



Western Washington University Associated Students
Activities Council

Meeting Minutes for Monday, October 10, 2016

Present: Alex LaVallee (AS VP for Activities), Walter Lutsch (Club Representative), Corey Godfrey (Student at Large), George Vadino (Club Representative), Mikhail Jackson (AS Club Business Director), Leanna Sauerlender (Student at Large), Isabel Lin (Student at Large), Jessi Navarre (AS Club Representative), Anujin Ganbat (Student at Large)

Absent:

Advisor(s): Casey Hayden (Coordinator of Student Activities)

Secretary: Julia Rutledge (Board Assistant for Club Committees)

Guests: Ryan Buchanan (Natural 20), Ashlyn Reay (Viking Vocal Jazz), Kai Griffin (Longboarding Club), John Slugg (Longboarding Club), Sam Backman (Free the Toiletry WWU), Paige Rosson (Free the Toiletry WWU), Sam Ranniger (Art Club), Austin Clark (Swim Club), Jackie DeLong (Swim Club), Nick Patterson (Swim Club), Dabin Park (Circle K International), Ian Easton (WWU Archery), Paul Elbert (WWU Archery), Evan Philippi (WWU Archery), Nick Borkowski (Eating With Heart), Devin Campbell (Eating With Heart), Claire McHugh (NeRDS), Taylor Glennon (VU Gallery), Megan Boice (WWU Quidditch), Abe Nurkiewicz (WWU Quidditch), Jacob Keith (WWU Quidditch)

Motions

AC-16-F-09 - Motion to approve name change from Design Ocean to Design Club. - **PASSED**

AC-16-F-10 - Motion to recognize Free the Toiletry WWU under the category Social Issues. - **PASSED**

AC-16-F-11 - Motion to recognize WWU Archery: Nock Before Entering as an official AS organization under the category of Recreational. - **PASSED**

AC-16-F-12 - Motion to suspend rules of operation to move info item to action item. - **PASSED**

AC-16-F-13 - Motion to provide NeRDS club with \$400 from Grants, Loans, and Underwrites. - **PASSED**

AC-16-F-14 - Motion to approve \$500 in the form of a grant for Circle K Leadership Academy. - **DENIED**

AC-16-F-15 - Motion to approve \$750 in the form of a grant for Circle K from the Travel fund. - **PASSED**

AC-16-F-16 - Motion to approve \$680 in the form of a grant for the Eating with Heart convention from Conference Funding. - **PASSED**

AC-16-F-17 - Motion to give \$250 to Natural 20 as an underwrite, with the stipulation that it would be for books only and the council would be updated. - **PASSED**

AC-16-F-18 - Motion to approve the amount \$300 in for Art Club from Grants, Loans, and Underwrites for supplies for their club. - **PASSED**

AC-16-F-19 - Motion to approve \$550 in the form of a grant for WWU Quidditch club from Grants, Loans, and Underwrites for their tournament. - **PASSED**

AC-16-F-20 - Motion to give \$1500 to WWU Longboarding in the form of a grant. - **PASSED**

AC-16-F-21 - Motion to table minutes until the next meeting. - **PASSED**

Alex LaVallee, VP for Activities, called the meeting to order at 6:04 pm on October 10, 2016.

I. Revisions to the Agenda

LaVallee asked if there were any revisions to the agenda. Hayden said that since there were so many people, he suggested they do a roll-call to see who of the groups on the agenda are here. LaVallee went through the agenda to see who was present. Longboarding Club said that they were there, and they were added to the agenda.

II. Business Director's Report

Jackson said that most money was spent in bookstore donations last meeting. LaVallee said that the LEOF had already given out \$10,000 this year, so it should be changed to \$55,000.

III. Name Change Requests

a. Design Ocean to Design Club

LaVallee said that he had already spoken to the club, and they wanted to make the name more accessible to anyone interested in design. He said that the name was a little confusing for the general student population.

