



AS Management Council

Thursday, October 19th, 2017

4:00pm

YU 543

Members: *Present:* Alex LaVallee (AS VP for Business and Operations, Chair); Alex Martinez (AS Personnel Director); Steven Wright (AS KUGS Program Director); Erasmus Baxter (AS Review Editor); Maxwell Nelson (AS Assessment Coordinator); Micah Smith (AS Publicity Center Account Executive); Victoria Matey (AS Ethnic Student Center Internal Coordinator); Jose Rios-Sanchez (AS Business Director); Abby Ramos (AS Resource & Outreach Programs Director); Katie Winkelman (AS Environmental & Sustainability Programs Director).

Absent: Claire Bickford (AS Outdoor Center Equipment Shop Coordinator); Bryndis Crider (AS Club Training and Development Facilitator); Hannah Spencer (AS Representation & Engagement Programs Director); Mohammad Ebrahimi (AS Communications Director); Makenna Schumacher (AS Productions Director).

Advisor: Casey Hayden (Student Activities Coordinator)

Secretary: Chrissa Browder-Long (Board Assistant for Internal Committees)

Guests: Leti Romo (EIRC Coordinator)

Motions:

MC-17-F-3 Approval to grant \$1200 to the QRC. *Passed.*

Alex LaVallee called the meeting to order at 4:07pm.

I. APPROVAL OF MINUTES

II. DISCUSSION ITEMS

A. Funding Request from the QRC

Alex LaVallee stated that Management Council will be looking over the Womxn's Identity Resource Center (WIRC) proposal from Katie Wallis. LaVallee stated that they will also be reviewing the Management Council Rules of Operations. Abby Ramos stated that the request is for funding for an event to bring Denice Frohman who is a slam poet and is both a person of color and identifies as queer. They are hoping to collaborate with the LGBTAC, the Equity Forum and the WGGs Minor on this event. They need help paying for the speaker fee, so that is why they are coming to the Management Council fund. Ramos noted that historically, the Management Council fund hasn't always been used. Ramos explained that the Women's Center has a small amount of funding for speakers, so they often can't bring big, well-known speakers to campus but Frohman is quite well-known. They are asking for \$1500 which is the amount they still need. Ramos stated that she would advocate for this event because the ROP budget has been continuously cut every year. She explained that the ROP offices are struggling on deciding who to bring to campus because they have such a small budget. She stated that even though the request takes half of the supplemental fund, she noted that historically the fund isn't used in its entirety. LaVallee stated that Management Council has \$3000 for the year but there are many other funds that offices can go to for money like the Large Event Opportunity Fund. The Large Event Opportunity Fund requires 150+ people to attend the event, and Katie Wallis stated that for this event they only plan on having 80-100 attendees, so they couldn't utilize that fund. LaVallee emphasized that there are other funds available even if Management Council's fund is used up completely. Ramos showed a video of Frohman and stated that she has become quite popular. Victoria Matey stated that she is

concerned with giving half the budget to one event at the beginning of the academic year. She stated that if it was \$1000 she would be more comfortable. Ramos stated that they will take however much the council is willing to give and that they are still looking for other people to contribute to the event. Matey stated that since there are so many power houses in Management Council, they will definitely be able to find ways to use the money. Ramos noted that ROP doesn't have a lot of money to bring people and their budget keeps getting cut. LaVallee stated that Wallis had stated that originally they were planning on getting that funding from an academic department but they backed out. LaVallee stated that the event is planning to be held on November 2nd. Ramos explained that if they don't get all the funding from this budget, they are going to use some of the Womxn's Center budget and then find funding for future events from elsewhere. LaVallee stated that if other events become bigger, the Large Event Opportunity Fund could be used but it wouldn't be possible to get funding before November 2nd. Ramos noted that the event is free and will be held in a Miller Hall lecture room. LaVallee stated that they will vote on the amount they will grant today. Max Nelson asked if this will be WIRC's biggest event this year. Ramos stated that it might be the biggest event for the quarter but they don't know what other events there will be this year. Casey Hayden stated that Frohman came to Western with another speaker either last year or the year before. Ramos stated that they haven't brought many large performers in the past. Katie Winkelman stated that she understands why they want to utilize Management Council's fund because they aren't collaborating with offices that have a lot of funding. Ramos stated that the events for next quarter are going to be more laid back and not so speaker centered. She stated that the largest event in Winter Quarter is Babeland which is a sex-education program that is put on every year. Erasmus Baxter asked where the money that has been cut from ROP's budget is going. Ramos stated that it is mainly because of the raise in minimum wage but also depends on how the coordinators choose to spend the money. She stated that she isn't sure if the money is going to other departments but the ROP has a much smaller budget than many other departments. FaVallee added that the ROP went through a restructure two years ago that cut their budgets to incorporate a full time staff member. FaVallee stated that there are also opportunities to collaborate with other offices to combine their funds. Ramos stated that FaVallee has the ability to ask the Board for an increase in their budget, so if the Management Council budget is used up and the committee feels the need for more funding, that would be an option. FaVallee mentioned that the ROP could bring their job descriptions to Personnel Committee to decrease the number of events they are supposed to put on if their budget isn't large enough for that number of events in the job description. He explained that historically ROP has had a smaller budget. Matey stated that even \$1000 is more than 3 times as much as the WIRC is providing. She thought that \$1000 would be more than fair. FaVallee clarified that the \$3000 is the budget for the whole year but the objective for the committee is to spend all the money by the end of the year. He added that historically this budget has not been spent in its full amount and noted that the ROP is coming because of the sudden back out from the academic department. Winkelman stated that it makes sense that they came and she thought it would be appropriate use of the fund. Micah Smith asked how feasible it is for FaVallee to ask for an increase in the Management Council budget. FaVallee stated that 2 years ago, Activities Council ran out of money by the middle of Winter Quarter, so the AS VP for Activities asked for an additional \$3,000 for that year and an increase of \$3,000 to the budget for next year. FaVallee explained that if Management Council decides they wanted to increase their budget, he would expect that they could get an increase. Nelson stated that there is no way to be sure that other people will ask for funding from Management Council, so he is comfortable with giving the funding to the ROP. Matey asked how long it would take to get additional funding from the Board. FaVallee stated that since Management Council meets every two weeks, Management Council would meet to determine

