

Western Washington University Associated Students
AS BOARD OF DIRECTORS

December 7th, 2017 8:00 AM

Old Main 340

AS Board Officers: *Present:* Simrun Chhabra (AS President), Hunter Eider (ASVP for Academics), Julia Rutledge (ASVP for Activities), Alex LaVallee (ASVP for Business and Operations), Erick Yanzon (ASVP Diversity), and Annie Gordon (ASVP Student Life)
Present via Phone: Ana Ramirez (ASVP Governmental Affairs)

Advisor(s): Eric Alexander (Advisor)

Guests: Student representatives from the Ethnic Student Center, Melynda Huskey (Vice President for Enrollment & Student Services), Sabah Randhawa (President) and Mohammad Ebrahimi (AS Communications Director)

MOTIONS

ASB-17-F-35 Approval of all consent items. *Passed.*

Simrun Chhabra, AS President, called the meeting to order at 8:14 AM.

I. APPROVAL OF THE MINUTES

II. REVISIONS TO THE AGENDA

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

A. ASWWU Legislative Agenda

Yanzon stated they were not there the previous week and asked the Board for an overview. Chhabra informed them that the final language document was how the Legislative Affairs Council would like the agenda items to be listed out. She stated the committee had not seen the Voting Accessibility agenda item the previous week, but had reviewed all the other proposals. Sabrina Houck informed the Board that the final language document had also changed since they had last seen it. Chhabra stated they would go through the Voting Accessibility agenda item and said the proposal looked similar to the previous year. LaVallee stated they thought registering people to vote when they get their driver's license and landlords supplying voter registration seemed new or updated to them. Rutledge mentioned the extended deadline and access for voters with disabilities looked new.

The AS Board called in Ana Ramirez because she was out of town, to give a review of the documents.

Ramirez said the documents were all the same as the previous week, with the exception of the Voting Accessibility being new and the final language being updated. She gave the Board an overview of the Voting Accessibility agenda item stating it included motor voter laws, automatic voter registration, landlord registration, extended deadlines for registration, access for voters with disabilities, automatic voter registration for institutions of higher education and prepaid postage for the ballots. She said the final language for sex education and support for undocumented students were the only items that had been changed. Rutledge asked what had been changed in

the Voting Accessibility proposal from the previous year. Ramirez stated that not much had been changed. Rutledge clarified if the deadline extension was new. Ramirez informed the Board that at the time the state did not have same day voter registration on election day and if that was implemented more people would be able to vote. Chhabra asked Ramirez to review the final language document. Ramirez stated the bullet points on the sex education item had been shortened. In the support for undocumented students item the Legislative Affairs Council had added “revoke the Northwest Detention Center’s business license and release all the undocumented immigrants due to health and safety violations for this for-profit private mega prison.” This statement had been in the proposal, but was new to the final language. Hayden clarified that the statement might evolve over the following week because he had made suggestions to Victoria Matey, who wrote this item, about potential rewording. Yanzon said President’s Council had also reviewed the agenda items and had started to draft what this item would look like at the Ethnic Student Center Lobby Day. The Board stated the agenda items looked good and they looked forward to voting on the finalized items the following week.

Ana Ramirez ended the phone call and left the meeting.

B. Study Group Discussion

Chhabra stated this was a discussion on the Study Group that was approved by Brent Carbajal and Sabah Randhawa. They wanted to have a discussion as they have had frustration and concern around the issue. Chhabra said the Global Pathways was approved by Randhawa and Carbajal. Eider said international students entering and taking on credit bearing courses to increase English proficiency to then enter the university and pursue their degree. This would be through the Intensive English Program, who had continued their efforts to recruit international students. The idea of bringing in a private pathway provider to help with this began when they looked at a provider at SFU inspring2016. In summer 2016, the university looked at the program more closely, including meeting with the pathways providers and visiting SFU, this program ended up not working out. The international student enrollment changed after the Trump administration and the pathways provider pulled out of conversations with Western because they did not believe Western was a suitable university for the pathways program. Winter 2017, the university learned that 30-50% of international students had changed their mind about studying in the United States, switching to either Canada or Australia. Spring 2017, the university looked at getting another pathway provide, the new company was Study Group. The difference with this company was they were more of a partnership with the university and the university believed the company would help to achieve their goal of internationalizing the student body. The company started the previous summer to begin recruiting for the following fall 2018, with an application deadline around January 2018. The contract was signed with Study group September 27th-29th 2017, while Brent Carbajal was away so he was unable to review it before signing. Chhabra turned the floor over to the student guests.

