

AS Board of Directors Meeting

Thursday, October 5th, 2017

8:00 a.m.

OM340

AS Board Officers: *Present:* Simrun Chhabra (AS President), Julia Rutledge (ASVP for Activities), Hunter Eider (ASVP for Academic Affairs), Alex LaVallee (ASVP for Business and Operations), Erick Yanzon (ASVP for Diversity), Ana Ramirez (ASVP for Governmental Affairs), and Annie Gordon (ASVP for Student Life).

Advisor(s): Eric Alexander (Associate Dean of Student Engagement and the Director of the Viking Union Facilities), Sabrina Houck (AS Board Program Coordinator), Casey Hayden (Coordinator of Student Activities)

Secretary: Sarah Hooper-Smith (Board Assistant for Club Committees)

Motions:

Simrun Chhabra, AS President, called the meeting to order at 8:11 am.

I. APPROVAL OF MINUTES

II. REVISIONS TO THE AGENDA

Gordon wanted to remove points E and G from Board Information Items as she didn't hear back from necessary people in time to discuss in meeting.

Rutledge brought attention to the fact that one of her information items was not on the agenda, and Houck clarified that it was due to a misunderstanding. Alexander said that due to lack of necessary documents to reference during the meeting it should be discussed at a later time.

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

A. Queer Experience Targeted Event Proposal

Yanzon proposed a Queer Experience Targeted Event, which has been held in previous years by the QRC. Similar to the event "Memoirs", but will target those who identify as queer and/or transgender. As it is a targeted event, it's going through the board. Rutledge asked for information about logistics of event and targeting. Hayden referenced the program standards regarding the regulations surrounding targeted events and use of funds, as this is an event that isn't technically open or targeting all students. Depends on if the board feels like it's serving a good purpose and fits in with AS mission. Alexander gave examples of other events that were targeted to certain groups of students (veterans, first year students, etc.).

B. AS Consultant for Governmental Affairs Position Description

LaVallee (no guests were present) presented document showing position description for AS Consultant for Governmental Affairs. Rutledge asked for more information about receiving

credit for this position, and LaVallee said that it's possible depending on department and faculty. Yanzon, said that while he understands the value of receiving credit, it's important to consider the fact that students pay for credit at Western so they technically could be paying for this position if receiving credit. LaVallee stressed that receiving credit was optional. Hayden recommended that maybe ability to receive credit should include some clear faculty review component rather than to just depend mainly on preference of employee so as not to insinuate that it's "easy" to earn college credit. Specifics and clarification of description were clarified by LaVallee to Rutledge and Eider which can be seen on position description document. LaVallee clarified that the consulting committee is board of directors regarding creating of local legislative agenda on position description and stressed that this position description is still in draft format. Houck consulted Legislative Affairs Council Charge and Charter for clarifications regarding chair position details and Alexander recommended that maybe the Charge and Charter could be updated to include this volunteer position. LaVallee said he didn't include how responsibilities not in description are being accomplished, and thought it would be a separate consideration. Rutledge wanted to clarify if LaVallee felt comfortable approving this next week or if he needed more time. LaVallee said he wanted to get together with the subcommittee group to consult board for more feedback, and develop document covering other responsibilities that aren't present in current document. He will bring what he has, but is okay with postponing approval per opinions of board members. Yanzon wanted to know about voting rights with this position, and LaVallee said he would discuss voting rights with subcommittee.

Eric Alexander left meeting around 8:40 am leaving Houck and Hayden as advisors.

V. ACTION ITEMS - Guests*

VI. PERSONNEL ITEMS *(subject to immediate action)*

VII. ACTION ITEMS - Board*

VIII. INFORMATION ITEMS - Board*

A. Redistribution of Unspent Salary Funds to ESC and REP

Ramirez proposed to redistribute money that was allotted for the ASVP for Governmental Affairs summer salary equally between ESC and REP. The summer position dates were June 19th -September 26th 2017 and pay would have totaled \$4013.94 according to her calculations. Rutledge asked if back-pay was an option, and it was clarified that it wasn't. LaVallee wanted to bring attention to the language regarding budget cuts and rationale, and to possibly have that changed for clarity and accuracy. Houck said that numbers/hours may be slightly off, and recommended clarification of hours and monetary amounts before going through with this proposal. Rutledge asked if it includes what money will be used for, and Ramirez said that the ESC and REP would know best what their offices needed and that the choice would be up to them.

B. Sustainable Action Fund Charge and Charter

Gordon proposed some changes within the Sustainable Action Fund Charge and Charter regarding financial inequities between two SAF student positions: the SAF project coordinator and the SAF education coordinator. The goal is to try and equalize positions by

having them both housed out of and funded by office of sustainability however there will still be AS personnel involved in hiring. The two positions will be able to work together to even out opposite busy seasons during the year.

C. Sustainable Action Fund Rules of Operation

Gordon proposed some minor updates in the SAF rules of operation for accuracy and consistency regarding personnel numbers and member responsibilities.

