



**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, March 6, 2017

Present: Alex LaVallee (AS VP for Activities), Mikhail Jackson (AS Club Business Director), Walter Lutsch (Club Representative), Jessi Navarre (AS Club Representative), Erin Johnson (Club Representative), Jack Fossedal

Absent: Merril Hunt-Paez, Corey Godfrey

Advisor(s): Casey Hayden and Jen Cook

Secretary: Julia Rutledge (Board Assistant for Club Committees)

Guests: Iris Hubbard, Saige Wilde, Anna Courtney, and Jana Macklin (Adoptees Support and Awareness Alliance); Kayla Garlid and Rosa Rice Pelepko (Students for Sustainable Food); Autumn Dulach, Emily Dulach, Karla Burcham, and Tess Davis (Girl Up); Colin Middleton (Western Community Outreach); Thomas Tague (Urban Planners); Alexander Saltzman and Alexis Goss (Western Aces); Nijiho Yushina and Celine Ho (Badminton Club); Jon Carroll (Students for the Salish Sea); Aden Nevier, Kevin Muen, Olivia Dingus, Kellen Lynch, and Whit Jamieson (Energy Union)

Motions

AC-17-W-56 - Motion to recognize the Energy Union as an official AS club under the category Academic/Departmental - **PASSED**

AC-17-W-57 - Motion to recognize Adoptees Support and Awareness Alliance as an official AS club under the category special interest - **PASSED**

AC-17-W-58 - Motion to recognize Badminton Club as an official AS club under the category Recreational - **PASSED**

AC-17-W-59 - Motion to approve the amount of \$10 per movie ticket up to five movie tickets to AS Productions, depending on the number of team members, for their Underground Coffeehouse Pixar Trivia Night - **PASSED**

AC-17-W-60 - Motion to approve a \$287 loan for Western Aces for Queer Con publicity in support of Queer Club - **PASSED**

AC-17-W-61 - Motion to approve \$198 for Western Community Outreach for a plainclothes officer at their Be Our Guest event - **PASSED**

AC-17-W-62 - Motion to approve \$866 in the form of a grant from Club Conference Funding to Western Urban Planners for their Portland trip - **PASSED**

AC-17-W-63 - Motion to approve the amount of \$1038 in the form of an underwrite from grants, loans, and underwrites for the Students for the Salish Sea for their Benefit Concert - **PASSED**

AC-17-W-64 - Motion to approve \$150 from Bookstore Donations for Students for the Salish Sea - **PASSED**

AC-17-W-65 - Moved that the council will bestow upon AS VP for Activities the ability to approve \$1550 in the form of an underwrite for Students for Sustainable Food for their Real Food Challenge Campus Intensive, should the other councils that are going to be looking upon that request not provide the funding that is needed - **PASSED**

AC-17-W-66 - Motion to approve the amount of \$8051 for Viking Radio Theatre, \$5000 of which will be in the form of a loan and \$3051 will be in an underwrite from Grants, Loans, and Underwrites with the stipulation that all revenue other than raffle revenue will go towards paying off the loan - **PASSED**

Alex LaVallee, VP for Activities, called the meeting to order at 6:10 pm on March 6th, 2017.

I. Revisions to the Agenda

Girl Up was added to new clubs and Students for Sustainable Food were added under information items. Approval of minutes was also added to other business.

II. Business Director's Report

Jackson said that the LEOF was doing well, but grants, loans, and underwrites was a little under since a lot had been spent this month.

III. Club Recognition (5 minutes each)

a. Energy Union

Representative: Aden Nevier, Kevin Muen, Olivia Dingus, Kellen Lynch, and Whit Jamieson. Nevier said that the Energy Institute was new to Western, and they wanted to form a group that could be in support of students. Johnson asked where and how often the club would meet. Nevier said that the plan was for weekly meetings, and CF 225. LaVallee asked if there was a lot of interest within the program. Nevier says there was a need for study groups in every class.

AC-17-W-56- Johnson moved to recognize the Energy Union as an official AS club under the category Academic / Departmental.

Second: LaVallee

Vote: 6-0-0

PASSED

b. Adoptees Support and Awareness Alliance

Representatives: Saige Wilde, Iris Hubbard, Jana Macklin, and Anna Courtney. Macklin said that this club would be a support group for adoptees on campus. Johnson asked how much interest had been generated on campus. Wilde said that 10-15 people were interested, and they would raise awareness of the club with posters and social media. Navarre asked where the club would hold meetings. Wilde said CEED or a YU conference

No representatives were present, so the item was tabled,

f. Girl Up

Representatives: Autumn Dulach, Emily Dulach, Karla Burcham, and Tess Davis. Dulach said that this was a club recognized by the United Nations, which was for empowering girls both locally and all over the world. They planned to meet Tuesdays every other week in Miller Hall. Navarre asked if there were any member or chapter fees that needed to be paid. Dulach said no. Johnson clarified that everything fundraised would go to the UN. Dulach said yes. Hayden said that the club was lacking a description on OrgSync. The club was asked to re-submit their description and then they could be recognized. The item was tabled until that was completed.