AC-16-F-09 by Ganbat. Approval of name change from Design Ocean to Design Club

Second: Lutsch

Vote: 9-0-0

PASSED

IV. Club Recognition

a. Free the Toiletry at WWU

Paige Rosson and Sam Backman said that they wanted to provide free tampons and pads in all bathrooms on WWU. Rosson said that she wanted to help fight the tampon tax and raise awareness about the issue worldwide. Backman said that Brown University had successfully gotten free toiletry university-wide, and there were thirty-seven other schools working on doing the same. Vadino asked how much interest there was in the club. Rosson said that everyone she spoke to of student age were interested, but most adults were surprised. They have 31 likes on their page on Facebook. Backman said that the initial stage was getting people aware of the issue.

Backman said that usually people did not have neutral views; the issue is polarizing. He said that it seems like people are enthusiastic to hear about it. Navarre asked if they planned on being financially active. Rosson said that they planned on it, and they were hoping to have an outside sponsorship with a tampon company. They said that it was a bit of a stretch to get donations from inside the club.

Sauerlender asked what the plan for outreach was. Rosson said that surveys, posters and being out in the open with clipboards was the plan. Backman said that their best course of action, since it was a new system for public university, was to try and stock two public restrooms on campus with free toiletry. He said that this would make a low initial cost, because only two rooms would be stocked. Brown University had advised them on a company to use. Lutsch asked, for a new person in the club, what kind of things would be going on in the meetings. He wondered how new people would be caught up on current campaigns. Rosson said that they were going to try and get as many free products from tampon companies as they could, and that new members would help email those companies. Rosson also said that Cloth for Girls always need volunteers to help send free toiletries to third-world countries. As actively as possible, they would be working on the tampon tax. Backman said that on the ground level, when people come in, they would be given the resources to talk to their friends and families about the issue. He said that the club would serve as a platform for discussing pros and cons, and distributing information. Ganbat said that the idea was great, and that they were starting a club where no one else was.

AC-16-F-10 by Navarre. Moved to recognize Free the Toiletry WWU under the category Social Issues.

Second: Ganbat

Vote: 9-0-0

PASSFD

b. WWU Archery: Nock Before Entering

Representatives: Ian Easton, Paul Elbert, and Evan Philippi. Elbert said that they were hoping to be able to shoot on campus someday soon. He said that archery went across many bounds of culture, since so many countries and cultures around the world practiced archery. He said that the club would help educate people on how to practice

archery and care for bows and equipment. Godfrey asked that if campus did not allow the club to perform archery, what would the club do with its members? Elbert said that without the actual act of archery, there was still a great deal of functional care that would be performed on campus without bringing everything. He thought that they would be able to find an off-campus place to shoot. Lutsch said that he was concerned about the cost of equipment, and asked how they would provide equipment without everyone having to bring their own. Elbert said that some people would be able to bring their own, but they hoped to have their own club supply. He was hoping to get a grant from the university to purchase equipment, which would last several years. Navarre asked Hayden if the name of the club fit under the club naming guidelines established last year. LaVallee asked if the club had registered with University Police, since they would have to let the police know about weapons on campus. Elbert said that he had done some initial probing, and the University Police advised him to contact Environmental Health and Safety. He said he thought that the equipment might have to be stored on-campus. Sauerlender asked where the shooting would be done. Elbert said that hopefully it would be in Harrington Field, which could be rented out. Since the field is all fenced in, it would be easy to control where the arrows go. There is also an “urban backdrop” that would help contain arrows.

Sauerlender asked if they knew if the field still had a time slot available. Elbert said that it was late, but yes there was still a time slot available. Ganbat asked if the name “Nock” was intentional, and Elbert said that it was a pun.

AC-16-F-11 by Lutsch. Moved to recognized WWU Archery: Nock Before Entering as an official AS organization under the category of Recreational.

Second: Sauerlender

Vote: 8-0-1

PASSED

V. Information Items

a. Viking Vocal Jazz (\$1050)

Ashlyn Reay, the treasurer for WJ, said that this was for the Demiero Festival at Edmonds Community College. They wanted to take their audition group and non-audition group. She said that this was helping to promote Western because they had a vocal jazz club, rather than classes. This enables them to compete differently than classes would. She said that this would show future students that Western has a vocal jazz group, and they are serious and welcoming. She said that this festival would help to get the group's name out there.

LaVallee asked if thirty-five was an accurate number for attendees.