Student representatives from the Ethnic Student Center read the following letter:

“For Immediate Release, December 6, 2017 -

To the Western Washington University community: students from the Ethnic Student Center (ESC) are calling for the immediate support of students, faculty, and staff in the demand that the university act in a transparent and collaborative manner with issues pertaining to the Multicultural Center (MCC). Building for the MCC will begin this coming February in spite of the fact that there is 40 percent of the center that the University is withholding from ESC students and has not designated any services to that area.

70 percent of the funding for the center is being provided by students through student fees, yet

the university has not recognized the unpaid labor and economic support that students are providing for this project. From the beginning of the planning for the project the University has emphasized its apparent effort to be “transparent”, “collaborative”, and “center student voices”. Yet, this has been far from the truth. The University has not provided any ESC student with information about the 40 percent space that will hold “Multicultural Services”, services that are currently not on Western’s campus nor services that have been created.

Given the University’s record with lack of transparency and lack of student understanding, we (as ESC students) do not agree with this approach of going into the construction of the center without us knowing what will be going into that space. It is then why we (as majority stakeholders) are demanding the University not only include us in the process for deciding what will be in that space but also give us the right to decide what services WE as students need, not what the University thinks we need. As ESC students on this campus, we are demanding for that space to include: an Undocumented Student Center, the Tribal Liaison, a Culturally-Proficient Counselor, the TGBTQ+ Resource staff, etc.

In the past, the University has tried to quiet our work as ESC students to the point of dividing student organizing groups. We want to be very clear that as ESC students we will not be silenced. Our history on this campus stems from never staying quiet, and we will continue to uphold that identity. As students who have been the ones to create the student support, draft and vote on the referendum, and continue to ensure the sustainability of this center, we can also be the students who rescind this project. We will not continue to allow the University to use our identities and our experiences on this campus as a diversity initiative.

We ask our fellow students, professors, and staff to show your support for the demand from ESC students by sending emails to both the President and Vice President to demonstrate how important shared governance is across all fields of the University. In addition, we as students believe it is essential the University prioritize the funding of programs surrounding cultural, ethnic, and inclusive learning like the Education & Social Justice minor, Justice Speaks, and the reestablishment of Ethnic Studies. Our existence on this campus is more than just a percentage, it includes the existence of our struggle on this campus and our journey as agents of change. We are here for more than just fulfilling an initiative. We are here to enrich OUR learning, not to be a General University Requirement for “enriching the Western experience.

In solidarity,
Ethnic Student Center Students”

Chhabra stated they saw this program was problematic in its diversity initiatives. Rutledge said she wanted to know more about why students were having an issue with the Global Pathways. Eider said faculty had an issue because they weren’t consulted before the contract was signed, but he had not received a lot of student feedback. Chhabra said a lot of she heard had been around the this would be bringing in 100 students, 75 undergraduate and 25 graduate level, in addition to the students on campus already. If there was a movement toward creating an international space on campus then why was there not a movement toward creating a multicultural space. Students had to put in a lot of unpaid labor to get the space and this space would be taking up physical space potentially in the multicultural center. She stated for students that had been historically marginalized she did not see it as a just act. It concerned her that there were diversity initiative and made her wonder who was benefiting from this program; the students themselves or for the university to look more diverse. Eider said the initiative would add to 5% annual international student enrollment, at the time it was at 1%. By Fall 2018, 75 international students would be put into the Pathways program at different levels based on English proficiency, they would not be taking away spaces from Washington state students. The program was intending

