

Western Washington University Associated Students

AS BOARD OF DIRECTORS

Thursday, October 26th 2017 Old Main 340

AS Board Officers: *Present:* Simrun Chhabra (President), Hunter Eider (VP Academics), Julia Rutledge (VP Activities), Alex LaVallee (VP BusOps), Erick Yanzon (VP Diversity), Ana Ramirez (VP Governmental Affairs), and Annie Gordon (VP Student Life)

Advisor(s): Eric Alexander (Advisor)

Guest(s): Jonathan Riopelle (SAF Coordinator), Linda Beckman, Emma Agte, Shannon Ouzts

MOTIONS

ASB-17-F-16 Approval of the AS Board of Directors Minutes of October 5th 2017. *Passed*

ASB-17-F-17 Approval to redistribute the salary, in equal parts, that would be going to the AS VP for Governmental Affairs from FXXBAD to FXXEPR and FXXVER totally \$1469 in each budget. *Passed*

ASB-17-F-18 Approve the updated Legislative Affairs Council Charge and Charter and the Rules of Operations. *Passed*

ASB-17-F-19 Approval of the Activities Council Charge and Charter with changing it from five different clubs to three different clubs. *Passed*

ASB-17-F-20 Approval of the Academic Affairs Council Charge and Charter, with the change that the Associate Dean of Student Engagement and the Director of the Viking Union be in an advisory role to this position. *Passed*

ASB-17-F-21 Approval of the committee appointment with the exception of Walter Lynch to Activities Council. *Passed*

Alex LaVallee, AS VP for Business and Operations, called the meeting to order at 8:08 a.m.

I. APPROVAL OF MINUTES

MOTION: ASB-17-F-16 By Gordon

Approve the AS Board of Directors Minutes of October 5th 2017.

Second: Ramirez Vote: 5 - 0 - 0 Action: Pass

II. REVISIONS TO THE AGENDA

Table item A under Information Items - Guests until guests arrive.

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

A. Sustainable Action Fund Outreach Coordinator

LaVallee said that a guest from the Office of Sustainability is here to talk about the Sustainable Action Fund Outreach Coordinator. Himself and representative Gordon went to the AS personnel committee and discussed the transfer of the Sustainable Fund Outreach Coordinator, who is currently stationed with the ASP to be fully passed over to the Office of Sustainability. In the Office of Sustainability there is a position much like the Sustainable Fund Outreach Coordinator with slightly different responsibilities reporting to different people and being paid differently. Jonathan Riopelle introduced himself as the Coordinator for the Sustainable Action Fund. He explained how last year he worked to bring equity to the Education Coordinator and Projects Coordinator in the Office of Sustainability. The Education Coordinator, a student position is hired by the AS and the Projects Coordinator by the Office of Sustainability. The position hired by the AS is salaried, the other student position that works in their office is not salaried. Funds are transferred from the Office of Sustainability to the AS so the AS can pay the Education Coordinator. The Education Coordinator also has to attend two different two week trainings that overlap. Riopelle's proposal removes the position from the AS for the purpose of hiring, the only thing that changes is the hiring/training process. Gordon asked if the shift would change the accountability to the student fund. LaVallee said they have brought this to the Personnel Committee and it was approved. Riopelle said that the AS Board needs to validate the resolution of the Personnel Committee. Alexander clarified is that another reason for the change is to change who the position reports to. Rutledge asked if this was an issue brought up by the person holding the position. Riopelle answered that it was brought up to him last year by the person who held the position. Alexander recommended that Riopelle bring an updated job description to the Board so that the board could approve it, and turn over that position to the Office of Sustainability. Rutledge said that if it's not going to be an AS Position it shouldn't have an AS job description. LaVallee said that he would bring an updated description to vote on at the next meeting. LaVallee yielded the chair to Chhabra.

B. Resource and Outreach Programs Laptop Proposal

Yanzon spoke on the Resource and Outreach Programs (ROP) laptop proposal. The Women's center changed its name to the Womxn's Identity Resource Center (WIRC). Both the WIRC and the Social Issues Resource Center (SIRC) can't have more than two computers in their current office due to space limitations. The Veterans Outreach Center also doesn't have appropriate computers. His proposal is to give those three offices laptops for their exclusive use. It will cost four thousand dollars. Chhabra asked if they expressed need for laptops or desktops. Yanzon clarified that they couldn't use desktops and that the money was coming out of the FXXCRR (Computer Replacement Reserve). Houck confirmed that the FXXCRR has a cap on how much goes into it a year and how much can come out of it, where as the equipment grant is to purchase new equipment that is FXXGRR that should be used because it is for new equipment whereas FXXCRR is for replacing already purchased equipment. Alexander brought up that someone from the Communications Office had asked for a laptop as well and they will be seeing that proposal shortly.

