



**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, February 13, 2017

Present: Alex LaVallee (AS VP for Activities), Mikhail Jackson (AS Club Business Director), Walter Lutsch (Club Representative), Jessi Navarre (AS Club Representative), Erin Johnson (Club Representative), Merrill Hunt-Paez (Student at Large), Jack Fossedal, Corey Godfrey

Absent:

Advisor(s): Casey Hayden

Secretary: Julia Rutledge (Board Assistant for Club Committees)

Guests: Stephanie Sisson (Mariachi de WWU), Lucina León Palma (Mariach de WWU), Alandra Sanchez (Mariachi de WWU), Dabin Park (Circle K International), Max Smith (TEDxWWU), Miles Thornton (TEDxWWU), Matthew Paige (WWU Queer Club), Dessa Meehan (Mensa Latina), Marcus Thornton (WWU Queer Club), Katherine Winchell (WWU Queer Club), Devon Kaufman (Aquaponies Club), Juan Galvez (Mariachi de WWU), Rachel Blazevic (FIMRC-WWU), Jenn Cook (Club Activities Office), G McGrew (Staff Queer Club Liaison)

Motions

AC-17-W-30 - Motion to approve the name change from League of Political Economy to WWU Political Economy Club - **PASSED**

AC-17-W-31 - Motion to recognize Mensa Latina as an official AS club under the category “Academic/Departmental” - **PASSED**

AC-17-W-32 - Motion to approve \$125 in the form of a bookstore donation to the Foundation for International Medical Relief of Children - **PASSED**

AC-17-W-33 - Motion to suspend rules of operation - **PASSED**

AC-17-W-34 - Motion to move the TEDxWWU information item to an action item - **PASSED**

AC-17-W-35 - Motion to approve the amount of \$900 in the form of an underwrite for TEDxWWU for the purpose of purchasing ice cream -**PASSED**

AC-17-W-36 - Motion to reinstate the rules of operation - **PASSED**

AC-17-W-37 - Motion to give \$300 in an underwrite to Aquaponics Club for their aquaponics system - **PASSED**

AC-17-W-38 - Motion to approve \$1250 in the form of a grant from Club Conference funding for Circle K for attending their conference - **PASSED**

AC-17-W-39 - Motion to approve the amount of \$1600 in the form of a grant from grants, loans, and underwrites for Mariachi de WWU for their vestuarios with the stipulation that their items be purchased as soon as reasonably possible - **PASSED**

AC-17-W-40 - Motion to approve the amount of \$522 in the form of an underwrite from grants, loans, and underwrites to Mariachi de WWU for the rental of instruments - **PASSED**

AC-17-W-41 - Motion to approve \$1600 for Mariachi de WWU for the purchase of a guitarrón, vihuela, and Mariachi guitar from grants, loans, and underwrites as a grant - **PASSED**

Alex LaVallee, VP for Activities, called the meeting to order at 6:05 pm on February 13.

I. Revisions to the Agenda

II. Approval of Minutes

III. Club Name Change Request

a. League of Political Economy to WWU Political Economy Club

Navarre said that the club met with her, and the request seemed simple.

AC-17-W-30 - Godfrey moved to approve the name change from League of Political Economy to WWU Political Economy Club

Second: Johnson Vote: 8-0-0

PASSED

IV. Club Recognition

a. Mensa Latina

Representative: Dessa Meehan. She is one of two TAs for the Latin classes at Western who conduct meetings in Latin to help students improve their skills. Navarre asked how much interest had been generated. Meehan said it was about six people regularly, not including her and the other TA. The group was very active last year. Johnson asked how Meehan planned on generating more interest. Meehan said that the TAs mention the club during every class. Lutsch asked how the club would welcome students who didn't know any Latin. Meehan said that she and the TA could engage with people at every level of the language.

AC-17-W-31 - Johnson moved to recognize Mensa Latina as an official AS club under the category "Academic/Departmental"

Second: Lutsch

Vote: 8-0-0

PASSED

V. Bookstore Donation Requests

a. Foundation for International Medical Relief of Children

Representative: Rachel Blazevic. FIMRC is a local chapter of a national organization. They're having a raffle during an open mie night and will offer Western gear as prizes. The money raised during the raffle will go towards buying medical supplies for children abroad. Blazevic said that the last raffle raised \$90, but they're hoping on getting more money from holding the event during the open mie night. Navarre asked what they would be buying from the bookstore. Blazevic said anything with the Western logo, but not clothing.

