

Bylaws of the Associated Students of Western Washington University
A Nonprofit Association
June, 2009

ARTICLE I. Name and Objective of the Association

Section 1. Name: This association shall be known as the Associated Students of Western Washington University, hereinafter called the ASWWU.

Section 2. Objective: The ASWWU exists to ensure student representation in decisions that impact students; support leadership development; provide resources, activities, and information for students; and provide opportunities for students to organize themselves around their special interests, in order to further achieve the mission of the university and complement classroom education.

ARTICLE II. Membership

Section 1. Qualification: The membership of the ASWWU shall consist of those persons who are currently enrolled students at Western Washington University.

Section 2. Assignment of Rights of Membership: No rights or privileges of membership in the ASWWU, including that of the right to vote, shall be assignable by any member. Each member shall have one (1) vote at a meeting of the whole members.

ARTICLE III. Government of the ASWWU

Section 1. Board of Directors: The general management of the funds, affairs and property of the ASWWU shall be vested in a Board of Directors, who shall be elected and shall serve as provided in these Bylaws. The number of directors shall be seven (7), selected as set forth in Article V. of these Bylaws.

Section 2. Officers: The officers of the ASWWU shall consist of a President, Vice President for Business & Operations, Vice President for Academic Affairs, Vice President for Governmental Affairs, Vice President for Activities, Vice President for Diversity and a Vice President for Student Life, who shall be elected to these positions concurrently as Directors as provided in Article V., Section 4. of these Bylaws.

ARTICLE IV. Meetings

Section 1. Meetings of the Members: Meetings may be held from time to time upon notice issued by the Board of Directors. Meetings of the members of the ASWWU shall be called by the Board of Directors upon receipt of a written petition requesting the same signed by not less than five percent (5%) of the total members of the ASWWU. Notice of such meetings shall be printed in the *Western Front*, or its successor, and posted in the following public places in a conspicuous manner, not less than ten (10) days previous thereto: Viking Union Building, Viking Union Market, Associated Students Co-op Bookstore, Old Main Building, and Miller's Coffee Shop.

Section 2. Quorum for Members Meeting: At any meeting of the ASWWU five percent (5%) of all the members shall constitute a quorum.

Section 3. Failure to Have Quorum: If a quorum is not present, the presiding officer may adjourn the meeting to a day and hour fixed by that person.

Section 4. Meetings of the Board of Directors: Meetings of the Board of Directors shall be called by the President whenever in his/her judgment it may be deemed necessary or upon request of any two (2) members of the Board of Directors. Twenty-four (24) hours notice of meetings of the Board of Directors shall be sent to all Directors and shall be deemed sufficient notice of such meetings. In addition, the time and place of Directors' meetings shall be publicized in advance of the meeting.

Section 5. Quorum for Board Meeting: A majority of the currently seated Board of Directors shall constitute a quorum.

Section 6. Voting: In order for a motion to pass, it must obtain a majority of the legal votes cast, but not less than four (4) affirmative votes. In the event of two or more vacancies in Director Positions, in order for a motion to pass, it must obtain a simple majority vote. An abstention shall not count as a legal vote cast.

ARTICLE V. Organization of the ASWWU

Section 1. Management of the ASWWU: The Board of Directors shall have general charge and management of the affairs, funds, and property of the ASWWU. The Board shall have full power and it shall be the Board's duty to carry out the purposes of the ASWWU according to its Articles of Incorporation and Bylaws.

- a. Financial Maintenance of the ASWWU: The Board of Directors shall in good faith work to maintain the financial health of the organization through careful appropriations of all monies governed by the Board as set forth by policy.
- b. Appropriation of Uncommitted Dollars: Uncommitted dollars are those dollars that are accumulated on a one-time basis and because of the unstable nature of these dollars they are not viable for incorporation into the budgetary process. The Board shall not use these dollars to fund on-going programs but shall use them for one-time purchases or investments for the organization as a whole.

