



**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, January 9th, 2017

Present: Alex LaVallee (AS VP for Activities), Mikhail Jackson (AS Club Business Director), Walter Lutsch (Club Representative), Corey Godfrey (Student at Large), Jessi Navarre (AS Club Representative), Erin Johnson (Club Representative), Merril Hunt-Paez (Student at Large), Niveda Ganesh, Jack Fossedal

Absent: Isabel Lin

Advisor(s): Casey Hayden (Coordinator of Student Activities)

Secretary: Julia Rutledge (Board Assistant for Club Committees)

Guests: Megan Boice (WWU Quidditch), Abe Nurkiewicz (WWU Quidditch), Lauren Zinke (WWU ACDA), Sam Brown (WWU ACDA), Owen Fox (WWU ACDA), Courtney Ho (Hawai'i Ohana Club), Leia Stuber (WWU Hawai'i Ohana Club), Stephanie Demetreon (Swing Kids), Chloe Yugawa (Swing Kids), Lacey Knudtson (CWMEA), Marissa Brookhart (CWMEA).

Motions

AC-17-W-1 - Motion to make the club Hawai'i Ohana Club an official AS club under the category Cultural/Ethnic - **PASSED**

AC-17-W-2 - Motion to give \$150 in bookstore donations to Viking Radio Theatre for their script contest - **PASSED**

AC-17-W-3 - Motion to give \$200 to CSA as a bookstore donation for their silent auction - **PASSED**

AC-17-W-4 - Motion to suspend the rules of operation - **PASSED**

AC-17-W-5 - Motion to move the Swing Kids information item to an action item - **PASSED**

AC-17-W-6 - Motion to approve \$1000 from Grants, Loans, and Underwrites in the form of a grant for Swing Kids for their winter and spring events - **PASSED**

AC-17-W-7 - Motion to move the WWU Quidditch information item to an action item - **PASSED**

AC-17-W-8 - Motion to approve \$2000 in the form of a grant to WWU Quidditch for their tournament and Regional travel expenses - **PASSED**

Alex LaVallee, VP for Activities, called the meeting to order at 6:08 pm on January 9th, 2017.

I. Revisions to the Agenda

CWMEA were added to the agenda under information items.

II. Business Director's Report

Jackson said that the committee was still on track budget-wise, although the numbers from a few meetings ago were a little inaccurate.

III. Club Recognition

a. Arabic Culture and Language Club

The item was tabled, since no representatives were there.

b. Hawai'i Ohana Club

Representatives: Leia Stuber and Courtney Ho. Ho said that the club's goals were to inform students about the cultures and traditions of Hawai'i. Hawai'i wasn't only native Hawai'ians, but also Asians and Pacific Islanders. The club could be a home away from home for people missing Hawai'i. Johnson asked how much interest had been generated. Stuber said that they had at least ten people interested. Navarre asked where the club planned on meeting. Ho said that they hadn't decided yet, but probably on campus. Stuber said that they would probably meet in AW. She said that they were thinking of joining the ESC, but there had been some issues there. Lutsch asked how the club would differ from Oceanic Students Association. Stuber said that OSA was more focused on Pacific Islanders, and Hawai'i Ohana Club would focus more on Hawai'i. Ganesh asked why they split, and LaVallee

explained that there had been some ideological differences and the one club (Hui O' Hawai'i from last year) became two.

AC-17-W-1 by Navarre. Moved to make the club Hawai'i Ohana Club an official AS club under the category Cultural/Ethnic

Second by Lutsch. Vote: 9-0-0

PASSED

IV. Bookstore Donations

a. Viking Radio Theatre (\$150)

Walter Lutsch is the production director of Viking Radio Theatre as well as serving on the council. Lutsch explained that every year, VRT holds a script contest. They accept submissions of radio drama scripts to the show all year long, but the script contest is a special period where they accept scripts and give out prizes. VRT put the submissions at this time of the year so that final projects from creative writing classes could be submitted. Lutsch said that the contest winners would be put into a special contest-winner episode. The prize would be split up into \$75 for first place, \$50 for second place, and \$25 for third. LaVallee asked how the voting was done. Lutsch explained that the scripts are judged by a panel of 5-7 judges based on use of medium, overall plot, and character strength. Ones that do not meet qualifications are not included in the judging process. Rutledge, who is also in the club, clarified that the scripts are judged blindly.

AC-17-W-2 by Godfrey. Moved to give \$150 in bookstore donations to Viking Radio Theatre for their script contest.

Second: Hunt-Paez

Vote: 8-0-1

PASSED

b. Chinese Student Association (\$200)

LaVallee explained that people did not need to be present for their bookstore donation request to be approved. The money here would go to auction items for CSA's Heritage Dinner. Navarre asked if the funds raised from the auction went to a club or a charity. LaVallee said that it looked like the funds would go straight to a Chinese

Orphan charity. Johnson asked how much they expected to make. Hayden said that the Heritage Dinners usually break even.

AC-17-W-3 by Godfrey. Moved to give \$200 to CSA as a bookstore donation for their silent auction.