C. Reapplication and Redirection of a Portion of the Non-Academic Building Fee

LaVallee talked on the reapplication of a portion of the NABF (Non-Academic Building Fee). The fee is used to pay off a bond debt of the Viking Union and is also put towards some of the operational budget of the VU. The bond got refinanced off in 2015 and now there is a hundred and ten thousand dollars of saving for year, this proposal would apply that to assist in the construction of the Multicultural Center. The second part of the proposal is the reaffirmation and redirection of the NABF and the proposal would simply continue the current use of the fund and give the Board the ability to reduce the fee. Beckman elaborate on the proposal and said that the reason this proposal is necessary is because the original fee is stated as voluntary, but the university wants to

pledge the money towards bonds so it has to keep going. Rutledge asked how long the hundred and ten thousand would be going to the project. Beckman said that they were pledging twenty-five year bonds. Chhabra clarified that voluntary meant the AS Board choose to impose the fee. Yanzon asked what the process of raising this fee would be. Alexander said that the final approval lies with the Board of Trustees. LaVallee said he would bring it back with amended language next week.

V. ACTION ITEMS - Guests*

VI. PERSONNEL ITEMS *(subject to immediate action)*

VII. ACTION ITEMS - Board*

A. Redistribution of Unspent Salary Funds to ESC and REP

Ramirez explains her motion. The motion splits the money her position would be paid between the representation offices voter education budget and the ESC programming budget LaVallee asks if the period in the middle of the page is a problem. Rutledge asks if the apostrophe missing from the possessive "it's" is a problem.

MOTION: ASB-17-F-17 By Ramirez

Approval to redistribute the salary, in equal parts, that would be going to the AS VP for Go Affairs from FXXBAD to FXXEPR and FXXVER totally \$1469 in each budget.

Second: Yanzon Vote: 7 - 0 - 0 Action: Pass

B. Legislative Affairs Council Charge & Charter & Rules of Operation

Ramirez explains that this is an update to the LAC rules. It adds a student advisory council member.

MOTION: ASB-17-F-18 By Ramirez

Approve the updated Legislative Affairs Council Charge and Charter and the Rules of Operations.

Second: Gordon Vote: 7 - 0 - 0 Action: Pass

C. Activities Council Charge and Charter

Rutledge explained that the Activities Council Charge and Charter was amended to say three reps not five clubs.

MOTION: ASB-17-F-19 By Rutledge

D. Activities Council Charge and Charter, with the stipulated changes.

Second: Gordon Vote: 7 - 0 - 0 Action: Pass

E. Academic Affairs Council Charge and Charter

Eider explained that nothing has changed since last time they saw this.

MOTION: ASB-17-F-20 By Eider

Academic Affairs Council Charge and Charter, with the change that the Associate Dean of Engagement and the Director of the Viking Union be in an advisory role to this position.

Second: Ramirez

Vote: 5 - 0 - 0 Action: Pass

Student

IV. INFORMATION ITEMS

A. AS Budget Committee Charge and Charter

LaVallee reviewed the Budget Committee Charge and Charter, talking over revisions including number of members from various departments and some wording changes.

B. AS Student Enhancement Fund Charge and Charter

LaVallee talked about the changes to the Student Enhancement Fund Committee. He is suggesting the removal of the AS Clubs representative and adding the AS Clubs Business Director. He thought adding a student-at-large would help out the balance of this committee. Yanzon asked why the ESC has a representative on this committee? ESC people can't request money without going through ESC Steering anyway. LaVallee said that he thinks it was originally done to guarantee diversity but that's not how it plays out. Yanzon agreed. Yanzon asked when it was appropriate for ESC students to go to the SEF for funding instead of the ESC President's Council. Rutledge replied that the SEF is for individual students who want to go to events. LaVallee said that this year he hoped to provide more clarity about what fund is for what.

C. Facilities and Services Council Charge and Charter

LaVallee summarized the Facilities and Services Council Charge and Charter. Membership changed from two students at large to one student at large. One Management Council representative was added and the AS President was added as a vice chair. The student representatives for the Viking Union Outdoor Center, Child Development Center, Publicity Center and Lakewood were all removed. Agte asked why the positions were removed. LaVallee responded that this committee has not historically made quorum so he lowered the number of members. Chhabra suggested that instead of the AS President the AS VP for Activities should serve as vice chair. Alexander brought up that it's possible that the student positions shouldn't be removed based solely on last year. LaVallee said that based on the fact that it was an advisory committee he didn't think it was necessary. Houck said that this committee has always been hard to organize, and wondered if there was a middle ground. Gordon said she disagrees with the approach of cutting people and thinks there's a better, more creative way that gives more input to the actual organizations affected. Ramirez suggested adding as needed members. Hayden clarified the purpose of the council, it doesn't advise the Board, it advises the Director of VU Facilities. The advice has always been taken into consideration and they had advisory capacity over the VU budget priorities. Some of the fault of not having a functioning council is that staff haven't been giving them projects. Eider said that he thought that there should be two VU representatives and that the Board should move on to the next item. Item was tabled.

