

**Western Washington Associated Students
Board of Directors Meeting
Wednesday November 2nd, 2016 VU 567**

AS Board Officers: *Present:* Stephanie Cheng (AS President); Alex LaVallee (AS VP for Activities); Erick Yanzon (AS VP for Academic Affairs); Mary Moeller (AS VP for Business and Operations); Aleyda Cervantes (AS VP for Diversity); Bryce Hammer (AS VP for Governmental Affairs); Wayne Rocque (AS VP for Student Life);

Advisor: Eric Alexander (Associate Dean of Student Engagement and Director of the Viking Union)

Secretary: Chrissa Browder-Long (Board Assistant for Internal Committees)

Guests: Marya Rybalka (AS Business Director);

MOTIONS:

ASB-16-F-35 Approval of October 19th AS Board of Directors Minutes. *Passed*

ASB-16-F-36 Approval to move the Dakota Access Pipeline Resolution from Information Item to Action Item. *Passed*

ASB-16-F-37 Approval of the Dakota Access Pipeline Resolution standing in solidarity with the Standing Rock Sioux Tribe. *Passed*

Stephanie Cheng called the meeting to order at 5:33pm.

I. APPROVAL OF MINUTES

MOTION: ASB-16-F-35 by Cheng

Approve the minutes from October 19th AS Board of Directors Meeting
Second: Hammer Vote: 7-0-0 Action: Passed.

II. REVISIONS TO THE AGENDA

Bryce Hammer asked to add Sofia Perry for Legislative Affairs Council and Jacob Keith for the Sustainable Action Fund Committee to the consent items. Hammer clarified to Alex LaVallee that the two names were from Octavia Schultz.

III. PUBLIC FORUM

IV. INFORMATION ITEMS

A. Decision Packages

Mary Moeller asked for Marya Rybalka to explain what she would like to come from this discussion. Rybalka said that she needed input from the Board on the decision package template as well as a threshold for the decision packages. Moeller asked Eric Alexander for context on why the threshold is necessary. Alexander explained that additional funding from the AS has been developed based off of SPAC recommendations. There wasn't a clear and consistent pathway for the programs to navigate through to Board to develop a rationale for why they would want a change in budget, why they would want new positions in their office

or new programs etc. Structure and Programs Advisory Committee (SPAC) was always a deciding factor in the process. They found the process not as transparent as possible as well as an inconsistency from year to year. They met with the Business Committee to develop alternative ideas for decision packages but the rush of the budget cycle didn't allow for the advancement of the idea of decision packages. But in the first year, a template was put together for folks on what to provide in terms of information and what they might need. In essence, decision packages were requests for new money or significant changes in how the money was being spent in any particular program. Hannah Brock was able to continue that process with the idea that decision packages could be operated outside of the four-year cycle after a SPAC review. Last year, 28 decision packages came in for review. Despite that, people were coming to the Board outside of the decision package process for money. Alexander clarified that decision packages are not one-time money; it is an increase in the overall cost of a program. Budget Committee would try to fit in the decision package into the overall budget without increasing the budget completely. This could then send an increase in the budget of S&A Fee Committee which could then cause an increase the student fees. The forum that is starting to be developed can help answer the questions of the threshold, the definition of decision packages, what roles Budget Committee and Business Committee would play in the process and whether decision packages should only cover monetary changes or radical changes to a program as well. LaVallee asked for the decision package values of last year so they could use that information for making decisions about the threshold. Alexander explained that the money increases ranged from an increase for printer toner to \$40,000 per year for training. Rybalka said they have that information which is also available on the drive. Hammer asked if there is a way to diversify the applications for those who need a lot more money versus a simpler request. Rybalka liked that idea. Alexander added that since there is no standard at the moment, the Board can help develop a standard for decision packages. Hammer didn't think that the Board would need to see all the small ticket items but a yearly report could be more efficient. LaVallee added that guidelines for Budget Committee and Business Committee could be helpful for them to be able to understand the two options and how to distinguish between the two. He thought this could be solved by a threshold as well as other qualifiers. Aleyda Cervantes asked for clarification on the training for the budget authorities in each office. Rybalka explained that Business Committee agreed to have budget authorities trained on November 21st and then the budget authorities will train the student coordinators. Rybalka needed a threshold and thoughts on the decision package template from the Board. Moeller thought that the monetary values shouldn't be included but should specify if the change is operational or philosophical. Hammer added that that would include structural shift that don't include money. Moeller asked if everyone would like this to be the avenue to make structural changes or to leave it to the assessment process. Hammer thought that most offices would know their problems and expected that decision packages would come to the Board without going through SPAC. Moeller thought it would be interesting and beneficial to include Emma J. Opsal, the AS Assessment Coordinator in the conversation. Alexander added that there could be a template for operational costs that don't change the program, philosophical changes and new costs. Rybalka planned to draft a new decision package template and then see the response from the Board. She will have final recommendations from Budget Committee sent to the Board by the last meeting of Winter Quarter. Alexander thought it would be good to have set of values from the Board for Budget Committee to help assess budgets. Moeller thought the Board should come up with their set of values regardless of if they keep it to the Board when evaluating a budget or if they give the set of values to Budget Committee to let them know what the Board would be checking for. Rybalka added that in the Budget Committee Charge & Charter, it included that the committee goes over decision packages but that could be changed for next year. Budget Committee would filter the decision

packages but would still bring all the submitted decision packages to the Board with recommendations.