AC-17-W-32 - Navarre moved to approve \$125 in the form of a bookstore donation to the Foundation for International Medical Relief of Children

Second: Johnson

Vote: 8-0-0

PASSED

VI. Information Items

a. TEDxWWU

Representatives: Joseph Kurke, Miles Thornton, and Max Smith. Smith said that they were holding TEDxWWU again on-campus. They're planning on having an ice cream social. The two options are getting ice cream through Aramark or Mallard's. The club prefers Mallard's. Aramark would be \$835, and Mallard's would be about \$450. LaVallee said that he thought there was a rule about Aramark having to serve food. Smith said that they were going through Aramark for lunch. Hayden said that Mallard's had been allowed before. The club would have to fill out a catering exemption form. Lutsch asked if TEDxWWU had come to Activities Council yet this year. Smith said no, but he said that the club had been given \$2000 last year to rent the PAC. Hayden asked if everything else was covered. Smith said that yes, this would be the only time they came to the council. Hayden pointed out that there would be no council next week because of President's Day. Navarre said that she would feel comfortable giving an underwrite of \$900 so that they would be covered with either option.

AC-17-W-33 - Godfrey moved to suspend rules of operation.

Second: Johnson Vote: 8-0-0

PASSED

AC-17-W-34 - Godfrey moved to move the TEDxWWU information item to an action item

Second: Johnson

Vote: 8-0-0

PASSED

AC-17-W-35 - Navarre moved to approve the amount of \$900 in the form of an underwrite for TEDxWWU for the purpose of purchasing ice cream

Second: Johnson Vote: 8-0-0

PASSED

b. WWU Great Puzzle Hunt

The item was tabled until the club arrived.

Representative: Zoe Pollard. \$1500 is being requested for advertising and publicity. The club is footing some of the bill, and they also have outside sponsors. A lot of the money will go to buying prizes for winners. Pollard said that they're expecting an attendance of 1000 people; and they're opening registration up to the public. The event is happening the same day as Western Preview. Godfrey asked what the \$3500 in "additional costs" was on the budget. Pollard explained that it was for their web developer, for having an app, for their graphic designers, and for some printing costs. Godfrey asked where the rest of the money was coming from. Pollard said that they were going around to local businesses on Wednesday; they'd already gotten sponsorships from Toyota and possibly from Microsoft. Godfrey asked how this event was different from an "Escape the Room". Pollard explained that people would be walking around campus solving puzzles based on different disciplines in school. A lot of the puzzles and team management is based in the app. Lutsch asked if the event would allow people to enjoy Western Preview. Pollard said that the event was designed to not take all day. Godfrey asked what the plans for security were. Pollard said that things went well last year. They were planning on getting 50 volunteers to help run the event.

Rutledge suggested that Pollard talk to Western Preview about helping with security. LaVallee said that for next week, he would like an itemized list of what the \$1500 was going towards. The council agreed. LaVallee said that he was a bit worried about the budget. Pollard said that last year the event was free, had a budget of \$10,000, and made \$150 through donations. Godfrey asked if the club was taking into account the fact that the event had a cost this year. Pollard said that \$5 was very reasonable; most Puzzle Hunts or Escape Rooms cost \$30. Hayden asked Pollard to come back with a plan in case the event didn't draw in its projected 1000 people.

c. Urban Planners

The item was tabled as no representatives had arrived

d. WWU Queer Club

Representatives: G McGrew, Katherine Winchell, Marcus Thornton, and Matthew Paige. Paige had a PowerPoint to show the council. They explained that they were putting on WWU Queer Con. They explained the budget; the biggest expenses would be transportation fees for the speakers, hotels, and some speaker fees. The event will be making money back from vendors and ticket sales. Bake sales are happening, and artists' fans will hopefully be contributing to a fundraiser. They outlined who will be attending, and why it will be important for WWU students. LaVallee asked about the timeline. Winchell explained that it would be a one-day event, from 10 am to 5 pm. Godfrey asked about other clubs taking on costs. Paige explained that Western Aces and WWU Comic Book Club had agreed to come to the council to request money for parts of the costs. Johnson asked if the price of tickets would raise. Winchell said no, it would be a

set rate. Lutsch asked what the plan would be if the council did not approve the request. Winchell said that they would reach out to the queer community, queer organizations, and the pop culture community at large. They would also be able to cancel a few of the artists. Navarre asked what the students would get with the ticket fee. Winchell said that they would get a plastic Livestrong wristband, access to the panels, and access to the gaming room. Winchell said that they might get food trucks, but it wouldn't be an additional cost to the con. Godfrey asked if all the request was going to transportation and housing fees. Winchell said most of it, yes. Johnson asked the club to come back in two weeks with more definite numbers on outside help. LaVallee asked where the con would take place. Winchell explained that the club was renting out Academic West. LaVallee suggested contacting food vendors now, to possibly get a little more money for the club or the school. Navarre asked how many people would get in for free. Winchell said that the organization would need forty volunteers, including those who had been organizing the event already. Hayden commended the club for their planning and taking on such an undertaking. He asked Winchell and Paige to explain how much they would make from the event. Winchell said that a middle of the road estimate on attendees would net them the amount of money they needed. LaVallee asked for more information on outside money sources in two weeks. Navarre added that she would like to see the updated budget. Godfrey said that he wanted an update on the vouchers from Alaska Airlines.