Section 2. Councils Established: General charge and management of the affairs, funds and property of the ASWWU in certain specific areas shall be delegated to councils established by the Board of Directors. Councils are hereby established and authority delegated for matters set forth below:

- a. Activities Council: To establish policies and coordinate a wide range of student activities, programs, and organizations. Distribute available programming monies according to guidelines developed by the Board of Directors.
- b. Facilities & Services Council: To establish policies and oversee the operations of the Bookstore, Viking Union, Lakewood, and any other facilities or services provided by the ASWWU for the university community.
- c. Legislative Affairs Council: To increase student involvement, formulate policies and positions of the ASWWU relating to legislative activities, community governance and relations, national affairs and external matters
- d. Student Senate: To serve as an advisory council to the ASWWU Board of Directors and to increase student input and involvement in the Board's decision-making process.
- e. Election Board: To make decisions concerning the fairness of ASWWU Board of Directors election proceedings and hears candidate grievances. Decisions made by the AS Election Board are considered final with the exception of candidate disqualification. In the event that a candidate is disqualified by the AS Election Board the candidate may appeal this decision to the AS Elections Appeals Panel.
- f. Election Appeals Panel: will hear appeals made by AS election candidates regarding disqualification in the AS Elections by the AS Election Board. The AS Election Appeals Panel's decisions are final and may not be overruled by the ASWWU Board of Directors.

Section 4. Directors Positions: The seven (7) members of the Board of Directors of the ASWWU shall be elected to the following designated titles and shall concurrently serve in the following official capacities:

- President of the Associated Students; Chair of the Board of Directors
- Vice President of the Associated Students for Business & Operations; Vice Chair of the Board of Directors
- Vice President of the Associated Students for Academic Affairs
- Vice President of the Associated Students for Governmental Affairs
- Vice President of the Associated Students for Activities

- Vice President of the Associated Students for Diversity
- Vice President of the Associated Students for Student Life

Section 5. Board Members: Shall be elected by the members of the ASWWU at-large. The term of office of each director shall be one (1) year, or until a qualified successor is elected. The terms of Directors holding positions shall be concurrent; each term commencing on the Saturday of Spring Commencement of the current year and end on the Friday of finals week of the following spring quarter.

Section 6. Vacancies: In the event of a vacancy in the position of President, the Vice President for Business & Operations shall assume that position. In the event a vacancy exists in both the President and the Vice President for Business & Operations, the Vice President for Diversity shall assume the President's position. If a vacancy exists in the Vice President for Business & Operations, a special election shall be held to fill the vacancy. If a vacancy exists in the Vice President for Diversity, a special election shall be held to fill the vacancy. If other vacancies exist, the President shall hold a filing period of at least ten (10) days for potential applicants and, with advice of the Vice President for Business & Operations and the Personnel Director, present at least two (2) names to the Board for selection and ratification. Notice of such vacancies shall be advertised widely on campus and the President shall wait at least five (5) working days after such notice before making such appointments. The AS Board of Directors, at its discretion, may decide to hold a special election for a vacant Director Position by majority vote of the AS Board.

ARTICLE VI. Elections

Section 1. General Elections of the ASWWU: Shall be held in the last week of April each calendar year to elect Directors whose terms shall then commence on the Saturday of Spring commencement immediately following said election.

Section 2. Special Elections: Special elections may be held at any time for the purpose of deciding recalls, filling vacant Director Positions, or deciding issues of concern to students. Notice must be given at least fourteen (14) days prior to the conducting of an election.

Section 3. Referendum: A referendum to the membership of the ASWWU may be initiated by a majority vote of the Board of Directors and included in the general or special election.

Section 4. Initiative: An initiative measure shall be referred to the membership of the ASWWU upon receipt of a petition containing the verified signatures of no less than five percent (5%) of the membership of the ASWWU. The provisions set forth in the ASWWU Election Code shall apply with reference to process and deadlines.

Section 5. Recall: Any member of the ASWWU Board of Directors may be recalled by a majority vote in a special election. Recall is initiated by a petition containing the verified signatures of no less than forty percent (40%) of the membership of the ASWWU voting in the last general election or by a three-fourths (3/4) vote of the ASWWU Board of Directors currently holding office. A special election for the purpose of recall shall be held not less than fourteen (14) or more than twenty-one (21) days after the recall petition or resolution is presented to the Vice President for Business & Operations.

ARTICLE VII. Board Expenses

The Board of Directors may expend no money or materials in a partisan, intra-association election matter.

ARTICLE Viii. Amendments

Amendments to these Bylaws require a majority vote of the ASWWU in a special or general election.