V. ACTION ITEMS - GUESTS*

VI. PERSONNEL ITEMS

VII. ACTION ITEMS- BOARD*

VIII. INFORMATION ITEMS - BOARD*

A. Dakota Access Pipeline Resolution

Cheng explained that since Galen Herz couldn't attend this meeting the Dakota Access Pipeline Resolution was moved to be a Board Information Item. Cheng wrote a resolution standing in solidarity with the Standing Rock Sioux. Moeller thought that the resolution was very well researched. Cheng thought that since this issue is extremely prevalent at the moment, she wants to make it an action item this week so she would like any recommendations or edits on the resolution. Moeller thought that paying attention to how the tribe refers to itself would be important to make sure no offense is taken by using the incorrect tribal name. Cheng checked the names and data from their website but understood that it was an important and sensitive matter. Alexander added that since there is usually a week between an information item and action item, that time could be utilized to take the public reaction into consideration. Moeller thought it would be good to move it to an action item today because students might be feeling vulnerable and it would show the Board's solidarity with them but she understood Alexander's concern. Cheng motioned to move the resolution from an Information Item to an Action Item.

MOTION: ASB-16-F-36 by Cheng

Approve the Dakota Access Pipeline Resolution from Information Item to Action Item.

Second: Hammer Vote: 7-0-0 Action: Passed.

MOTION: ASB-16-F-37 by Cheng

Approve the Dakota Access Pipeline Resolution standing in solidarity with the Standing Rock Sioux Tribe.

Second: Moeller Vote: 7-0-0 Action: Passed.

B. Academic Support Senate Committee

Erick Yanzon has been trying to make a committee that would act as a trial committee for the senate but the charge was changed dramatically. He said he would appreciate feedback on the charge for this committee. He stated that there is a mistake where it stated "the student senate will hold" where it will not be the student senate but rather the committee. Hammer asked who the vice chair would be for the committee. Yanzon didn't know and asked if a vice chair would be necessary. Hammer thought it would be helpful in case Yanzon's schedule becomes busier but Cervantes thought someone could fill in but doesn't have to be a permanent vice chair. Moeller thought that a vice chair could be elected among the senators. Yanzon added that biweekly meetings might change and the secretary would be the Board Assistant for Academic Shared Governance, Leanna Sauerlender. Moeller noted that the one senator per one thousand student's rules should be removed to make sure there is a proportional

representation of all of the colleges at Western. Alexander asked if the 1,000 students are only fee paying students or all students. He also mentioned that the “at-large students” weren’t mentioned in the membership but were mentioned in the constituency. Hammer thought that using the word Senate might be confusing to some people if they do end up running a referendum. Guest asked how many total people would be in the committee. Yanzon explained that it would depend on who is represented (ex. full time students or part time students) but that it is important to make sure all the academic colleges are represented. Moeller suggested Casey Hayden as the committee advisor. Yanzon thought that Lisa Rosenberg would be a good advisor since she has had experience with the senate in the past. Moeller thought that this could be brought to Structural Review Committee. LaVallee asked how the underrepresented students would be decided. Yanzon explained that in the past there would be a representative from the Ethnic Student Center but it might work to just be conscious and make sure all identities are represented by the committee members. Hammer thought that instead of the appointee being called an underrepresented student, it should be an ESC representative. Moeller noticed that off-campus students aren’t highly represented on the committee. Moeller thought commuting students should also be included. Ways to incorporate graduate students, commuter students and student of Westem’s satellite campuses should be discussed. Hammer was planning to bring this topic to structure review. Sabrina Houck suggested that if Yanzon can’t attend structure review, Sauerlender could go in his place and that would avoid any quorum issues.

IX. CONSENT ITEMS

A. Committee Appointments

Academic Honesty Board

Merril Hunt-Paez	Sophomore	Computer Science
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AS Bookstore Advisory Group

Erin Johnson	Sophomore	Dance
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AS Legislative Affairs Council

Peter Condyles	Freshman	History
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AS Transportation Advisory Committee

Jacob Keith	Senior	Marine Biology
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Campus Dining Committee

Jade Flores	Senior	Food Systems
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Committee On Undergraduate Education

Iain Filkins	Sophomore	Business Administration - International Business
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Faculty Senate Extended Education Committee

Trista Truemper	Graduate	MBA
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Graduate Council

Darían Dixon	Graduate	Geology
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International Programs Advisory Committee

Joelle Dela Cruz	Junior	Communication Science and Disorders
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Parking Appeals Board

Haylee Anderson	Junior	Psychology and Political Science
Peter Condyles	Freshman	History

Peter H. Elich Excellence in Teaching Award Committee

Rachel Heggie	Senior	Humanities
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Recruitment, Admissions, and Support Committee

Rachel Heggie	Senior	Humanities
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Robert T Kleinknetch Excellence in Teaching Award Committee

Megan Cipolla	Graduate	History, Archives and Records Management
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Student Academic Grievance Board

Jordan Huzarevich	Graduate	Experimental Psychology
Merril Hunt-Paez	Sophomore	Computer Science

University Sustainability Advisory Committee

Jade Flores	Senior	Food Systems
Jacob Keith	Senior	Marine Biology

MOTIONASB-16-F-8

By Hammer

To approve all committee appointments.