to recruit students from various countries and not limiting to a few countries. The purpose of the program was to internationalize the student body, so international students and American students get different perspectives. Chhabra asked about the program requirements for international students. Eider said he was unsure of what the requirements were to get in. Chhabra clarified that they pay the Global Pathways program and the institution separately. Melynda Huskey, Vice President for Enrollment & Student Services, said she was not a part of the contract review, but in general the students would be Western students and would pay out of state, non-resident tuition, and would pay special fees to the institution to participate in the program. The students would come into the institution through the Global Pathways program and would then transfer to the degree program. They would be Western student that have an additional piece to help with their written and spoken English. The students would be qualified to enter the university and don't have a separate admissions process. However, there was an intensive language development in the first three quarters, like the current pathway program. Rutledge asked what they should do moving forward. Eider stated there was not much to do. The faculty had met with Randhawa and Carbajal, where they asked why the faculty were not consulted. Carbajal had told them that the discussion about bringing in a program had already been discussed in years past to some faculty. However, most faculty were not consulted. LaVallee said the previous week at the Faculty Senate they discussed Global Pathways but the main focus was on shared governance and clarifying what that means for administration, staff and faculty. Randhawa entered the meeting. The Strategic Planning Committee had halted the process until they discuss shared governance. He stated since the contract had already been signed and they could not alter that the Board should then participate in the discussions on shared governance and what that means for accountability in the different governance structures. He wondered what students on the Strategic Planning Committee thought about the shared governance conversation. Eider said he had been informed the students had not been attending. Chhabra asked who was responsible for student appointments. Randhawa said the Strategic Planning Committee had been formed the previous October and he thought the students had been appointed by the AS Board. Chhabra asked if that process was still in place. Alexander said the committee had intended to wrap up the previous summer but there was enough feedback that it continued to run into the fall. He was unsure if the chairs of the committee had reached back out to the Board, but knew that Western students had been receiving email notifications. LaVallee stated he would be willing to go attend the committee. Rutledge was interested in going but was under the impression that the meeting had been cancelled. Alexander stated the committee was still moving forward. Randhawa said the intention was to finish up the work for the committee the following January. Chhabra said they would discuss later about how to get student involvement. Rutledge asked Randhawa what the plan was for the program moving forward. Randhawa said the international student body had been about 1% of the student population. So if the campus wanted to grow diverse in all perspective, not just in representation of the student body but also the educational experiences offered; they needed to have diverse international student body to gain that perspective. When looking at other institutions, especially University of Washington, the international student population is around 15%. They are however a research university and Western is a more comprehensive education system. However, looking at other universities similar to Western they had an international student population of around 5-8%. The university had attempted to increase the international student population, but the infrastructure for recruiting was very difficult. Washington State University, Oregon State University, University of Idaho, and Simon Fraser had gone to third party arrangements where all programs, faculty, and admission were part of the university standards. The private entity helped the university market abroad and recruit international students. The overall goal for moving forward was to reach 5% international student body within the next five to seven years. He stated the other portion they have tried to stress in the partnership was they wanted students across the globe recognizing that the students we get at the university should be a representation of the global population. Another, part was they wanted students that had diverse degree interests. He

said the design of the program would include more faculty collaboration and all the administration had done was how to get international students to the university. Huskey said she was puzzled by the reaction that the university didn't want international student to be a part of the community and that it was a low priority. The opportunity to interact closely and to gain cultural experience and understanding was important. The university expected students to interact globally beyond graduating and to the extent that the university at the time did not provide education on the matter was not representing to the students the potential opportunities. She was concerned that it would be posed as an either/or in regards to domestic diversity and international diversity. Randhawa said in communication with legislators he insured that it did not take away space from Washington students and they would maintain the same ratio of non-resident to resident students. Huskey said the current split was 85% in state 15% out-of-state. The international student body would be included in the 15% of out-of-state students. They expected to see a decline in the out-of-state student applicants because both Oregon and California had passed legislation in regards to making in state universities more attractive.

Gordon reread the letter from the Ethnic Student Center students, as requested by the students.

