



**Parking and Transportation Advisory Committee -
CHARTER -**

CHARGE

The Parking and Transportation Advisory Committee (PTAC) will advise the Vice President for Business and Financial Affairs on parking issues that include current challenges and future needs to provide sufficient, sustainable and accessible parking for faculty, staff, students and visitors while balancing those needs with alternative transportation goals.

Working with a parking consultant or “peer review team” the Committee will review, evaluate and make recommendations on:

1. Financial Review

- a. Generally in the spring the PTAC will review the financial statement of the parking system as well as the Comprehensive Parking Master Plan.

2. Permit Fees and Fines

- a. With an emphasis on simplification of the process, the PTAC will review rates for rental vans/vehicles, event parking, special rates and agreements, fees for campus, and private events such as weddings.
- b. After conducting the above Financial Review, the PTAC will review and make recommendations on proposed increases in general parking rates and parking fines.

3. Policy Review

- a. The PTAC will review any new proposed changes to the current approach for space and permit allocation, with an emphasis on formalizing and simplifying parking operating procedures. This includes a review of how the proposed change in approach serves the University’s Mission, Vision and Strategic Goals.

4. Communications Plan - Both Incoming and Outgoing. Including Customer Surveys

- a. The PTAC recommends the most effective ways to communicate with the campus community. The PTAC will assist in developing a mechanism for Parking Services to solicit and collect timely feedback regarding its efforts to meet the needs of the campus community in the short term through a strategic reorganization, and community satisfaction in the long term.

Approved March 2012 by VP Richard Van Den Hul, BFA

Updated Feb. 24, 2014

Updated Oct. 2, 2014

Updated Dec. 4, 2014

Updated Jan. 7, 2016

MEMBERSHIP

Director of Public Safety / Chief of Police
Manager, Student Business Office

(3) Associated Students Representatives:

- (1) On-campus resident
- (2) Commuter
- (3) Member of the Alternative Transportation Committee

Academic Affairs Representative
Faculty Union Representative
Human Resources Representative
PSE Representative
PSO Representative
WFSE Representative
University Residences Representative
Business and Financial Affairs Representative
Facilities Management Representative
Facilities Development and Capital Budget Representative

Ex Officio (non-voting):

Assistant Director of Public Safety / Assistant Chief of Police
Program Manager, Campus Conservation & Sustainable Transportation
Risk Manager

CHAIR

The Chair shall be appointed by the Vice President for Business and Financial Affairs. The Chair shall convene the meetings, approve agendas, and preside at all meetings of the PTAC.

MEETINGS

Meetings shall be called by the Chair.

REPORTAGE

The PTAC shall report to the Vice President for Business and Financial Affairs, who will share the recommendations with the other Vice Presidents and the President for possible action.

TERM OF SERVICE

The Director of Public Safety and the Manager of the Student Business Office are permanent members of the committee by virtue of their positions.

Terms for all representative members of the committee:

The term of service will be two years, and staggered so that approximately one-half of the representative positions will be open for reappointment in any given year. Any representative upon the expiration of term, and who wishes to serve another term, may be reappointed at the discretion of the Vice President for Business and Financial Affairs.

For the 2015-16 PTAC, the following positions will expire in **June 2016**:

- Faculty Union Representative
- University Residences Representative
- Business and Financial Affairs Representative
- Facilities Management Representative
- Two Associated Students Representatives (on-campus resident), and one member of the Alternative Transportation Committee

For the 2015-16 PTAC, the following positions will expire in **June 2017**:

- PSO Representative
- Academic Affairs Representative
- Human Resources Representative
- WFSE Representative
- PSE Representative
- Facilities Development and Capital Budget Representative
- Associated Students Representative (off-campus commuter)

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