D. Alternative Transportation Fee Committee Charge and Charter

Gordon proposed some minor edits to the Alternative Transportation Fee Committee charge and charter regarding member responsibilities where the “or designee” was supposed to be on the fund manager, not the advisor but they will bring it back with those reflected edits.

E. NASPA Regional Conference Proposal

Gordon requested funding for travel expenses for the ASVP of Student life (Gordon) to attend the Regional NASPA Conference on November 4th, 2017. Melynda Huskey, the new VP for Enrollment and Student Services, recommended utilizing NASPA membership more by organizing more trips to their conferences. Melynda Huskey’s office would be paying for event registration, housing, meals, etc. so the only funding needed would be for travel expenses. Travel expenses would require \$500 from the 2017-18 academic year Operating and Enhancement Fund, which hasn’t typically been spent out of and contains \$1,000. Chhabra brought attention to the location and the fact that students may take advantage of the location where indigenous people are still living for personal purposes. Cheaper tickets may be available, Gordon agreed to continue researching prices for next week. Hayden added that the NASPA Conference may not be applicable for general students when considering returning for future years as it’s more aimed at graduate students and professionals. Rutledge was interested in the possibility of more board members travelling to the conference either this year or next.

F. ESC Steering Committee Charge and Charter

Yanzon proposed ESC Steering Charge and Charter updates regarding sitting members, position changes, and typos.

G. ESC President’s Council Charge and Charter

Yanzon proposed ESC President’s Council Charge and Charter updates regarding position changes.

H. ESC Executive Committee Charge and Charter

Yanzon proposed ESC Executive Committee Charge and Charter changing number of participating students from 7 to 5 students and acting secretary.

IX. CONSENT ITEMS *(subject to immediate action)*

X. BOARD REPORTS

ASVP for Academic Affairs, Hunter Eider reported he's working to get another student outlook position for QRC to help with workloads. Also mentioned work being done to reduce risk of harmful agendas from outside organizations. Rutledge mentioned outside organizations trying to push their agendas through clubs in Activities Council as well. Eider also mentioned an e-mail (board members were cc'd) being sent out to faculty regarding opportunities to talk about committees to be involved with.

ASVP for Diversity, Erick Yanzon reported that the ESC retreat happened previous weekend and that there was a big turnout and lots of engagement. Also said Steering and President's council starts next week, multicultural center was in design stage (meeting later on that day), and ESC conference was coming up (hadn't been a lot of registration and were some questions about funding for the next year to reduce participation costs and encourage more attendance). Yanzon also mentioned that Lafayette Baker was resigning for a new position as Civil Rights Investigator at the Equal Opportunity Office, and that there was a need for support in that position. Indigenous peoples' day was also coming up the following Monday and Yanzon mentioned that resolution that was signed last year to support indigenous students and to keep that in mind during the upcoming Indigenous People's Day and also to provide continuous support to NASU. Mentioned that there has been a lot of Islamophobia on campus and Chhabra mentioned she was working on a letter for MSA addressing the Islamophobic hate speech on campus. Lastly, Yanzon wanted to mention the upcoming Oregon Students of Color Conference.

ASVP for Activities, Julia Rutledge reported that she had been working closely with the Club Hub for the upcoming club kickoff on Friday/Saturday. Also said there was an Activities Council training meeting with some new, interested students.

ASVP for Student Life, Annie Gordon reported they had been working on locating a place for a new mini mart on campus where food stamps would be accepted, hoping to get applications in by December. Most recent plan was to expand the BT market. Also mentioned educational issues around food stamps and no competition contract with the city of Bellingham when considering regulations with new store. Gordon mentioned a new trauma and assault training she attended along with some other staff, and spoke about new tools learned regarding language when addressing trauma survivors. Gordon had also been attempting to gather more interest in a new committee that would hopefully be working more closely with RHA regarding concerns in residence halls and RA privileges. Gordon had also been reached out to asking for a gun control resolution from the Board. She also had a student reach out with a desire to ban smoking on campus.

ASVP for Business and Operations, Alexander LaVallee reported their an upcoming visit to Fairhaven 101 to talk about committees. Management Council was planning to meet that Thursday as well. Also mentioned the new Assistant Director of Student Activities position search.

AS President, Simrun Chhabra reported she would be attending the Board of Trustees meeting. She is also preparing a presentation with Ted. Also mentioned the letter she is working on addressing hate speech around campus. Chhabra along with Rutledge and LaVallee are working on plans for redecorating the board office. Chhabra is also planning times for a more approachable office hour

space on campus. Patrick from SOS arranged a meeting with an elder from the Swinomish regarding building positive relationships with indigenous communities in our area.

ASVP for Governmental Affairs, Ana Ramirez reported some upcoming voting opportunities. Ramirez also mentioned the possibility of Governor Jay Inslee coming to campus discuss environmental issues. She also brought attention to the fact that the Board Assistant for Lobby Days position is open.

XI. OTHER BUSINESS

Simrun Chhabra, AS President, adjourned the meeting at 9:56 am.

DRAFT