



**Associated Students of Western Washington University**  
**Ethnic Student Center Executive Committee Charge & Charter**  
 October 2016

**I. CHARGE**

This Committee will represent the voice of the Ethnic Student Center during the planning and implantation of a new space in coordination with Enrollment and Student Services and to advocate on behalf of the ESC community for their needs. As a representative of the ESC, it is the responsibility of the members to gain student input when a decision making process is requested. Ultimately, this group will have deciding rights when decisions needs to made for administration.

**II. MEMBERSHIP**

- AS Vice President for Diversity (Non-voting Chair)
- AS ESC Internal Coordinator (Non-Voting)
- Up to 7 Student Voting Representatives (each rep must have sponsorship from their respective club officers)
- Secretary (non-voting)
- ESC Assistant Director (Or Designee) (Non-voting, advisor)

Membership is to be voted on by the ESC Presidents council and appointed in spring. The term will be one full year and then a new voting process will occur. All student members must be in good standing (2.0 cum GPA).

**III. CHAIR**

The Chairperson shall be the Vice President for Diversity. They shall convene the meetings, approve agendas, and preside at all meetings.

**IV. MEETINGS**

Meetings shall be called by the Chair. The committee shall meet as necessary, at least once a month with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership. Meetings during the summer should be held by the AS VP for Diversity and the ESC Internal Coordinator while reaching out to students through email.

**V. VOTING**

Any voting member can make a motion. Decisions shall be made by consensus. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

**VI. QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

**VII. SUBCOMMITTEES**

In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.

**VIII. RULES  
OF OPERATION**

The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.

**IX. AMENDMENTS**

This Charter may be amended by a majority vote of the AS Board of Directors

**X. REPORTAGE**

This committee shall report to the AS Board of Directors through the AS Vice President for Diversity.