

Western Washington University Associated Students

AS BOARD OF DIRECTORS

Thursday, November 9th 2017 Old Main 340

AS Board Officers: *Present:* Hunter Eider (VP Academics), Julia Rutledge (VP Activities), Alex LaVallee (VP BusOps), Erick Yanzon (VP Diversity), and Annie Gordon (VP Student Life)
Absent: Simrun Chhabra (President) and Ana Ramirez (VP Governmental Affairs)

Advisor(s): Eric Alexander (Advisor)

Guest(s):

MOTIONS

ASB-17-F-30 Approval of the revisions to the Student Technology Fee Committee Charge and Charter. ***Passed***

ASB-17-F-31 Approve of the Student Technology Fee Renewal Committee Charge and Charter with the change that the advisor would be "Associate Dean of Student Engagement & Director of Viking Union Facilities or designee". ***Passed.***

ASB-17-F-32 Approve of all the Committee Appointments. ***Passed.***

Alex LaVallee, AS VP for Business and Operations, called the meeting to order at 8:22 a.m.

I. APPROVAL OF MINUTES

II. REVISIONS TO THE AGENDA

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

V. ACTION ITEMS - Guests*

VI. PERSONNEL ITEMS (*subject to immediate action*)

VII. ACTION ITEMS - Board*

A. Student Technology Fee Committee Charge and Charter

Hunter Eider, VP Academics, informed the Board the only change made to the Student Technology Fee Committee Charge and Charter was to renew the date.

MOTION: ASB-17-F-30 by Rutledge

Approval of the revisions to the Student Technology Fee Committee Charge and Charter.

Second: LaVallee

Vote: 4 - 0 - 0

Action: Passed

B. Student Technology Fee Renewal Committee Charge and Charter

Eider informed the Board of the few changes to the Student Technology Fee Renewal Committee Charge and Charter. Including, the committee member from the Student Senate to a Student at Large, appointed by the Academic Affairs Council until a Student Senate was up and running. LaVallee asked if the committee needed to post documents on the Associated Students website. Sabrina Houck said it was an advisory group and would be gathering data to

present to the Board, so documents did not need to be posted. She explained that the committee had been inactive for five years and had been removed from the AS website, but could be added back on since it was active again. Eric Alexander, Advisor, asked if the Director of Student Activities would be replaced by a similar advisor after the AS restructure. He explained since the committee was an advisory committee to the Student Technology Fee Committee it might be helpful for the two to have the same consistent advisor. Alexander suggested the advisor could be a designee.

MOTION: ASB-17-F-31 by Eider

Approve of the Student Technology Fee Renewal Committee Charge and Charter with the change that the advisor would be “Associate Dean of Student Engagement & Director of Viking Union Facilities or designee”.

Second: Gordon

Vote: 4 - 0 - 1 Action: Passed

IV. INFORMATION ITEMS

A. MOU- Sustainable Action Fund Coordinator Position

LaVallee stated the Memorandum of Understanding was between the Associated Students and the Office of Sustainability for application to transfer the Sustainable Action Fund Education Coordinator. He elaborated that the document explained the difference between the two organizations and how the AS would be releasing the hiring and oversight responsibilities in regard to the SAF Education Coordinator to the Office of Sustainability. There would be no financial impact from the change because the SAF Education Coordinator was already paid using the Sustainable Action Fund. Alexander suggested the wording should be changed from “the Project” to “the Transfer”. Julia Rutledge, VP Activities, felt the important part of the document should be more obvious. She suggested the “Purpose” section could clearly state the intent to transfer the position from one office to another and also elaborating on how the transfer process would work. LaVallee said he would make the suggested changes and bring it back to the Board. Casey Hayden, mentioned how typically MOUs state a time frame for renewal of the document, but this specific one would not need to be renewed or changed. Alexander suggested “The understood will stay in place until such times as the parties deem that change needs to be made.”

B. Facilities and Services Council Charge and Charter

LaVallee said he would be meeting with Greg McBride, but wanted input from the Board about the changes made to the council membership. He said the Charge portion of the document would be edited later that day. In regards to the membership, 1-3 Viking Union Representatives (student employees of the Viking Union, Child Development Center, Lakewood) to encompass the five members removed from membership (VU representative, Outdoor Center representative, Child Development Center representative, Publicity Center representative and the Lakewood representative). He felt this would make it easier to meet quorum. Rutledge said it was not clear whether or not it could be three from the VU or if the membership needed to be one member from each (VU, Child Development Center and Lakewood). LaVallee explained that when the document stated Viking Union it meant a member of the facilities. Alexander said the most challenging members to get for the committee were members from Lakewood, because of the distance, and a member from the Child Development Center. He suggested members from the Child Development Center and Lakewood could be brought to the committee as needed. Hayden mentioned LaVallee should look at whether or not the members should be professional staff or students. LaVallee said the committee was advisory to Eric Alexander. He also noted in the Quorum section, that during the summer, or when the council was not in session, the VP of Business and Operation would have executive power to make decisions.

C. AS Structural Review Committee Charge and Charter

LaVallee mentioned they had held a leadership meeting for this committee and talked about the plan. He felt two portion of the committee's charge, organization of existing AS offices and services in the new structure and implementation of the new structure, would struggle to meet their schedule if restricted to the committee. Rutledge felt the idea of the council was to provide the restructure with an outside perspective. LaVallee stated the outside perspective from students would still be helpful in impacting the student governance structures. He clarified that the organization and implementation of the new structure should be handled by folks working within the AS. He was looking into creating a new committee or a sub-committee of Management Council to focus on those aspects of the restructure. He also stated he would be changing the membership from Campus Recreation Representative to Athletic Representative.