Second: Yanzon Vote: 7-0-0

Action: Passed

X. BOARD REPORTS

Stephanie Cheng, AS President stated the first listening session will be held on November 17th from 5pm to 6pm in Miller Hall Collaborative Center. Cheng is working with Sauerlender to produce publicity for the event and doesn't think they will need any additional funding.

Bryce Hammer, VP for Governmental Affairs added that the trip to Washington Student Achievement Council (WASAC) with Cheng was helpful. Legislative Affairs Council is working on proposal restructure and the Legislative Liaison is coming up with a new format for how Legislative Affairs Council (LAC) will filter through proposals. It was simplified to a 600-word paragraph and the Board will figure out the logistics of the proposal which will then be brought to WASAC. LAC was also looking at restructuring the way agendas are presented to the legislature. The Board will receive an in-depth explanation of the agenda in a couple weeks. She added that for now, all agenda items are following under the headlines of Support and Success, Tuition and Revenue, and Representation. The rep was looking into adding an event coordinator to their office. Structure Review has tentatively figured out budgets, three branches will go to Budget Committee which then go to the Services and Activities Fee (S&A) Committee. Western Lobby Day now has publicity.

Aleyda Cervantes, VP for Diversity reported that interviews for architect firms took place and a decision has been made. Open sessions were held and students gave feedback. She had a meeting about Ethnic Student Center (ESC) Lobby Day and now have a date. There is

someone in charge of ESC lobby days so Cervantes will be helping them. Trainings will be held for those who haven't lobbied before.

Wayne Rocque, VP for Student Life has hired a coordinator for SAF. LaVallee explained that their WTA tour went well and they discussed contract renegotiations. Rocque explained that there will be a price increase for the bus pass of students but it won't cost more than \$7 per student. The final referendum will be voted on next year. The price increase is to make up for operating costs of WTA, rehashing the Western contract and future prospects for Lincoln Creek. They also discussed the fact that bus routes will be altered. The bus numbers are going to change but the frequency of busses going through campus will stay the same. They also spoke about how to communicate the changes in the busses to the student body. LaVallee proposed to make a video to explain the change in bus routes. The video would go out in the middle of Winter Quarter before the change occurs.

Alex LaVallee, VP for Activities added that Activities Council didn't meet since there wouldn't be quorum.

Mary Moeller, VP for Business and Operations explained that four members went to the Child Development Center (CDC) and Cervantes had the idea to visit once a quarter. Hammer thought they should talk about how difficult it is to get into the CDC. She would like to discuss a way of making it easier for faculty and students to utilize the CDC and any data about the CDC would be helpful. Budget Committee and Facilities & Services Committee are finally set up. She met with a group to try and provide support for homeless people on campus. Hammer added that this falls under the VP for Student Life. Rocque stated that he wanted to meet with Moeller since he wasn't able to attend that meeting. Moeller explained that anyone is welcome but would like to open an office in the AS for advocacy and support for homeless people sometime in the future. Moeller discussed the possible installation of charging stations for electric vehicles on campus.

Erick Yanzon, VP for Academic Affairs was working on a resolution about the diversity requirement in the curriculum. University Resource and Planning Committee (UPRC) discussed a request for three students (two undergraduates, one graduate) for Strategic Planning Committee. He made a motion to have three students instead of two students but it failed. The committee members thought that having more members on the committee would become problematic. He asked why the faculty have five representatives and the students only have two representatives. They explained that it was because faculty have more experience. He said the balance of the number of faculty versus the number of students isn't shown in the committee. Hammer thought he should mention how a university's reputation depends on the students that come out of the university. He concluded that the Strategic Planning Committee will remain with two student representatives. Hammer asked where to find the charge and charter for UPRC. Yanzon said that they could look up UPRC on google but it can also be found on the faculty website.

XI. OTHER BUSINESS

A. Board Meeting Schedule

Yanzon mentioned that one of the board meetings will fall on the Wednesday of Thanksgiving Break. Hammer thought that the legislative agenda wouldn't be done in LAC until the 10th and wanted it to be a minimum of three-week process as well as completed before Winter Break. Cheng and LaVallee leave December 7th 2016. Yanzon asked if a meeting could go on

either the November 21st or 22nd. Houck asked for preferences and will find a time that works for everyone. Everyone agreed that Tuesday, November 22nd would most likely work best.

Cheng adjourned the meeting at 6:36pm.