



# AS Board of Directors

Friday, February 24<sup>th</sup>, 2017

4:00pm

VU 567

**Members:** *Present:* Alexander LaVallee (AS VP for Activities); Erick Yanzon (AS VP for Academic Affairs); Aleyda Cervantes (AS VP for Diversity); Bryce Hammer (AS VP for Governmental Affairs); Wayne Rocque (AS VP for Student Life); Mary Moeller (AS VP for Business and Operations).

*Absent:* Stephanie Cheng (AS President); Eric Alexander (Associate Dean of Student Engagement & Director of Viking Union).

**Advisor:** Eric Alexander (Associate Director of Student Engagement and Director of the Viking Union)

**Secretary:** Chrissa Browder-Long (Board Assistant for Internal Committees)

**Guests:**

## Motions:

- ASB-17-W-42** Approval to go into Executive Session in regards to the ResLife issues for 30 minutes. *Passed.*
- ASB-17-W-43** Approval to extend Executive Session until 5:00pm. *Passed.*
- ASB-17-W-44** Approval to extend Executive Session until 5:05pm. *Passed.*
- ASB-17-W-45** Approval to recess Executive Session for one hour. *Passed.*
- ASB-17-W-46** Approval of the job description for the AS VP for Academic Affairs. *Passed.*
- ASB-17-W-47** Approval of the job description for the AS VP for Business and Operations. *Passed.*
- ASB-17-W-48** Approval of the job description for the AS President with changes. *Passed.*
- ASB-17-W-49** Approval of the AS VP for Governmental Affairs job description adding in “control of the Federal Lobby Day trip” and “assistance for supplemental lobby days” into job responsibilities. *Passed.*
- ASB-17-W-50** Approval of the AS VP for Activities job description. *Passed.*
- ASB-17-W-51** Approval of a one-year grant of \$11,000 from FXSRES to fund the AS Board Assistant for the Multicultural Center Renovation. *Passed.*
- ASB-17-W-52** Approval of the Board Assistant for the Multicultural Center Renovation job description. *Passed.*
- ASB-17-W-53** Approval to go into Executive Session until 7:00pm. *Passed by acclamation.*
- ASB-17-W-54** Approval to extend Executive Session until 7:20pm. *Passed by acclamation.*

*Mary Moeller called the meeting to order at 4:07pm.*

## I. APPROVAL OF MINUTES

## II. REVISIONS TO THE AGENDA

Wayne Rocque stated that he wants to remove the Sustainable Action Fund Charge and Charter from Information Items - Board\*.

## III. PUBLIC FORUM

## IV. INFORMATION ITEMS - GUESTS\*

*MOTIONASB-17-W- 42 By Moeller  
To go into Executive Session in regard to the ResLife issues for 30 minutes.*

Second: Rocque Vote: 5-0-0 Action: Passed

*MOTIONASB-17-W- By Hammer  
43 To extend Executive Session until 5:00pm.*

Second: Cervantes Vote: 5-0-0 Action: Passed

*MOTIONASB-17-W- By Hammer  
44 To extend Executive Session until 5:05pm.*

Second: Cervantes Vote: 5-0-0 Action: Passed

***The Board exited Executive Session at 5:03pm and discussed ResLife.***

*MOTIONASB-17-W- By Hammer  
45 To recess for one hour.*

Second: Moeller Vote: 5-0-0 Action: Passed

***The Board exited recess at 5:39pm.***

**V. ACTION ITEMS - GUESTS\***

**VI. PERSONNEL ITEMS**

**A. AS VP for Academic Affairs Job Description**

Erick Yanzon stated that in the position responsibilities, he removed “participate in the development and implementation of Viking Launch each quarter” because he doesn’t do that. He also doesn’t work with the Committee Coordinator with planning Committee Orientation but he thought that would be good to be reinforced. He also updated his committees.

*MOTIONASB-17-W- By Moeller  
46 To approve the job description for the ASVP for Academic Affairs.*

Second: Cervantes Vote: 6-0-0 Action: Passed

**B. AS VP for Business and Operations Job Description**

Mary Moeller stated that there was a duplicated section of the Employment Responsibilities so it was deleted. She changed that they work with the Dean of Students Program Assistant and not Sabrina Houck’s position for policies. She added a point in the position responsibilities that states the position would be “reviewing Board proposals with fiscal notes before they come to the Board of Directors”. She added Structural Review Committee and removed AS/VU Tech Committee. She also added “for AS representatives” after Services &

Activities Fee Committee. Even though Moeller sends a designee to UPRC, they decided to leave it in the position description.