D. Underrepresented Student Employee Council Charge and Charter

Yanzon went over the Underrepresented Student Employee Council Charge and Charter. There was a new position created in the WIRC last year, the Coordinator for Advocacy and Support. He added the AS Personnel Director to be a non-voting member on the committee so they could give input. Chhabra asked who the vice chair would be, and asked if the people on it wanted to be on the committee. Yanzon said he would asked around.

E. Student Technology Fee and Renewal Committee Charge and Charter

Eider presented the Student Technology Fee Renewal Committee Charge and Charter. He switched the student senator position to student-at-large. Yanzon elaborated a bit because he held that position last year. Chhabra asked why it was at the discretion of the AS president. Hunter said he didn't know why and they could change that. Yanzon said that he thinks there should be more committee members because this is such a big fee, he also said to add a secretary.

IX. CONSENT ITEMS *(subject to immediate action)*

A. Committee Appointments

AS Legislative Affairs Council

Giovanna Orecchio	Senior	Political Science
Zoe Evans Agnew	Freshman	Undeclared

AS Activities Council

Noble Solana Walkinshaw	Freshman	Political Science
Walter Lutsch	Senior	English

AS Student Disability Advocacy Committee

Lily Taylor	Senior	Communication and Science Disorders
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AS Elections Board

Brandan O'Neil	Junior	Political Science/Economics
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Academic Affairs Council

Kaylee Martig	Junior	Therapeutic Play and Child Life
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Academic Honesty Board

Campus Dinning Committee		
Reganne Hoirup	Freshman	Communication Studies

Disability Advisory Committee

Kaylee Martig	Junior	Therapeutic Play and Child Life
Elmer Carampot	Senior	Communication Studies
Allison Johnson	Sophomore	Psychology

Sustainability Advisory Committee

Chezelle Whittaker	Freshman	Marine Science
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University Sustainability Advisory Committee

Reganne Hoirup	Freshman	Communication Studies
Crow Chloupek	Freshman	Music Performance

AS Budget Committee

Jordan Lucia	Senior	Financial Economics
Lauren Scriver	Junior	Business Administration/Finance Concentration

MOTION: ASB-17-F-21 by Eider

To Approve the Committee appointments with the Exception of Walter Lynch to Activities Council
Second: Rutledge Vote: 7 - 0 - 0 Action: Passed

X. **BOARD REPORTS**

Simrun Chhabra, AS President reported that she was working on the outline of how the Board reports should look and would be sending out an outline next week. She also said that she got an email from Caroline Neilson and that she needed an AS officer to serve on the student publications council. Rutledge responded that she would handle it.

Hunter Eider, VP for Academic Affairs reported that he was looking for ten people to get quorum for the Academic Affairs Council.

Julia Rutledge, VP for Activities reported that she had another meeting of the Board design committee she was on and wondered if there was a logo the rest of the Board wanted and how to design the office.

Erick Yanzon, VP for Diversity reported that Michael Dumas was going to be here tonight for Justice Speaks. The Oregon Students of Color Conference is going to be on the 19th and applications are now open and due soon. They're taking eight to ten students. Tomorrow they are going to have a celebration for Abby Ramos as the interim ROP Director for the work she's done for the AS.

Ana Ramirez, VP for Governmental Affairs reported that she is also looking for quorum in her committee.

Annie Gordon, VP for Student Life reported that they didn't bring the smoking on campus topic up today because she is going to an RHA meeting to discuss it first. Gordon introduced the RHA president to the Board.

Alex LaVallee, VP for Business and Operations reported that the Business Committee met and he is going to be meeting with their Business Director to come up with something to present to the Board. They're going to talk about the deficit because of the S&A fee being decoupled from tuition in the state legislative budget. There is new news on that which is exciting. He'll be preparing a presentation on the grants that will be ending this year. For those grants to be operationalized there would have to be huge cuts to existing AS Programs. It was expressed to him that the AS Board, when there is an item with some fiscal impact, there is a request that it be passed on to the AS Business Director so they are in the loop. He is going to look to establish a procedure with the Business Director so this is easier to understand in the future. Personnel Committee met and decided that Work Study position descriptions will not have to come to the AS Board to be approved. Management Council met and approved eleven hundred dollars for the programming budget of the WIRC for an upcoming speaker. He will be bringing to the Board a new committee to supplement the restructure committee. He is also hoping to bring an amended job description for the AS VP for Business and Operations as it has become clear that the amount of things in the job description is numerous and oppressive to the position holder, given that the position will be dissolved and its duties distributed next year he is hoping to get that process started now.

XIII. **OTHER BUSINESS**

LaVallee said the AS President had left the room and he would assume chair of the AS Board Meeting at 9:54 a.m. and he called the meeting to a close. LaVallee said they would table the earlier item until next week.

The meeting was adjourned by acclamation at 9:54 a.m.

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