Second: Johnson Vote: 9-0-0

PASSED

V. Information Items

a. Swing Kids (\$1000)

Representatives: Stephanie Demetreon and Chloe Yugawa.

Demetreon said that the money would go to Swing Kids' winter and spring quarter events. At these events, there were lessons throughout the day and then a dance in the evening. The money would go to teachers, a live band, and set-up. There was some problem with getting the new budget, but it was soon put up on the screen. Godfrey asked why the cost of renting the MPR was so low, since he had used it before and it had been higher. Demetreon said that they were doing their own electronic set-up. Godfrey then asked what the teacher fee of \$750 was covering. Demetreon said that two teachers were professionals that were coming up from Seattle, and two teachers were club members that were doing it for free. Johnson asked how the club planned to bring in people to the event, like the Western Dance Department. Demetreon said that they advertised at their club meetings, were designing handbills in-house, and had a Publicity Center package. LaVallee asked if the ticket revenue from the dances would help offset the cost of the dances, and Demetron said yes, and they wouldn't come back to ask for more money in the spring.. Godfrey asked if the club's current balance reflected revenue from the fall dance, and Demetron and Yugawa said yes. Godfrey advised them on getting a vinyl banner rather than a paper one. Demetron said that their PC package came with digital signage and a vinyl banner. Navarre asked how the club raised funds outside of Activities Council.

Demetreon said that the club had bake sales, which raised anything from \$200-\$300. Yugawa said that they also got donations from dances and club meetings. Yugawa pointed out that their fall event was nearly cancelled by the October storm, and they had difficulty finding a new place. Johnson said that there might be a way that Swing Kids could advertise through the Dance Department. Navarre clarified that Johnson was part of a lot of dance clubs, and maybe they could talk.

AC-17-W-4 by Godfrey to suspend the rules of operation.

Second: Navarre. Vote: 9-0-0 PASSED

AC-17-W-5 by Godfrey. Motioned to move the information item to an action item.

Second: Navarre Vote: 9-0-0 PASSED

AC-17-W-6 by Godfrey. Moved to approve \$1000 from Grants, Loans, and Underwrites in the form of a grant for Swing Kids for their winter and spring events.

Second: Navarre Vote: 9-0-0 PASSED

b. WWU Quidditch (\$2000)

Representatives: Megan Boice and Abe Nurkiewicz. WWU Quidditch is requesting funds to host a tournament on January 28th. Boice said that they were attempting to get a field at WWU, but none of them were available due to the Carver Gym renovation. As such, Nurkiewicz said that they were doing the tournament on the turf field at Mount Vernon High School. He laid out some specific numbers, which amounted to \$790. There would be a possible extra cost if the bathrooms needed extra cleaning, and there would be a change in numbers if the time went over or under. Nurkiewicz said that he shopped around at other fields in the area, and Mount Vernon High School was the cheapest. \$360 would go to a non-player EMT, who would be paid to be there the whole time. The club is also paying for referees for the games. Any

extra funds would go to sending the team to Regionals, so the club is requesting \$300 for Regionals. This would be the last time that the club would go to Activities Council this year. Boice said that they were planning on having two bake sales this quarter. Godfrey said that the council had already given \$550 to WWU Quidditch this year. Nurkiewicz said that that money was for going to a tournament in Boice. Navarre asked about fundraising. Boice said that they did bake sales, and were planning on selling t-shirts. Navarre asked if Activities Council was funding the entire event, or if there was anything that WWU Quidditch was contributing. Nurkiewicz said that the club had \$50 in their account, which would go to the event. He said that they were in talks with downtown and local businesses to sponsor the event. Godfrey asked what kind of outside contributions in total they were expecting to get this year. Boice said that with two bake sales, they would get around \$200, and other donations would be \$150. Navarre asked if they had to pay registration fees for other tournaments. Boice said yes, and Navarre asked if they were going to have registration fees for this event. She said that that was an idea they should entertain. Nurkiewicz said that this year was difficult because they had to pay for a field, and if they used a WWU field it would be free. Hayden said that the club had been working with the ree center for months, but were unsuccessful since AS clubs were very low on the priority list. Navarre asked what the timeline was. Boice said that the event was on January 28th. Nurkiewicz said that Mount Vernon High School needed a formal request a week before the event.

AC-17-W-7 by Godfrey. Motioned to move the WWU Quidditch information item to an action item.

Second: Lavallee

Vote: 9-0-0

PASSED

Godfrey said that it would be great if the club could look into setting up registration fees for the future. Nurkiewicz asked how registration fees could be set up. Hayden said that he could help, and it didn't seem like there was enough time to set that up for this event.

AC-17-W-8 by Lutsch. Moved to approve \$2000 in the form of a grant to WWU Quidditch for their tournament and Regional travel expenses.

