



Western Washington University Associated Students
Sustainable Action Fund Committee

Wednesday, October 12, 2016

10:00 AM VU 462

Members: *Present: Wayne Rocque (ASVP for Student Life), Mary Moeller (ASVP for Business and Operations), Greg McBride (Assistant Director of Viking Union Facilities), Izzy Juell (Student at Large), and Jasmine Goodnow (Faculty Representative).*
Absent: Anna Kemper (Environmental & Sustainability Programs Director), Keiko Beteker (AS Sustainable Action Fund Coordinator), Kristen Tarr (Student at Large), and Hannah van Amen (Student at Large).

Advisor: Greg McBride

Secretary: Cora Cole

Guests:

Wayne Rocque called the meeting to order at 10:07 AM.

I. INFORMATION ITEMS

A. Introductions: Wayne started off the meeting by asking for people to introduce themselves including their year, pronouns, and goals for the SAF this year. He led off by talking about his goals of bettering the rubric and reaching out to economic sustainability in the community. The secretary mentioned some secretary friendly techniques, including how best to contact her and requesting that people keep phones off the table when they are on vibrate. Greg introduced his role in the AS and supporting the ESP, most of whom are away at a conference. Mary said that she is hoping to send funds where they need to be. Jasmine introduced her role as primarily focusing on travel sustainability and economic equity having to do with travel. Izzy is on the committee for the first time and is looking forward to representing students.

II. DISCUSSION ITEMS

A. Charge and Charter: Wayne presented the Charge and Charter and asked what folks were interested in doing with it. Greg asked to go over voting rules for new people on the committee. Wayne explained the process of Robert's Rules, calling for motions and expressing votes as well as the number of votes needed for a motion to pass. Mary mentioned trouble potentially with meeting quorum and Greg let us know that electronic voting and/or delegate voting is possible for some positions in the committee. Jasmine asked for a copy of the rubric and Wayne gave her one. Cora said that she would send out the rubric draft with other documents for the next meeting. The rubric is a draft from last year that was significantly altered during the summer and part of the committee's job this year will be to make it clearer. Wayne talked about some of the other Universities rubrics and asked to make the Western SAF rubric more detailed,

Greg agreed that we need to make the rubric make more sense so that students could access it with better ease. On that note looking at those rubrics and drafting our own is a priority because we need to be able to start accepting populations. Greg asked if we wanted to continue last year's subgroup for rubric drafting and Wayne said he thought that would be appropriate.

- B. Background of the Committee:** Greg talked about the history of the committee starting with the fee revote in 2014-2015. At the time it was called the Green Energy Fee and it both offset carbon emissions and ran projects, which were largely energy based. The committee wanted to expand that lens so they changed the name and added three hired positions. Those positions are all hiring this fall and they include Environmental Justice Coordinator, who does outreach to traditionally overlooked communities in sustainability projects. Another is the Environmental Outreach Coordinator, who focuses on getting students involved in hands on sustainability work off campus. The final position is a marketing position in the ESP to highlight the other programs that it offers. It was clarified that these are salaried student employees who are hired every spring. The other position that is currently looking for staff is the ESP Coordinator who does work with this committee and all the other offices that the ESP works with on and off campus.

Greg then went on to explain the process for how we decide where a project fits and how it should be funded. That includes the three tiers of project. Jasmine asked if the funding for Tier 1 gets continued or if it is a onetime payment. Greg explained Tier 1 is typically a onetime cost, like going to a conference or replacing light bulbs, they can also include not total funding for a project but a slight offset to a large cost, like helping pay for an electric van to replace an old one for a department. This is also the first quarter using that tier system, so while we intend to have all Tier 2 projects at the end of a quarter, we will have to live it to find out how well that process functions. Tier 3 is mostly really large projects, like solar panels, which we are trying to have more time to look at before we vote on them, hopefully in the spring. Greg then asked for any questions, Mary mentioned that the background was very helpful and Jasmine asked if there were any other arching goals for the year. Greg said that one at least is expanding sustainability and getting students more involved, that was part of the reason that we needed a better rubric because there were decision factors for the committee that weren't a part of the formal rubric. Jasmine asked if there was a website for the agendas and minuets from old meetings, the secretary offered to send out a link to the AS website after the meeting. Greg then asked us to consider how much we wanted to be trustees for the student body as opposed to support for the program director. Wayne mentioned goals for next week including rubric subcommittee and then adjourned.

Wayne Rocque adjourned the meeting at 10:42 AM.