

Memorandum of Understanding  
Between  
Associated Students of Western Washington University  
And  
Office of Sustainability  
For Application To  
Transfer of the Sustainable Action Fund Education Coordinator

This Memorandum of Understanding is made on November 9, 2017 between the Associated Students of Western Washington University, of Viking Union 516 High St., Bellingham, Washington 89225 (hereafter referred to as “ASWWU”) and the Western Washington University Office of Sustainability, of Associated Students of Western Washington University, of Viking Commons 24 516 High St., Bellingham, Washington 89225 (hereinafter referred to as “OS”) for the purpose of achieving the various aims and objectives relating to the Transfer of the Sustainability Action Fund Education Coordinator (hereinafter referred to as “the Project”).

WHEREAS ASWWU and OS desire to enter into an agreement in which ASWWU and OS will work together to complete the Project;

AND WHEREAS ASWWU and OS are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the Project;

**Purpose**

The Purpose of this Memorandum is to provide the framework for any future binding contract regarding the Transfer of Sustainable Action Fund Education Coordinator between ASWWU and OS.

**Obligations of the Partners**

The Partners acknowledge that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united visible and responsive leadership of the Project and to demonstrate financial, administrative and managerial commitment to the Project by means of the following individual services.

**Cooperation**

The activities and services for the Project shall include, but not limited to:

- a. Services to be rendered by ASWWU include:

Release of hiring and oversight responsibilities in regard to the SAF Education Coordinator, to the OS.

- b. Services to be rendered by OS include:

Taking on hiring and oversight responsibilities in regard to the SAF Education Coordinator, from the ASWWU.

## Signatories

This Agreement shall be signed on behalf of Associated Students of Western Washington University by the seven (7) members of the AS Board of Directors, and on behalf of Office of Sustainability by Johnathan Riopelle, its Sustainable Action Fund Grants Program Coordinator. This Agreement shall be effective as of the date first written above.

Associated Students of Western Washington University

---

Simrun Chhabra  
AS President

---

Annie Gordon  
AS Vice President for Student Life

---

Erick Yanzon  
AS Vice President for Diversity

---

Ana Ramirez  
AS Vice President for Governmental Affairs

---

Hunter Eider  
AS Vice President for Academic Affairs

---

Julia Rutledge  
AS Vice President for Activities

---

Alexander LaVallee  
AS Vice President for Business & Operations

Office of Sustainability

---

Johnathan Riopelle  
Sustainable Action Fund Grants Program Coordinator