After some discussion of the club's description, Lutsch suggested that the club come back next time council was in session. Navarre agreed with this, and suggested that the club would not have to be present.

Tague asked what kind of events the UN did to help girls. Dulach said anything: bake sales, events, summits, speakers. LaVallee asked about officers in the clubs. Dulach explained that they had to be members of the club.

IV. Bookstore Donations (5 minutes each)

a. AS Productions: Pixar Trivia Night (\$50)

No representative needed to be present. This is an event taking place at the Underground Coffeehouse. The event is happening March 7th. The donation will be five movie tickets. Cook asked what would happen if a team of three won and were given five tickets. Navarre suggested that the people putting on the trivia

night should wait to purchase the tickets until they knew how many people had won. She asked if a bookstore donation could be given as an underwrite or stipulation. LaVallee said he would be fine with a scale of tickets to winners. Hayden pointed out that the winner would then have to come back for their ticket. Lutsch said that they should do what they felt necessary when they weren't given much time.

AC-17-W-59 - Navarre moved to approve the amount of \$10 per movie ticket up to five movie tickets to AS Productions, depending on the number of team members, for their Underground Coffeehouse Pixar Trivia Night

Second: Johnson

Lutsch offered a friendly amendment for the dispersal of funds to be contingent on number of team members.

Vote: 6-0-0 PASSED

b. Students for the Salish Sea: Benefit Concert (\$300)

The item was tabled until the Students for the Salish Sea had their action item.

V. Information Items (10 minutes each)

a. Tap Dance Club (\$3060)

The item was tabled, as no representative was present.

b. Students for Sustainable Food (\$1500)

Representatives: Kyla Garlid and Rosa Rice Pelepko. The request is for a retreat that the SSF would like to go on. The event is organized by Real Food Challenge. This organization helps students have a voice in getting dining halls to be more sustainable. An organizer is coming to campus, and several

schools from around the region are being invited. The event is being put on at the Fairhaven auditorium. Students from Gonzaga, Evergreen, and UW are attending. 18 Western students can come, and 12 non-Western students are attending. They are paying for most of their own food and transportation. Some of the food will be provided by the SSF club. The 18 Western students have to apply to attend. The club is also asking the SAF for funding. If they get the funding from SAF, they won't need the money from Activities Council. The SSF is hosting the campus intensive, which is a version of a retreat that they went on. Navarre asked that since people are being brought in to train, what is it about them that is so necessary. Garlid said that it's important to make connections, especially in a grassroots movement like this. This money is also for the food, which a former club member is cooking. LaVallee asked if on the applications, underclassmen were prioritized. Rice-Pelepko said that it was not put on the application, but she would add it. LaVallee asked if the number of people coming from other schools limited the number of Western students attending. The number of people was dictated by how many people the facilitator coming in wanted to lead. Lutsch asked Hayden if there were health and safety rules for a student cooking for other students. Hayden said that there were, but SSF was familiar with them. It depended on if the food was officially for the event or not. Hayden worried that the timeline was a little too tight. He said that it might be better if the food was not on the table. Navarre said that framing it more like a conference would make her more comfortable. Carroll asked if there were plans to bring this training to a greater Western audience. Rice-Pelepko said that there were; they would be collaborating with an event in May. Navarre suggested

that the council think of this as an extended speaker fee. Rice-Pelepko asked that the council consider suspending the rules and approving the item now. Johnson asked if they would still put on the event if they didn't get the money tonight. Rice-Pelepko said that it depended on a lot of things. Johnson asked if there was a way the club could do fundraising for this event. Rice-Pelepko said possibly, but Spring Break made it difficult. SSF currently has money in their account, but was hoping to use it during Spring quarter. Tague asked if there was a possibility to move the day of the event to make it more approachable. Rice-Pelepko said that there were other schools involved, and they already had gotten travel funds. The facilitator is also very busy. The council discussed some other options for SSF. Navarre proposed having a meeting the Tuesday that school resumed. She expressed concern about the amount of funds left in the council. LaVallee suggested that the council give him executive power to give SSF the funds if they were unable to get them elsewhere. Hayden suggested that the council give SSF part of the funds and put pressure on the other committees, since the SAF should absolutely see this event in their purview. Jackson said that the SSF should be given an underwrite for the speaker fee. LaVallee said that he would like this money to come from the SAF or the Board's Reserve fund. Rutledge suggested tabling the item until the end so other items could be discussed. Johnson asked if this money would come from Club Conferences. LaVallee said no, since that fund was usually for travelling to conferences.