Navarre asked how much registration was per attendee. Reay said that it was \$35 per person. Last year she said they received a scholarship to go, and this year they would like to be able to fund themselves. Sauerlender asked how last year went, and Reay said that it was great because they got to interact with high school groups.

Ganbat asked how the transportation was working out. Reay said that they usually carpool down using the AS's carpool program. Ganbat also asked if there was a way that they could provide a personal amount towards the registration, to help reduce the registration price.

Reay said that usually person expenses are paid for by the attendees, and they don't have enough time to fundraise for an event coming up so soon. Godfrey asked if the date March 2-4 was correct, and Reay said that it was. Godfrey said that the number of \$22 per attendee seemed a little off, but Reay said that it was an estimate. Lutsch said that he spoke to another member of the group, and their original plan was to ask for half of the funding for the registration. He thought that paying for the entire registration fee was a good spending of the registration and travel fund. Ganbat asked if they had gone to this

event previously, and Reay said that they only attended last year because last year was their first year. Godfrey said that after some calculation, he had come up with \$30 per person. Ganbat brought up that WJ was also asking the council for \$500. Navarre asked if all 35 people were definitely going, and Reay said yes. LaVallee said that next week, the council would like to know the exact cost of registration for each individual. He also wanted to know if the transportation number was accurate. He asked the council if there was anything else they'd like to know.

b. Viking Vocal Jazz (\$500)

Reay explained that as a new club, and being performers, they need music to perform. The club is looking to have a library that will grow over the next few years. They need approximately seven charts for this year. They have a Christmas performance, a solo night, and Whatcom Community Jazz Singers performance. She said that she could give more exact numbers. Godfrey asked for specifics. Reay said that each chart was about \$55, give or take a dollar. With tax, each chart would be \$82-\$83. That adds up to \$581, and they're only asking for \$500. The council commented on the high tax. Ganbat asked how the music was selected. Reay said that they take into account the performers involved. Their director, a grad student, asked people what charts they would like to sing, and think about it as a group. Other community members involved recommend charts. They looked at these seven charts and thought that they would help them develop as a group musically. Ganbat asked how many charts they currently have. Reay said that they have two, and since they were arranged by the club director, they were not typical charts that get performed. LaVallee asked how long the charts would last. Reay said that they would last a year, but it was nice to have a library built up. Sauerlender asked for clarification on what a chart was. Reay said

that it was basically sheet music, and it had all the parts. They also supply charts for their rhythm section: piano, bass, and guitar.

Sauerlender asked how they planned to store the charts. Reay said there was a choral library in the music department, and they had a locked cabinet to keep their charts in. Hayden asked how many songs it would be, and Reay said seven. Ganbat said that since they were only established last year, that would be taken into consideration, but recommended that the group fundraise more in the future.

Sauerlender suggested that Reay collaborate with her club mates on fundraiser ideas. Reay said that they already had some, such as a bake sale on Vendor's Row and ticketing for their Solo Night and Holiday Concert. For Valentine's Day, they wanted to do Sing-o-Grams, where students could pay for another student to be sung to. LaVallee said that the council could suspend the rules of operation and give the club the money today, since they had no questions for the group. Lutsch said that in the past, the council gave clubs the money to do things that were essential to their club. He said it was similar to Mariachi Club and Kite Club in years previous. Navarre said she would feel more comfortable voting on the items at the same time next week. Godfrey said that the club had to return next week for the other item, so there was no point in rushing. Lutsch said he would prefer to do them at the same time, whether it be today or next week. LaVallee said that the club could come back next week, and they would both be voted on then.

c. NeRDS Club (\$730)

Representative: Claire McHugh, the treasurer of NeRDS club. There is a Society of Neuroscience, the largest gathering for Neuroscience, in San Diego. Traditionally, NeRDS sends students to the gathering. This year, the club is planning on sending two students to present their lab work. The club is planning on paying for 70% of the cost, which is

