dining service facilities.
5. Educate the student population regarding on-campus dining services.

### **Membership: A total of 18 members**

- 2- Associated Students Representatives -
  - 3 - Residence Hall Association Members (Recommend one from each residence area) -
    - Appointed by RHA
  - 1 - Ethnic Student Center Representative (appointed by ESC Director or designee)
  - 1 - Office of Sustainability Representative (appointed by Director or designee)
  - 5 - Members-at-Large from Campus Student Body (Appointed by Associated Students)
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- o Resident District Manager - Dining Service (Chair)
  - o University Residences
  - o Viking Union Facilities
  - o Office of Special Events
  - o Faculty Member
  - o Staff or Administrator member -

### **Procedural:**

1. Meetings: Monthly during the academic year.
2. Decisions: By consensus if possible.

### **Scope**

Retail Locations: Viking Union Market and Cafe, Miller Market, Rock's Edge, Tony's, - Arntzen Atrium, Underground Coffeehouse, Ridgeway Market, BT Station and The Haven, - and venues & carts as/when added. -

Residential Dining Halls: Viking Commons, Ridgeway Commons and Fairhaven Commons -

Other: Campus Catering and Concessions -

## OPERATIONAL GUIDELINES

1. **Membership:** The committee shall consist of 18 voting members. The term of appointment shall be from the first day of class until the last day of class during the academic year.

**1.1 Voting Student Members:** All student members must be registered for classes to be a participant. The following students will be voting members of the committee:

- 1.1.1. Associated Student President or designee shall appoint two students to serve on the committee.
- 1.1.2. The Residence Hall Association President or designee shall appoint three students to serve on the committee. (Preferably one from each residential dining area)
- 1.1.3. The Ethnic Student Center Director or designee shall appoint one student to serve on the committee.
- 1.1.4. The director of the Office of Sustainability or designee shall appoint one student to serve on the committee.
- 1.1.5. At-large Student Members: the Associated Students Board of Directors may appoint five students (undergraduate or graduate) who have expressed an interest in being involved in campus dining to participate on the committee.
- 1.1.6. Faculty member appointed by University Senate.

**Term Limits:** No upper limit on term length. Each appointment is considered a one year membership commitment. It is the responsibility of each organization to send representatives to the meetings. Reasonable effort will be made to remind organizations to send membership; however, should members not come, the committee can be filled with At-large Student Members.