



## “AS Board Summer Orientation”

### **Proposed Motion:**

- 1) To reduce the hours during the summer for (AS VP for...) to 40 hours of hourly work and salaries will start 8/16/17 \*\*Note: This would potentially reduce pay\*\*
- 2) Change Job Description for the AS Board members to reflect hours being reduced.

**Sponsor:** Stephanie Cheng, AS President

**Persons of Contact:** Sabrina Houck and Eric Alexander

**Guest Speaker:**

**Date:**

**Attached Document**

Attached is the *Board Orientation Logistics Document*.

### **Background & Context**

Over the last couple years, Eric Alexander and Sabrina Houck have been debriefing with the AS Board members at the end of summer quarter to assess the summer training. Consistently there has been a desire from the Board members to have more position based orientation times and less group development. There was a desire to shift from “Training” to “Orientation”.

### **Summary of Proposal**

This request is to have a two-week orientation for the AS Board that would be the condensed version of the previous summer training. The two-week orientation program would be 20 hours each week. This orientation would include position specific in depth training and overall Board-function training. This would take the place of the previous training program that was nine weeks and shorter sessions each week.

#### **Time Line:**

End of Spring Quarter: 6/10/17

End of Summer Quarter: 8/19/17

Start of Fall Quarter: 9/27/17

AS Training: 9/11/17-9/22/17

#### **AS Board Orientation Schedule**

Start: Monday 8/28/17

Off (Labor Day): Monday 9/4/17

End: 9/8/17

Retreat: 9/9/17-9/10/17

~~8/28/17-9/8/17:~~ This would be 20 hours a week for position based training and Board Functions, 5 Hours of posted office hours each week and 5 hours of advising from those who work in each of specific areas.

**Advantages:** This would allow students to take summer classes if they wanted or needed to and focus on their school work. This could allow for students to have summer internships or other additional jobs they may be interested in, as part of their major, or as graduation requirements. The AS Board budget would decrease slightly due to the salary decreases.

**Disadvantages:** The AS Board salaries would decrease and some may need that income. There could be only one day off between AS Board orientation and AS Fall Staff Development Training.

**Fiscal Impacts**

State any and all fiscal impacts and budgets.

*Below is a list of options for reducing Board member’s hours.*

Assuming salaries stay the same and not adjusting for compression after the minimum wage increase and for nine weeks for the three board members who will stay. This also does not include the AS Fall Staff Development period.

AS Board Position	Original Summer Salary	Hours Worked	Adjustments (19hrs/10hrs)	Difference
President	\$2,979	25/hrs per week. No Change Requested		0
VP Academic Affairs	\$2,222	40 hours plus 60 hours for orientation weeks ( Total Hrs: 100)	\$1,299	-\$923
VP Activities	\$2,222	40 hours plus 60 hours for orientation weeks ( Total Hrs: 100)	\$1,299	-\$923
VP Business & Operations	\$2,222	40 hours plus 60 hours for orientation weeks ( Total Hrs: 100)	\$1,299	-\$923
VP Diversity	\$2,222	19 hrs on average- no change		0
VP Governmental Affairs	\$2,222	19 hrs on average- no change		0
VP Student Fife	\$2,222	40 hours plus 60 hours for orientation weeks ( Total Hrs: 100)	\$1,299	-\$923

**Alternative Solutions**

Options (Please provide multiple options for the same proposal if alternatives are available).

Option	Financial Impact of Option	Services or Outcome of Option
A	No Change	All Board members hours stay the same and they work the same amount.
B	\$923 less per person (per summer) with a total of \$3,692	4 Board members hours are reduced
C		

**Rationale**

Briefly describe why this proposal should happen.

This conversation came through after a couple years of the Board members not thinking they all needed to be here for the full summer. This would better utilize students summer and give chances for students to engage in other opportunities during the summer (internships, have other jobs, study abroad, full time student).

A decision is needed because the Election period is opening March 1<sup>st</sup> and any job description changed need to be made by that time in order for potential incoming Board members to be aware of. Potential Candidates need to know about changes for financial reasons and that it states in the packets that they will accept the position if elected.