how much to ask for then go to the Board, so he would expect it to take about 3 weeks. LaVallee mentioned that whenever someone asks for funding, LaVallee will point them towards the Large Event Opportunity Fund. Hayden stated that the person that dropped out said they would cover everything as long as WIRC put in \$500 but then they dropped out. But Hayden thought that WIRC could put in more than \$300 from their budget. Nelson thought it would be good for WIRC to pay more and stated that he is concerned with the publicity for the event because he hasn't seen or heard anything about it. Smith stated that the publicity was sent to print today, so it should be up by Monday. LaVallee stated that when there are multiple partners, the event usually utilizes the dollars to provide to the Western students and the event is publicized through all the collaborators. Erasmus Baxter asked whether Management Council would have to wait to use their whole budget before they go to the Board. LaVallee stated that he wouldn't want to go to the Board before there was a need because there might be other programs that spend their budget faster who might need that money more than Management Council. LaVallee stated that if the budget gets below \$500, he would be able to bring it back to \$1000. Matey stated that she is in support of queer women of color but she doesn't think it makes sense that the four offices/groups that are collaborating on this event are putting the same amount as Management Council would be if Management Council granted the full amount. She added that they should think about the other groups that might possibly need funding in the future. LaVallee stated that he isn't taking a strong viewpoint on purpose because he wants this to be a group decision. Nelson thought that \$1000 would be good value and then have WIRC pay \$500 more. LaVallee noted that WIRC has \$3600 for speakers and performers. Winkelman thought that \$1000 or \$1200 would be reasonable. She stated that \$500 would be a lot of money for the ESP and she thought it would be good to help WIRC save that \$500 but if the committee isn't comfortable using half the budget, \$1000 or \$1200 would be sufficient. Smith agreed that \$1200 would be good. LaVallee noted that if they grant 1/3 of the budget, two other events like this could utilize Management Council's funding.

*MOTIONMC-17-F-3 By Winkelman
To grant \$1200.*

Second: Smith Vote: 9-0-0 Action: Passed

B. Management Council Rules of Operations

LaVallee stated that the Rules of Operations for Management Council need some updates. The amount in the fund has changed from \$5000 to \$3000. LaVallee stated that Management Council isn't strict about having the agenda set 24 hours before the meeting. He noted that a lot of the information is mimicked in the Charge & Charter. LaVallee stated that the Supplement Funding Proposal Guide is also in the Rules of Operations. He added that Management Council can give funding in the form of a grant, loan or underwrite. LaVallee stated that Wallis thought that the questions on the Supplement Funding Proposal Guidelines were repetitive, so the proposal questions could be updated.

C. Office Updates

LaVallee stated that the Board is working on approving all the Charge & Charters for AS Committees. Steven Wright stated that he is training 40 new DJs for KUGS. Matey stated that the 'ESC All That' dance party is tomorrow from 8:00pm-10:00pm, so she would appreciate it if they could share that information on the personal or office social media platforms. Winkelman stated that ESP has the Fall Harvest Jubilee on October 26th at the

Outback Farm and she stated that the Coop donated cider and cookies for the event. Jose Rios-Sanchez stated that the Business Office has been discussing the AS budget and where it will be next year since the AS is currently in a deficit. He stated that he will present solid figures later in the quarter to Management Council. LaVallee stated that hopefully Management Council can discuss events on campus when there is more time at later meetings. LaVallee stated that the ROP went through restructure to allow for a professional staff member to support all the ROP offices. Hayden added that Leti Romo is here for the ROP and also to have a professional staff member on Management Council. Romo can either stay on Management Council or send a representative from the ROP to sit on the committee.

III. INFORMATION ITEMS

IV. ACTION ITEMS

V. ADJOURN

LaVallee adjourned the meeting at 5:03pm.