40% of their current budget. McHugh said that they were giving scholarships to the two students, to pay for their flights, hotel rooms, and registration. Godfrey asked where the conference takes place, and McHugh said that it takes place in San Diego, November 12-16. Lutsch asked for clarification: was the \$730 going to fund two students' travel? McHugh said yes, and the club would pay for \$400. Godfrey asked how McHugh arrived at the \$300 flight fee. McHugh said that one of the members who was going had provided the numbers. Godfrey said that he had found some cheaper flights, and that the club should revisit the cost. McHugh said that the estimate might have been for flying out of Bellingham, rather than Seattle. The council said that it was fine to fly out of Bellingham, but it was significantly cheaper to bus down to Seattle and fly out of SeaTac. Hayden pointed out that this was a month away, and time was of the essence for making plans. He said that it would help with the travel process if the funds were voted on this week. Hayden added that there were times when the expenses didn't have to be matched exactly, since students could pay out-of-pocket and then be reimbursed. Lutsch wanted to know if the council did not fund the trip, what would the club do? McHugh said that the club would still provide \$400, and the students would have to pay the rest. Either way, the students were still going. She added that this price was the same as last year. Godfrey said that the cost for two flights to San Diego would be \$500. Navarre asked what the students would bring back for Western at the conference. McHugh said that the students would make Western look good, since they were some of the few undergrads presenting—the rest were PhDs. She said that they would also be able to network and talk about their experience with NeRDS club. Ganbat said that the price was a bit of an issue, and a grant might be better. Lutsch said that, according to Hayden, in the past the council had suspended their rules and went over the \$150 per person fee up to

\$200. He would be comfortable doing that, but not giving any more. LaVallee asked if anyone would like to suspend rules of operation and move the info item to an action item.

AC-16-F-12 by Navarre. Suspend rules of operation to move info item to action item.

Second: Godfrey. Vote: 9-0-0 PASSED

AC-16-F-13 by Lutsch. Moved to provide NeRDS club with \$400 from Grants, Loans, and Underwrites.

Second: Navarre Vote: 9-0-0 PASSED

d. WWU Swimming (\$2100)

Representatives: Jackie Delong, Nick Patterson, Austin Clark. LaVallee gave a little context: the original request had a price breakdown for travelling to Nationals, as well as pool price breakdowns for the entire year. Before this meeting, the council had decided to put just the pool fees for Fall on the agenda. LaVallee said that traditionally, clubs asked for funds on a quarterly basis. Also, Nationals was a little far off. Delong, Patterson, and Clark talked about pool rental space. Delong said that they planned to have three lanes, Monday through Thursday, for the whole quarter. It worked out to \$2100 for the whole quarter. They had several hundred dollars in their account, and had several other fundraisers set up, such as with a gelato store downtown. The fee to be a part of the team is \$125 per person, and they sell swimsuits and apparel for a small profit. Patterson said that they looked to friends and family for funds. They worked with Puget Sound Masters. Sauerlender asked how many people were in the club. Delong said it was about forty. Clark said that team fees were due today, but they gave people two weeks to come to club and try it out before committing. Godfrey asked how

many lanes the club usually had, and how many members. Delong said that they usually had three lanes, but last year something went wrong and they only had two lanes, as well as different times. Delong and Clark said that it usually gets down to about twenty-five members by the end of the year. Patterson said that having two lanes wasn't due to the amount of people, there was just a mix-up. Godfrey asked if they would still rent three lanes if they didn't get the money. They said yes. Delong said that money was an issue, but they would still rent three lanes no matter what. LaVallee said that he had met with Adam Leonard, director of Campus Ree, and tried to get the price down. Delong said that they transitioned from a sports club to an AS club, but being a sports club worked better for them. LaVallee said that the way the Ree Center's budget was set, there wasn't a possibility of swimming being a sports club. It seemed like next year would be the soonest possible time to switch back to being a sports club. LaVallee told the council that \$700 per lane was a price that was already discounted for sports club. LaVallee said that there were very few pools in Whatcom county, and that high school teams would have to pay a lot more. The Ree Center pool is for students and paid for by students, so it would be difficult to lower the price even further. LaVallee wanted to know about the dues of \$120 per member. Delong said that that was yearly, and it increased from previous years. LaVallee said that Leonard told him \$100-\$ 150 was realistic for sports club dues. Hayden said that when Swim was a sports club, they would be given around \$5,000 per year. Delong said that they received \$2,000 last year but they did not go to Nationals. Hayden said that they became an AS club because they had to, thanks to an interpretation of Sports club rules. Navarre asked if they were planning on going to Nationals. Delong said that they had already filled out the request for Nationals. Since it was in California this year, it would be cheaper to go to. LaVallee said that the club would have to

