

Western Washington University Associated Students
AS BOARD OF DIRECTORS

March 14th 2018 Viking Union 567

AS Board Officers: *Present:* Simrun Chhabra (President), Hunter Eider (VP Academics), Julia Rutledge (VP Activities), Erick Yanzon (VP Diversity), and Annie Gordon (VP Student Life)

Advisor(s): Eric Alexander (Advisor)

Guest(s): Cora Cole, Leti Romo, Max Nelson, Erasmus Baxter

MOTIONS

ASB-18-W-33 To approve the name change of the ROP to the SAIRC and to increase the administrative budget to four thousand dollars and reallocate the positions to coordinator level positions with a direction to the budget committee to allow this increase. **PASSED**

ASB-18-W-34 To approve the Legislative Liaison Job Description Changes. **PASSED**

ASB-18-W-35 To approve the Associated Students of Western Washington University Travel Task Force charge and charter with the stipulation of removing finance office staff from the Task Force and adding AS Board Program Coordinator to the membership. **PASSED**

ASB-18-W-36 To approve all consent items. **PASSED**

Erick Yanzon, AS VP for Diversity, called the meeting to order at 3:07p.m.

I. APPROVAL OF MINUTES

II. REVISIONS TO THE AGENDA

Two people were added to the committee approvals.

The OC Challenge Program Course Coordinator Job Description was added to Personnel Items.

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

A. REP Assessment Proposal

Nelson said that they had had an evaluation of the rep office. The evaluation came back with recommendations, larger office, name change and the purchase of a new computer. Other suggestions included, two quarterly meetings with the AS Board Program Coordinator, holding committee trainings with the new Board, and having AS legislative liaison and legislative affairs council work on drafting legislation in the interim. The office also wants to adjust the Winter term of the AS Legislative Liaison position to begin during intersession to accommodate training prior to legislative session, increase staffing to accommodate work load during voter registration drive and AS Elections, and create a professional clothing fund to allow for purchase of professional attire. The office also wanted to change the hours some positions worked, first, increase the winter and spring work hours of the AS elections coordinator to an average of 19 hours a week, second, increase the fall work hours of the AS organizing and outreach coordinator to an average of 19 hours a week during the fall. Yanzon asked if with the hours increase in some quarters their hours in the other quarters would decrease. Nelson said the hours of other quarters would not change. Chhabra asked if the people would keep the clothes bought. Alexander said that they didn't think so. Rutledge asked if they were going to be voting on it. Alexander said that it was a recommendation and wouldn't necessarily happen immediately. Hayden agreed and said some things may happen immediately some may not. Houck said that often it will say that some

position needs to bring it back up over the next couple years. Rutledge said that they think it is too late to rename but they could see changing hours and job descriptions. Alexander said that the office could make a request for the computer over the next two years. Yanzon suggested moving the committee coordinator to being in the Board Office and said that they would like more discussion about a potential name change, they would also like to add that the Rep director should have a conversation with the VU master plan coordinator. Gordon said they liked most of the changes, their only thing was potentially excluding communities that can't vote with the name change. Cora said that Western Votes has been on campus longer than the Rep has, however there is the concern of appearing as if Western Votes is all the Rep does.

B. AS Review Assessment Proposal

Baxter said that this is more like a strategic plan than anything to do with budget. Some recommendations include moving to be more digital, the first eighteen points address that. The next points go over what will be in the budget proposal. It will move to be published every two weeks instead of every week and have more staff hours to make it better. Next bit is about coordinating with the communications office and collaborating with them and sharing resources. Baxter brought up the possibility of doing a referendum next year to see if students liked the direction the AS Review was going. Baxter also mentioned being accessible to ROP offices to be a voice for students on campus.