Rutledge said they appreciated learning more about the context behind the program that Randhawa had provided. The Board thank Randhawa for attending the meeting.

V. ACTION ITEMS - Guests*

VI. PERSONNEL ITEMS (*subject to immediate action*)

VII. ACTION ITEMS - Board*

VIII. INFORMATION ITEMS - Board*

A. Communications Committee Charge and Charter

Julia Rutledge informed the Board that she was the co-chair of the committee along with Mohammad Ebrahimi, with Chrissa Browder-Long as the secretary. She stated the committee consisted of all the marketing employees for all Associated Students offices. The Charge and Charter had been revised since KVIK was dissolved (by Alex LaVallee the previous year) and there had been additional marketing positions created in the Club Hub. The Communications Committee had already approved the changes to the Charge and Charter, but was awaiting the approval of the Board. She said the committee had a few meetings this quarter and they were very informative.

B. Communications Office Equipment Proposal

Alex LaVallee said he was the sponsor for Mohammad Ebrahimi's request. He informed the Board the proposal included two requests out of the LXXGRR* fund, which was the same fund the used for the Resource & Outreach Program laptops they saw a few months prior. The request was to increase the video equipment for the Communications Office and the laptops would be exclusively for the videographers of the Communications Office. Simrun Chhabra stated the previous year there had been discussion about resolving the office where the current equipment resided and then allowing the clubs to utilize the equipment. Lavallee stated that he was unaware if there were any clubs that had utilized the equipment set aside for them and believed this new equipment would not be a part of that, but would be an AS asset not for the clubs. Eric Alexander asked what the proposal meant by broadcasts. Lavallee clarified that "broadcast" was in relation to Facebook live streaming videos. Rutledge asked about the FXXGRR fund and wanted to know how

much was left in the fund. Lavallee said the fund was the new equipment reserve, overseen by the IT manager, and was his understanding that Ebrahimi had checked in with the IT manager to make sure there was enough money in the fund and that the request for equipment was a proper use of the fund. He did not know how much was left in the FXXGRR fund, but would check and report back to the Board. Erick Yanzon asked if the hope was to approve it by the end of the quarter. Lavallee said they would like to order the equipment before the end of the quarter. He mentioned the previous year’s live stream videos had been well received by the student body. Rutledge asked if this was something the Communications Office had before and needed an upgrade or was it new. Ebrahimi stated the lenses were needed replacements but the computer was a new request in order to be able to carry the computer around campus for live feed videos. The computer would have all the necessary applications for the video production. LaVallee said in the past an employee was using their personal computer. Ebrahimi said the camera would be able to connect directly to the computer. Alexander clarified that the first portion of the request was replacement parts. Ebrahimi stated that some of it was replacement and some was new. Alexander stated in the future they would be listed on two separate requests because they come from two different budgets.

IX. CONSENT ITEMS *(subject to immediate action)*

A. Committee Appointments

Academic Honesty Board

Cassandra McHugh	Sophomore	MolecularBiology
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AS Elections Advisory Committee

Lauren Schriver	Junior	Business Administration-Finance
John Atticus Everett	Sophomore	Biology
Sara Sharp	Freshman	Undecided
Seraphine Moneada	Senior	Kinesiology/ Pre-Healthcare

Campus Public Safety Advisory Council

Maeve Eickelberg (RA)	Sophomore	Undeclared
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MOTION: ASB-17-F-35 by Yanzon

Approval of all consent items.

Second: Rutledge Vote: 6-0-0 Action: Passed

X. BOARD REPORTS

Simrun Chhabra, AS President, reported that she had a meeting with Sabah Randhawa, the university President, where they discussed a smoke free campus. Randhawa had said if there was strong student support he would look into mitigating the impact on surrounding communities. He said he had already been through the experience of making a campus smoke free and it took that university two years, where they slowly moved the polls off campus. She and Randhawa also discussed speakers on campus about how do they know more information about the speakers coming to campus. Randhawa had asked if there was a Senate where the students could review the speakers, which she thought the future AS Senate could do. She said she had also talked with Randhawa about the food pantry and he mentioned faculty and staff might be interested in donating. So she would look into creating an avenue where they could donate in any form. She said there had been a conversation with people from the “You’re In!” Facebook groups. It seemed that everyone was interested in the platform continuing to allow students to stay connected. They wanted to preserve this platform but no one had capacity to uphold the administration of it. Houck had

