

Memorandum of Understanding
Between
Associated Students of Western Washington University
And
Office of Sustainability
For Application To
Transfer of the Sustainable Action Fund Education Coordinator

This Memorandum of Understanding (MOU) is made on November 16, 2017 between the Associated Students of Western Washington University, (ASWWU) and the Western Washington University Office of Sustainability (OS) for the purpose of achieving the various aims and objectives relating to the Transfer of the Sustainability Action Fund Education Coordinator (the Transfer).

WHEREAS ASWWU and OS desire to enter into an agreement in which ASWWU and OS will work together to complete the Transfer;

AND WHEREAS ASWWU and OS are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the Transfer;

Purpose

The Purpose of this Memorandum is to provide the framework for any future binding contract regarding the Transfer of Sustainable Action Fund Education Coordinator between ASWWU and OS.

Obligations of the Partners

The Partners acknowledge that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united visible and responsive leadership of the Transfer and to demonstrate administrative and managerial commitment to the Transfer by means of the following individual services.

Cooperation

The activities and services for the Project shall include, but not limited to:

- a. Services to be rendered by ASWWU include:

Release of hiring and oversight responsibilities in regard to the SAF Education Coordinator, to the OS.

- b. Services to be rendered by OS include:

Taking on hiring and oversight responsibilities in regard to the SAF Education Coordinator, from the ASWWU.

Timeline

The Transfer will take effect immediately and will continue until such a time as ASWWU or OS see fit to bring the MOU to the AS Board of Directors to discuss any amendments to this agreement.

The SAF Education Coordinator will complete their current contract under the ASWWU.

Signatories

This Agreement shall be signed on behalf of Associated Students of Western Washington University by the seven (7) members of the AS Board of Directors, and on behalf of Office of Sustainability by Johnathan Riopelle, its Sustainable Action Fund Grants Program Coordinator. This Agreement shall be effective as of the date first written above.

Associated Students of Western Washington University

Simrun Chhabra
AS President

Annie Gordon
AS Vice President for Student Life

Erick Yanzon
AS Vice President for Diversity

Ana Ramirez
AS Vice President for Governmental Affairs

Hunter Eider
AS Vice President for Academic Affairs

Julia Rutledge
AS Vice President for Activities

Alexander LaVallee
AS Vice President for Business & Operations

Office of Sustainability

Johnathan Riopelle
Sustainable Action Fund Grants Program Coordinator