come back closer to the event in April, when the numbers of people planning on going had solidified. Delong pointed out that they did wait last year, but the council had run out of money. She also said that they paid a lot out of pocket, up to \$400. Patterson said that they already paid money to go to meets in the Seattle area. Hayden said that it was difficult for the council to give out a lot of money for traveling so early in the year, but there was a new fund called the Enhancement Fund. It would help to go over the \$150 per person travel limit. Clark asked if that would require a different application. Hayden said yes, because it was a new fund that had never been used. LaVallee reminded the council that they were looking to approve lane rental for Fall. Ganbat asked if \$2,000 was what they always supplied. Delong said that the only other time they asked for money was last year, since they used to be a Sports club. Delong said that they weren't asking for the whole \$2100, they just wanted to show the council how much they needed to pay throughout the year. Godfrey asked for a clarification, if they were trying to separate it out by quarter or make it so that the club didn't have to come back throughout the year. LaVallee said that Boxing Club came back every quarter to ask for money about renting out space in the Ree Center. LaVallee said that the original request was for \$5,000 but that was a tenth of the council's budget. Delong said that they were really only asking for a few hundred dollars. Navarre said that if they only needed a few hundred more dollars this quarter, would they ask for \$2,000 next year? Patterson said that they would have to see how many people paid the dues, which would give them a better idea of how much money they had in their account. Delong said that they were hoping thirty people would pay dues. Ganbat asked if once they had a better idea of their budget, would they come back in Winter asking for just Winter funds, or Winter and Spring funds? Godfrey said that what he wanted to know next week was how many people had paid

their dues. LaVallee said that coming in at the beginning of Winter quarter for Nationals would be best, since the new Enhancement Fund wasn't up and running yet. Clark said that they were planning on doing more fundraisers, such as car washes and bake sales. Delong says that they were looking into more places who donated a percentage of their money made at a certain time. LaVallee said that next week, the council would like to hear their operating fees for the current quarter.

VI. Action Items

a. Circle K (\$500)

Representative: Dabin Park. Since last week, they have gotten new people to sign up and have gotten \$900 in member fees alone. Park gave some background for Circle K. Lutsch said that given that the fee was \$500 for ten people, and it was for a worthwhile cause, he was willing to vote on giving Circle K the money immediately. LaVallee said that they discussed the issue of increasing members last week. Godfrey clarified what was talked about last week. Park said that attendance would go up with the cost. Navarre asked about the club's current funds, which was about \$1,700. Park said that they were anticipating costs for events coming up, and higher registration fees. He didn't want this event to hurt their budget too much.

AC-16-F-14 by Ganbat. Moved to approve \$500 in the form of a grant for Circle K Leadership Academy.

Lutsch said that in view of the increased attendance, and increased registration, he suggested that they give the club \$750. Circle K is a club that provides a lot of funds for themselves. Godfrey agreed with giving the club \$750. Navarre asked if the club was planning on coming back to the council at all this year. Park said that possibly yes, for a convention in the winter. Because of the cost of the

convention, a lot of it would be paid for out-of-pocket. Navarre said that \$500 would be a better number, because it was more of a personal event that did not contribute much to campus overall. She said that it would be better to ask the club to pay out of pocket for this event.

Second: Sauerlender

Vote: 5-4-0

DENIED

Ganbat asked if \$500 was low or high. The council said that it was low, since they were only paying for \$50 per person at this point. They've added three people since then.