Second: Johnson Vote: 9-0-0

PASSED

c. American Choral Directors Association (\$3184)

Representatives: Lauren Zinke, Sam Brown, and Owen Fox. Fox explained that they were requesting \$3184 for registration costs for 16 students to go to a conference in Minneapolis. Everything else: transportation, food, and lodging, had already been paid for. Fox said that this was an important opportunity for all the students attending. Brown said that historically, the music program at WWU was very strong. This was in part because of their attendance at conferences. Lutsch wanted to know how much the music department was contributing and why. Zinke said that they were contributing the amounts that they did because the club had split the requests up into amounts based on how much everything cost. Godfrey wanted to know what the precedent for registration fees was. LaVallee said that it would go under conference fees. Godfrey said that the cap for sending each student to conferences was \$150, and asked if the club could still go if that was the only amount that they got. The club said that they would be fine, since they had money in their account still. Only some of this money could be spent, since it was legacy money from years previous. Any other money would be contributed by the individual students. LaVallee said that although it wasn't a problem in previous years, recently LaVallee realized that clubs funded by

Activities Council were also getting money from DRAC (Departmentally Related Activities Committee). DRAC clubs cannot get money from Activities Council. LaVallee said that both ACDA and CWMEA could ask if the music education funds come from student fees. Because if it were to. A CWMEA member said that ACDA could talk to Heather Dauber. Brown said that they found that their club got no money from DRAC funding. LaVallee said that his worry was that the music department put all their funding, from DRAC and otherwise, into one fund and it wasn't really trackable. Godfrey asked besides registration costs, what was the current out-of-pocket costs for the students? Fox said that they paid for food and transportation to and from Sea-Tac. They wanted to make the conference as accessible as possible. Hayden asked when the conference was, and Fox said that they would be traveling from March 7 to March 11. LaVallee asked what questions the council had for next club. Navarre said that if the council gave \$150 per student, it would be around \$2,400 from Activities Council. The club said that that would be a perfectly acceptable amount. Zinke said that the club was also looking into going to the Student Enhancement Fund Committee.

d. CWMEA

Representatives: Lacey Knudtson and Marissa Brookhart.

Brookhart said that they were requesting \$2,700 to help with their lodging at a conference in Bellevue. Knudtson said that this conference was bi-annual, and this year was the big northwest conference. The club sends several people who go and learn about teaching music to all ages. As a music education student, there's only so much you can learn without practical experience, and this conference was the closest you could get to that. Brookhart said that each day had about 4-6 sessions, and they were saving money on lodging by driving down Friday morning instead of Thursday

night. Brookhart said that sending 60 students to this conference made a big impact on bringing music education students to Western. Their major has seen an uptick in majors in the last few years. Godfrey wanted to know specific numbers. Brookhart said it was 2 nights, 60 people, and 14-16 rooms. It's at the Silvercloud Inn in Bellevue. Brookhart said that Heather Dauber did the booking for them. Godfrey looked up the price of the room and was shocked to see the cost of \$160 per room per night. Brookhart said that the registration fee for the conference went up by \$5, so they had to re-adjust the cost. LaVallee said that on the budget, it was confirmed that they get no funding from DRAC for this. Navarre asked what the out-of-pocket expenses were for the students attending. Brookhart said that they had to pay for lunch and dinner, and dinner for one night was provided.

VI. Other Business

a. New council members!

Niveda Ganesh and Jack Fossedal introduced themselves, and the council introduced themselves to the new members.

b. Students for Fire Ecology Membership Fees

LaVallee explained that the Students for Fire Ecology were asking for money to pay for their membership fees. Rutledge explained that Fire Ecology was a national organization, and the Students for Fire Ecology had to pay membership fees to them. Hayden said that they had paid chapter fees before, or given money to get a club started. Godfrey said that he felt, as he often had before, that the Activities Council's funding should go to directly help students, and that this request was a bit murky. He didn't think that money that went through students' hands to another organization counted for that. Hayden pointed out that any conference funding went from a student's hands to another organization. LaVallee said that this request was for individual students in the club. Lutsch

said that these membership fees should be and have in the past been paid by individuals. He said that this wouldn't help a club, just an individual. Ganesh agreed with Lutsch, and said that when she went to a Marketing Association thing last year, she would have had to pay to join herself. Lutsch said that this was similar to t-shirts and pizza, which directly helped a single student. LaVallee said that were the club here, they would talk about how much they could bring back to their club. Navarre agreed that this was for personal benefit. The membership to the Association for Fire Ecology would allow access to scholarships, but it wouldn't help the school as a whole. Lutsch said that in the past, a few graduate students had been funded to go to a Fire Ecology conference, but this wasn't the same thing. LaVallee said that Hayden could reach out to the club and let them know of the council's decision.

Godfrey said that if they officially decided on not paying individuals' memberships, it should be noted as a precedent. He suggested putting it on official paperwork in the Activities Council binders. Hayden said that if the council felt strongly enough about it, it could be made official,

c. VU Gallery Exhibit

Rutledge said that Taylor Glennon wanted the council members to know about the ongoing VU Gallery exhibit, since they approved funding for it. Rutledge said that she had gone to see the exhibit, with a stuffed polar bear and wolf, and confirmed it to be rad as heck. The council thanked her for the information.

Alex LaVallee, VP for Activities, adjourned the meeting at 7:35 pm on January 9th, 2017.