*MOTION ASB-17-W- By Moeller*

47 *To approve the job description for the AS VP for Business and Operations.*

Second: Yanzon      Vote: 6-0-0      Action: Passed

### **C. AS President Job Description**

Bryce Hammer explained that Stephanie Cheng and Hammer want to change who sits on WASA, so the AS President would serve as a voting member “in the absence of the VP for Governmental Affairs”. Cheng thought that “serving as a member of the WASA Board of Directors” would go better under Hammer’s job description but the President would attend WASA meetings and “participate in the state lobbying effort”.

*MOTION ASB-17-W- By Lavallee*

48 *To approve the job description for the AS President with changes.*

Second: Hammer      Vote: 5-0-1      Action: Passed

### **D. AS VP for Governmental Affairs Job Description**

Hammer stated that the main change is that they would have voting rights on WASA’s Board and control of Federal Lobby Day Fund. She also added Structure Review to the committees that the position chairs. Throughout the job description it refers to the “REP Associate Director” but it is just the director now. “Viking Lobby Day” was changed to “Student Lobby Day”.

*MOTION ASB-17-W- By Hammer*

49 *To approve the AS VP for Governmental Affairs job description adding in “control of the Federal Lobby Day trip ” and “assistance for supplemental lobby days ” into job responsibilities.*

Second: Yanzon      Vote: 6-0-0      Action: Passed

### **E. AS VP for Activities Job Description**

Lavallee stated that the only change in his job description is the removal of the phrase “Green Games” and adding “campus recreation” to the responsibility of meeting with the Director of Athletics.

*MOTION ASB-17-W- By Lavallee*

50 *To approve the AS VP for Activities job description.*

Second: Hammer      Vote: 6-0-0      Action: Passed

## **VII. ACTION ITEMS- BOARD\***

### **A. Board Assistant for the Multicultural Center Renovation Proposal**

Aleyda Cervantes explained that this position would be supporting the multicultural center and it would be beneficial to hire someone as soon as possible. Sabrina Houck stated that some minor changes were made in the proposal. The duration changed to 11 weeks in Spring Quarter from 12 weeks.

*MOTION ASB-17-W- By Hammer*

51 *To approve a one-year grant of \$1,000 from FXSRES to fund the AS Board Assistant for the Multicultural Center Renovation.*

Second: Cervantes Vote: 6-0-0 Action: Passed

*MOTION ASB-17-W- By Hammer*

52 *To approve the Board Assistant for the Multicultural Center Renovation job description.*

Second: Rocque Vote: 6-0-0 Action: Passed

### **B. New York Times Funding Proposal**

Hammer stated that Henry Pollet said it would be more expensive to buy only the digital passes but since they accidentally overpaid last year, they don't have to worry about paying this year.

## **VIII. INFORMATION ITEMS - BOARD\***

### **IX. CONSENT ITEMS**

### **X. BOARD REPORTS**

**Aleyda Cervantes, VP for Diversity** stated that she met with the university work group to discuss sexual violence prevention and response. They sent out a survey to WWU and only 7% of people responded so they were wondering what would be the best way to reach more students. Cervantes said that she was having trouble providing feedback because the questions on the survey are very personal. She added that they are having an open house for the Multicultural Center on March 2<sup>nd</sup> at 5pm in front of the ESC.

**Bryce Hammer, VP for Governmental Affairs** stated that they discussed the Academic Bill of Rights and GPA requirements at the WASA meeting. ESC and Environmental Toby Days went well. Washington State University is looking into bringing a list of requests to WASA to change the bylaws. Hammer added that they have been having issues with other schools not paying their dues. She stated that she has finished writing the constitution for Structure Review and it will come to the Board next week.

**Alex Lavallee, VP for Activities** stated that he went to DRAC and they discussed the procedure for requesting emergency funding from their reserves but he asked about how their reserves were replenished each year. He added that Activities Council didn't meet. He stated that he has been discussing with Campus Ree on the issue of the Cycling Team not being reimbursed appropriately.

**Erick Yanzon, YP for Academic Affairs** stated that Western goes through a seven-year accreditation process, so there will be accreditors coming to campus on March 27<sup>th</sup>. He stated that since that is the day before school starts, he is trying to change that date. But he said to expect an Information Item on that for next week.

## **XI. OTHER BUSINESS**

*MOTIONASB-17-W- By Cervantes*

53 *To go into Executive Session until 7:00pm.*

Vote: by Action: Passed  
acclamation

*MOTIONASB-17-W- By Cervantes*

54 *To extend Executive Session until 7:20pm where they will further discuss student issues in ResLife.*

Vote: by Action: Passed  
acclamation

***Cervantes stated they exited Executive Session at 7:14pm.***

***Cervantes adjourned the meeting at 7:15pm.***