AC-16-F-15 by Lutsch. Moved to approve \$750 in the form of a grant for Circle K from the Travel fund

Second: Ganbat Vote: 8-0-1

PASSED

b. Eating With Heart (\$578)

Representatives: Nick Borkowski and Devin Campbell. Campbell had an update: more people were added, so it would be \$189 for registration, and \$75 each for three hotel rooms. Gas would be \$270. Campbell said that he also calculated how much the total cost would be if they also withdrew funds from the club funds. He was hoping, however, that they could put forward fundraising plans and keep some of their club funds for future activities. LaVallee asked, if the club were to empty its club fund, the request would be \$512. Lutsch said that if the council were to fund the entire thing, the cost would only be \$25 per person. Lutsch said that there would be no reason to ask for more funding, since it was well-planned out and was helping so many people. Ganbat asked where the fund would come from. LaVallee said it would probably come from Grants, Loans, and Underwrites. Ganbat said that going by what Lutsch said, last year

anything that was already paid for. What is being purchased is paying for things to generate more revenue. Ranniger said that there was a sale on October 21st, and anything that people paid for in the next few weeks would be reimbursed. Navarre asked if the club could make money from the bake sale, and reimburse people with the funds they made. Ranniger said that hopefully they would make money on the bake sale. Lutsch said that historically, the council doesn't give clubs money to put on a bake sale. Hayden said that clubs definitely could. Godfrey asked if it was unheard of for the council to issue start-up funds for clubs. Hayden said that it had been done before, since it helped clubs to be more independent further down the road. LaVallee asked where the \$300 came from. Ranniger said that it was \$300 so it could be an action item. It would go towards purchasing supplies for this quarter, and for the bake sale. Jackson added that when he did the budget training, he said that council money could only be spent on fundraising, but money made from fundraising could be spent on anything. Ranniger said that how quickly the money was gone depended on what people wanted to do each week. Hayden suggested that the council could stipulate that the council money could be spent mostly on supplies. Godfrey asked how much a bake sale would typically cost to put on. Ranniger said it would be about \$5-\$ 10 per person, but it depended on how much people wanted to make from scratch and how much they wanted to buy from the store. Godfrey said that he would feel comfortable with \$50 going towards fundraising, and \$250 for supplies. Lutsch said he didn't feel comfortable giving money for bake sales, and the reimbursement would be given after the bake sale was over from the bake sale revenue. Hayden said that there was no need to ask the council for money for reimbursements that they were earning. He said that it seemed like Ranniger wanted most of the money to go to the supplies, rather than the bake sale. Ranniger said that as an art student, she

Representatives: John Slugg and Kai Griffin. They updated the list of people going to 10 people. Griffin said that the registration fee went down, so the new total was \$1,760. Vadino asked if the new number was their overall budget, or what they were requesting? Slugg said that the total cost was \$5,000 in person fees. Godfrey said that last week, 12 people for \$1760 was fine, but now they had 10 students and the fee stayed the same. Ganbat asked what the registration fee was. It was \$20 per person, but the club wasn't asking for that. Navarre said that seeing that the event was further out, would they have more time to get outside sponsor support? Slugg said that they weren't as likely to be sponsored since they weren't going to the event. Hayden clarified that there was an event that conflicted, but the club wouldn't be going. The club is still going to Hawaii to film a video, but not to go to an event. Vadino said that he didn't want the council to go over the fee. Godfrey asked why they were going if the event wasn't occurring in Hawaii. Slugg said that they were still going for exposure. Hayden said to think of it as an excursion. He said it wouldn't be from the club conference fund. Navarre said that last year, \$1200 was approved. She said that at the last meeting, they discussed the fund being able to benefit all students, and that when students are sent out with these funds, it should not be a "vacation". She said that last year, some council members regretted giving that money. Godfrey said that Navarre had a good point, and asked veteran council members that the \$150 limit was for conferences. Hayden said it was. Vadino said that last year, they went over the \$150 per person, and that was where the regret stemmed from. Griffin said that seven people were sent with \$1200 last year. Ganbat asked what the demographic of the riders was—how many were new. Slugg said that five were new, Freshmen, and the rest were returning. Hayden said that a large bit of the expense was coming out-of-pocket. Lutsch said that he would be interested in moving the item along towards a motion.

rules of operation and move the item to an action item. Hayden said that it was a policy, and not a rule of operation.

VIII. Other Items

a. Approval of minutes from last meeting

AC-16-F-21 by Godfrey. Moved to table minutes until the next meeting.

Second: Vadino

Vote: 8-0-0

PASSED

The meeting was adjourned by Alex LaVallee, AS VP for Activities, at 8:28 p.m. on October 10th, 2016.