D. AS Board of Directors Goals Discussion

Rutledge reminded the Board that the Board of Directors goals set during AS training were critical hope, engagement, advocacy & representation and community. The Board expressed interest in reviewing how well they had achieved their goals and what they planned to do in the coming quarters. They felt a separate meeting would be a better time to discuss the topic, potentially at a Board retreat.

IX. CONSENT ITEMS (subject to immediate action)

A. Committee Appointments

AS Legislative Affairs Council

Peter Condyles Sophomore History

Academic Affairs Council

Chloe Yugawa Senior Computer Science and Math

Academic Honesty Board

Kayla M Owens Sophomore Biochemistry

Campus Dining Committee

Axel Greening Freshman Economics/Philosophy/Political Science

University Sustainability Advisory Committee

Michael Patterson

MOTION: ASB-17-F-32 by Yanzon

Approve of all the Committee Appointments.

Second: LaVallee Vote: 5 - 0 - 0 Action: Passed

X. BOARD REPORTS

Simrun Chhabra, AS President reported that they would be guest lecturing for a preliminary news writing class that day. She had recently had a conversation with an AS Review reporter about the Western Alerts that had been happening. Chhabra stated that students were concerned about how they were being alerted about the situations and there was a discussion on how much information should be shared. She believed the more information the better, but understood that not all students felt that way and wanted to talk to other students to see what they wanted. She stated she was looking into holding a forum about the Western Alerts and would ask the students to take a survey so the Board had information to review and make a decision with. Chhabra informed the Board that all the "You're In!" Facebook pages were being shut down. She explained that Admissions starts the pages and then passes it along to New Student Services, but New Student Services did not have the resources to maintain the pages anymore. Students were upset that the pages would be taken down and had started to create new pages because they wanted to connect through social media. Chhabra would be working with offices to figure out who will facilitate the pages in the future. Chhabra also

brought up the idea of creating a highlights or abstract section for the minutes to make it easier for students to understand.

Hunter Eider, VP for Academic Affairs reported that they would be attending the Faculty Senate the following Monday. The previous meeting he had brought up the Guided Pathways program and at the upcoming meeting there would be a Q&A with Brent Carbajal, Provost and Vice President for Academic Affairs, to clarify what was happening with the program. Academic Coordinating Commission had met that week and they were in the process of revising the General University Requirements competencies and perspectives. The Board reviewed a webpage on the topic, wwu.edu/gened/index. Eider said there were 11 competencies and perspectives that students should be able to achieve when they were done with their GURs. He stated the list had been created about two presidents ago and the Commission was examining how to recreate them. Yanzon clarified that this process to change the competencies and perspectives had been going on for years. Hayden asked if the competencies and perspectives were evaluated or if they were just there to look pretty. Eider said there was not a lot of follow up. He said they were trying to make them more important and link them to the GURs so students understand why they need to take those classes.

Julia Rutledge, VP for Activities reported that she was working on research for club recognition policies. She stated there had been an issue with an Associated Students Productions (ASP) event the previous evening and would be putting together a working group to make sure ASP does not tokenize other offices when putting on events.

Erick Yanzon, VP for Diversity reported that they had attended the NASPA Western Regional Conference in Honolulu, HI with Annie Gordon the previous weekend. Yanzon stated there were a lot of helpful sessions on Multicultural centers, which would be helpful. They would provide more in depth details about what they learned at the upcoming Board retreat. There was an upcoming event November 14th, Conference to Campus, to check in with individual that attended the event to see how they are using what they learned. On November 20th the Ethnic Student Center was having a forum to evaluate the lack of staff in the office and communication issues, the event was targeted toward ESC students. There was also an upcoming conference, Oregon Students of Color Conference, which 12 students would be attending at the University of Oregon. That evening the South Asian Student Association was hosting Diwali festival of lights.

Annie Gordon, VP for Student Life reported that there had been students addressing their concerns about campus safety and had asked to install cameras to external doors in the residence halls. She liked the idea of a forum or a survey to discuss safety on the campus because it would show students they were taking action. Brendan, a Western student, had helped her to present the idea of a smoke free campus to the Residence Hall Association that week. She reported that out of 20 individuals only one person was against the idea. A Resident Advisor had a worry that students would smoke within the halls. Overall, she felt there was support for the idea and she would be moving forward. She explained that at the upcoming Sustainable Action Fund meeting they would be discussion whether or not to cap the small-grant amount. She would be bringing the University Housing Representation and Advocacy Committee Charge and Charter to the committee soon with changes. Gordon also shared how addressing food insecurity was a goal of hers and she had learned some ideas at the NASPA Western Regional Conference that she would like to talk about with Lenard Jones.

Alex LaVallee, VP for Business and Operations reported that he had a meeting with Greg McBride concerning the Facilities and Services Advisory Council Charge and Charter coming up. He stated he had a leadership meeting for Structural Review Committee and hope to start official meetings with

student representation soon. Business Committee met and he would be working with the Business Director regarding creation of a presentation to explain the budget process to the Board. The Student Technology Fee Renewal Committee had a meeting the previous day. He was working with Cindy Monger on creating a Policy Committee to evaluate AS and VU policies. He was working with the AS Personnel Director on changing parts of his job description for the upcoming structural review. LaVallee was also working with the Communications Office to create a document about how the Board should be handling inquiries from reporters.

XIII. OTHER BUSINESS

Simrun Chhabra, AS President, adjourned the meeting at 9:54 a.m.

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