



Associated Students of Western Washington University
Ethnic Student Center's Presidents Council Charge & Charter
October 2016

I. CHARGE

The President's Council (PC) works with Ethnic Student Center (ESC) Administration to set policies and procedures for the Ethnic Student Center and maintains the mission of the organization by:

- Creating program standards and policies or procedures for AS ESC clubs.
- Conducting strategic planning and long-term goals.
- Creating, altering or eliminating existing programs and ESC clubs.
- Making recommendations on budgeting and structural issues with in ESC and Clubs.
- Providing a forum in which the leadership of the internal ESC organizations can come together to foster communication and teamwork.
- Serving as a support and resource group for ESC leadership to encourage collaboration, networking and problem solving for internal and external matters.
- Providing guidance to align AS ESC clubs with the values of the AS Strategic Plan and the AS Mission Statement.
- Appointing ESC members to other AS Committees.

II. MEMBERSHIP

AS Vice President for Diversity (non-voting, Co-Chair)

AS ESC Cultural Education Coordinator/ ESC Internal Coordinator (non-voting, Vice-Chair person)

1 Representative (President, Vice President, Chair or other leading officials of similar duties) from each ESC recognized club.

ESC Assistant Director, Advisor, (non-voting)

Secretary (as needed, non-voting)

III. CHAIR

The Chairperson shall be the AS Vice President for Diversity. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson.

IV. MEETINGS

Meetings shall be called by the Chair. The council shall meet at least twice a month with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

V. VOTING

Decisions shall be made by consensus. If consensus cannot be made, any voting member can make a motion. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. SUBCOMMITTEES In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.

**VIII. RULES
OF OPERATION**

The council may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.

IX. AMENDMENTS

This Charter may be amended by a majority vote of the AS Board of Directors .

X. REPORTAGE

This council shall report to the AS Board of Directors through the AS Vice President for Diversity.