AC-17-W-36 - LaVallee moved to reinstate the rules of operation

Second: Lutsch and Navarre Vote: 8-0-0 PASSED

VII. Action Items

a. Aquaponics

Representative: Devon Kaufman. The money is being requested for the aquaponics system in Huxley. \$70 is going towards lights. Kaufman said that almost everything on the list will last for several years. Johnson said that the request was for \$300, but on the spreadsheet that Kaufman passed out the budget was \$378. Kaufman said that the prices could vary, as a lot of the items were coming from Amazon. Navarre asked how the club planned on keeping track of their items versus Huxley's items. Kaufman said that he could label the club's items. LaVallee asked how long \$30 of fish feed would last. Kaufman said about a year. Godfrey asked what the long-term plan was after several club members graduated. Kaufman said that several students and staff members were interested, and there had been interest in the idea for the last few years. Jackson asked how the club planned on fundraising in the future, or if they planned on coming back to Activities Council. Kaufman said that a lot of the items would last a while, and money for fish feed could be fundraised. Godfrey asked if there were any funds in Huxley that could be put towards the club. Kaufman said that there wasn't much of a budget.

AC-17-W-37 - Johnson moved to give \$300 in an underwrite to Aquaponics Club for their aquaponics system.

Second: Hunt-Paez

Vote: 8-0-0

PASSED

b. WWU Circle K

Representative: Dabin Park. Park confirmed that 9 members were going to the conference. They were planning on renting

a van and also taking a private car. The registration fees for the conference would add to that. Navarre asked if the students were paying any of the fees. Park said that students would only pay for meals. Hayden clarified that the registration fee included lodging. Navarre asked if Circle K was still requesting \$1250, and not adding in transportation costs? Park said yes. Navarre said that with the club's request of the council last quarter, they would be given \$2000 this year. Navarre asked if the funds in Circle K's account was being used elsewhere? Park said that yes, they were building a well. Godfrey asked if the club would be coming back to Activities Council again this year. Park said that his guess was no.

AC-17-W-38 - Lutsch moved to approve \$1250 in the form of a grant from Club Conference funding for Circle K for attending their conference.

Second: Navarre Vote: 7-0-1 PASSED

c. Mariachi de Western Washington University

LaVallee gave an update from the meeting that he had with Mariachi, Hayden, and Rutledge. The meeting decided on asking for prices for rentals, purchasing instruments, and vestuarios. Rutledge added that they wanted to know who was interested in the club and would join if they had an instrument. Hayden pulled up a spreadsheet that kept track of where all the instruments were. There was an updated budget for vestuarios. The club was planning on purchasing several of each size. Sisson said that the club was planning on renting instruments through Avalon Music in Bellingham, since they were the only shop renting all three instruments. Hayden clarified that the individual members would rent the instruments for liability reasons, and be reimbursed by the

club. Navarre asked what the \$1000 spent by the club last year was spent on. Sisson said that they bought a guitarrón, a large guitar. A vihuela and two cases were also purchased. Johnson asked, if only a partial set of vestuarios was purchased, would they be able to get matching vestuarios later? Sisson said that there was no guarantee. Johnson asked if there were eleven people ready to perform. Sisson said that eight people were, and they hoped to have eleven by the end of the year. Navarre asked Jackson how much money was in the budget. Jackson said that there was about \$17,000 in grants, loans, and underwrites. LaVallee said that was about half the fund, which made sense since school was halfway over. LaVallee wanted a way to track what was being spent and how many members were coming in. Hayden suggested that the items be funded in separate moments so that they were easier to look up in minutes in the future. Lutsch asked if there was a plan for storage for instruments that were bought for the club. Sisson said that the instruments would be stored by the people who were practicing them. If there were any extra, they would be willing to store them in the club closet. Navarre suggested giving the partial amount, wait to see how the club does, and then have the club come back next year to ask for money for new members. Godfrey said he would be comfortable giving the money to buy trumpets rather than rent. Navarre said she would rather the club rent so that individual members were not beholden to having an instrument. Lutsch said that he had been worried about giving money to Mariachi based on last year, but he was comfortable now based on the level of planning.

AC-17-W-39 - Lutsch moved to approve the amount of \$1600 in the form of a grant from grants, loans, and underwrites for Mariachi de WWU for their vestuarios with the stipulation that their items be purchased as soon as reasonably possible.

Second: Johnson Vote: 8-0-0 PASSED

AC-17-W-40 - Navarre moved to approve the amount of \$522 in the form of an underwrite from grants, loans, and underwrites to Mariachi de WWU for the rental of instruments

Second: Johnson Vote: 8-0-0 PASSED

AC-17-W-41 - LaVallee moved to approve \$1600 for Mariachi de WWU for the purchase of a guitarrón, vihuela, and Mariachi guitar from grants, loans, and underwrites as a grant.

Second: Hunt-Paez Vote: 7-0-1 PASSED

LaVallee said that sometime in the future he would like a longer discussion about the future of Activities Council.

Alex LaVallee, VP for Activities, adjourned the meeting at 8:14 pm.