mentioned it sounded like something the AS wanted to do anyways, creating community and engagement, but the current organization did not have capacity. They will meet again to take to the university Vice Presidents to review the options. She said there was an Alumni Association position that would create relationships with current students and alumni. This would be beneficial for the Alumni Association to understand what students want and for the AS to stay connected with Alumni. She said the position would be a close liaison position. Alexander said the Alumni Association would be funding the position. Chhabra said they were still drafting the job description. Alexander mentioned other universities allowed more connection and networking events with alumni to help the students transition after graduating.

Alex LaVallee, AS VP for Business and Operations, reported that he went over the proposal, presented to them by Jose, with the Viking Union Organization meeting, Management Council and to the Child Development Center (CDC). The CDC had been discussing how their budget would be altered. In Management Council, they had created three sub-committees the past meeting that would start winter quarter. Two of the sub-committees would support the Structural Review Committee and the other was called the Problem Committee to identify issues within the AS and work toward resolving the problems. He mentioned the Facilities & Services Advisory Council and the Structural Review Committee would be up and running the following quarter. University Planning and Resource Committee had talked about how people would be applying for decisions packages and talked about the legislative agenda for the university. He said he would send out this agenda at another time.

Julia Rutledge, AS VP for Activities, reported that they had a meeting with Washington Administrative Code (WAC) and discussed assembly, demonstrations and freedom of speech. Eric Alexander and Hayden would join her in a sub-committee to talk about an additional WAC for the use of facilities and property. She mentioned she had an additional meeting with Alexander and Hayden about a food pantry. She was also creating a working group on collaboration for the Associated Students.

Annie Gordon, VP for Student Life, reported that the previous night Christian Urcia, who had done research on the Bimam Wood location for the food pantry, presented to the Residence Hall Association about potential funding. Residence Hall Association approved \$2,000 for the food pantry and Gordon was looking into how the AS could also support the program. She also stated Western had submitted their application to the USDA to allow Supplemental Nutrition Assistance Program (SNAP) benefits to be accepted at the Buchanan Towers market. The process took about 8 months to finalize, so by the following school year eligible students would be able to use SNAP benefits to buy groceries on campus. She was working with Sue Sullivan to do a risk assessment survey throughout the residence halls about safety issues. She had reached out to the AS Personnel office to do Suicide Prevention training and offered to help any clubs or organizations the Board thought should be trained. Gordon stated she had Hunter Eider to talk to Faculty Senate about a potential smoke free campus. Sue Sullivan had mentioned to Gordon that it would be a good idea to do a survey of the student body sometime in the spring to receive a thorough assessment before moving forward.

Erick Yanzon, AS VP for Diversity, reported that the ESC was a part of the food pantry efforts. They mentioned that the Undocumented Students Support Working Group would be going into the following year talking about AS employment policies and AS elections code. They had also been talking about Blue Groups demand for an undocumented student center and what that might look like. The Under-Represented Student Employee Council had talked about emotional labor and what that looked like in the AS and potential actions to mitigate it. They mentioned that President's Council had started talking about what ESC Toby Day would look like in February. Yanzon said they would be working with Abby Ramos and Nick Sanchez to debrief the ESC forum and potential next steps.

Hunter Eider, AS VP for Academic Affairs, reported that the Academic Coordinating Commission was still coming up with competencies about GUR requirements, and it looked like it would turn into an online poll the following quarter. Academic Affairs Council had their first meeting and talked about the history of the committee and hopes for where the committee would go. He met with Brent Carbajal, Provost and Vice President for Academic Affairs, to present concerns about diversity within the colleges and the student desire to see more diverse faculty hiring.

XL OTHER BUSINESS

XII. EXECUTIVE SESSION

Simrun Chhabra adjourned at 9:44 a.m.

DRAFT