The item was tabled until the end of the meeting.

Re-opened at 8:03

The options were to give executive power to LaVallee, give a portion of the funds, or leave the item until an emergency session next week. Lutsch and Navarre were willing to give LaVallee executive power. Hayden reminded the council that the amount given to SSF would be half of what the council had left in grants, loans, and underwrites; also the council couldn't give money for food for a conference. The council wanted to know if the people attending the conference had to pay for it, and if that would come back to the club. Rice Peleopko said that it would go back to the RFC. There were some questions about lodging for the attendees.

AC-17-W-65 - Lutsch moved that the council will bestow upon AS VP for Activities the ability to approve \$1550 in the form of an underwrite for Students for Sustainable Food for their Real Food Challenge Campus Intensive, should the other councils that are going to be looking upon that request not provide the funding that is needed.

Second: Navarre

Vote: 5-0-1

PASSFD

VI. Action Items (10 minutes each)

a. WWU Students for Farmworker Justice (\$300)

No representatives were present, so the item was tabled.

b. Western Aces (\$287 loan)

Representatives: Alexander Saltzman and Alexis Goss. Western Aces is requesting the money for publicity for Queer Con. The club is showing support for Queer Club. Rutledge reminded the council that this money already existed and Queer Con had already made the money back for it. Navarre suggested that they had the agreement with Queer Con in writing. Goss asked

if there was an official form for that. Lutsch suggested just having a word document that was signed. Cook said that there was a co-sponsorship agreement form that could be downloaded from OrgSync.

AC-17-W-60 - LaVallee moved to approve a \$287 loan for Western Aces for Queer Con publicity in support of Queer Club

Second: Lutsch **Vote: 6-0-0** **PASSED**

c. Western Community Outreach (\$198)

Representative: Colin Middleton. This is a very similar request from last quarter: paying for a plainclothes officer to be present at their Be Our Guest event.

AC-17-W-61 - Lutsch moved to approve \$198 for Western Community Outreach for a plainclothes officer at their Be Our Guest event.

Second: Navarre **Vote: 6-0-0** **PASSED**

d. Urban Planners: Portland Trip (\$1300)

Representative: Thomas Tague. Tague passed out answers to the council's question in writing. Tague said that he filled out the paperwork for renting a van, and went through the AS's driver training for driving AS vehicles. Tague said that they were going to have a presentation at one of their club meetings of what they learned on the event, and were going to publicize it as a "first look at Portland". Lutsch said that he was thrilled with the level of information provided, and said he was comfortable with the amount of funding per person. He asked if Tague was the only person driver certified. Tague said that he was. Lutsch

**AC-17-W-64 - LaVallee moved to approve \$150 from
Bookstore Donations for Students for the Salish Sea**

Second: Lutsch

Vote: 6-0-0

PASSBD

f. Viking Radio Theatre: Mystery Dinner Night (\$8402)

Representative: Walter Lutsch. The budget was updated with new catering information. Lutsch said that he met with event planners, who said that the event would have no problem selling out. Lutsch gave several different options for ticket sales. The council considered giving some money as a loan, and some as an underwrite. They wanted all revenue from the event to come back to them. LaVallee asked about the event over-selling tickets the first time the event was put on. Lutsch explained that there was a problem with the website, and the event did sell a few more tickets than they were expected. Lutsch said that the table tents were the least necessary, since Back to Bellingham was helping with publicity. Johnson thought that the band wasn't necessary. LaVallee disagreed about the table tents, and said that it would help get the word out there for students. Rutledge said that has a member of the club, she wanted the decision about the band to be made by the club. The council asked Lutsch how much the event had made in the past two years, and Lutsch said it was around \$3000 both times. Lutsch said that the club didn't want to make money off the event except for a little bit to help the club run, and most of the revenue could come back to the council. Hayden said that with the council's funds being the way they were, he wasn't comfortable giving all of the money as an underwrite. The council discussed how much of the money to give as a loan. Lutsch added that the planning committee for this event

suggested being able to buy additional raffle tickets that would go towards the club. The council agreed that any raffle money would come back to the club for an end of the year wrap party. Rutledge expressed concern that this would be gambling. Lutsch said that it wasn't, because it wasn't related to the casino gaming that was also taking place at the event.

AC-17-W-66 - LaVallee moved to approve the amount of \$8051, \$5000 of which will be in the form of a loan and \$3051 will be in an underwrite from Grants, Loans, and Underwrites with the stipulation that all revenue other than raffle revenue will go towards paying off the loan.

Second: Johnson

Vote: 5-0-1

PASSED

VII. Other Business

LaVallee explained that Rutledge was going to send out the minutes that needed to be approved as a PDF and they would be approved online.

Alex LaVallee, VP for Activities, adjourned the meeting at 8:55 pm.