



**Associated Students of Western Washington University**  
**Election Advisory Committee Charge & Charter**  
October 20176

- I. CHARGE** To review and make recommendations to the AS Board of Directors regarding the AS Election Code and to advise the AS Elections Coordinator on all Elections processes in an effort to encourage student participation in the election process. Particular efforts should be made to increase the simplicity, clarity, and accessibility of the AS Elections and encourage more professional, accessible and equitable campaigns.
- II. MEMBERSHIP** AS Elections Coordinator, Chair  
AS Board Member, selected by the Board  
3-5 students at large  
Assistant Director of Student Activities, Advisor (non-voting)
- III. CHAIR** The Chairperson shall be the AS Elections Coordinator. The Chairperson shall convene the meetings, approve agendas, and preside at all meetings.
- IV. MEETINGS** Meetings shall be called by the Chair. The committee shall meet as necessary, with a minimum of twenty-four (24) hours notice. The committee shall hold at least three meetings before presenting the Code to and the AS Board of Directors. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.
- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. SUBCOMMITTEES** In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.
- VIII. RULES OF OPERATION** The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.
- IX. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors
- X. REPORTAGE** This committee shall report to the AS Board of Directors through the AS Elections Coordinator.