V. ACTION ITEMS - Guests*

A. Resource and Outreach Programs Restructure Proposal

Yanzon said that Romo was here to talk about the restructure. The Board cheered. Teti said that they were the VIP. They are here to address some concerns about how much they had communicated about the restructure. The concern is that many students don't know about the ROP and they want to increase outreach. They went over the positions in the new ROP. Part of the new positions job would be to serve on campus committees. One concern was that the healing place that the SIRC represents wouldn't have a home but the coordinator for representation and outreach can work to create that. Yanzon asked if Teti could talk about where old programming would go. Teti said that a lot of the change is making it so that the programming doesn't all fall on one person. Teti asked for input on the new name. Chhabra entered at 3:17. Yanzon said that this name really defines what the center does. Teti thinks the new name will help really emphasize what the centers goals are to everyone. Yanzon moved to approve the name change of the ROP to the SAIRC and to increase the administrative budget to four thousand dollars and reallocate the positions to coordinator level positions with a direction to the budget committee to allow this increase. Gordon seconded.

MOTIONASB-18-W-33by: Yanzon

To approve the name change of the ROP to the SAIRC and to increase the administrative budget to four thousand dollars and reallocate the positions to coordinator level positions with a direction to the budget committee to allow this increase

Second: Gordon

Vote: 5 - 0 - 0

Action: Pass

VI. PERSONNEL ITEMS (subject to immediate action)

A. REP Legislative Liaison Job Description

Hayden clarified that this what was just seen during the Rep assessment recommendations. Ten

hours are being added to the summer quarter hours.

MOTIONASB-18-W-34by: Yanzon

To approve the Legislative Liaison Job Description Changes.

Second: Gordon Vote: 5 - 0 - 0 Action: Pass

VII. ACTION ITEMS - Board*

A. Travel Task Force

Yanzon asked how long this would stay around. Alexander said that that would depend on what the task force decided was needed. The Board agreed that the AS VP for Business and Operations did not need to be on the Task Force.

MOTIONASB-18-W-35by: Chhabra

To approve the Associated Students of Western Washington University Travel Task Force charge and charter with the stipulation of removing finance office staff from the Task Force and adding AS Board Program Coordinator to the membership.

Second: Rutledge Vote: 6 - 0 - 0 Action: *Pass*

VIII. INFORMATION ITEMS - Board*

A. AS Personnel Policy

The Board resumed discussion at section 22. Hayden talked the idea of having students-at-large serving on hiring committees. This could help in cases when someone recuses themselves from a search committee and we need replacements. Rutledge said they think it would be beneficial for people to actually complete the fifteen hour internship and would like more specificity about how it can be implemented. Chhabra said that they think that legacy documents are helpful, they would like to see more involvement from the advisors perspective in training, additionally not every position needs the same amount of time in the internship. Hayden asked what they thought about 5-10 hours and framing it as a range. Alexander said that one of the challenges they've seen is the distinction between hiring committees and search committees. Particularly people in charge of managing the staff have no say in hiring the staff. Rutledge said that they would be okay moving forward with having pro-staff members being on hiring committees. Hayden said that there have been complaints from students when there is a pro-staff member on search committees. Hayden said that the perfect world would have two students and one staff member on every committee. Chhabra brought up concerns that having pro-staffers on hiring committees could steer offices away from where students want to see them. Yanzon said that they have had experiences with both helpful and harmful advisors on committees. Yanzon continued that there is also a problem with people not understanding what offices stand for. Gordon said that they definitely see the value in having long term position holders on committees and think the problem is lack of trust, ideally everyone on the committee wants the same thing, hiring the best candidate for the position.

B. Underrepresented Student Leadership Council Grant Proposal

There are two parts for this proposal. One part is to change the name from Underrepresented Student Employee Council (USEC) to Underrepresented Student Leadership Council. The other part would be to approve a grant for \$7,000 to be spread over the next two years. The few times that USEC has met they have discussed that students with marginalized identities working in the

AS tend to be tokenized. They would like to see more students with marginalized identities in office other than the ROP and ESC. The name was change to include leadership because I wanted to show support for students everywhere at Western, the council would be working a lot with University Housing Representation and Advocacy Committee. The membership is still up in the air and the charge and charter will come later. Rutledge asked if underrepresented students could come and make requests from the council, or if the money would be spent on projects decided on within council. Yanzon said they weren't sure. Yanzon asked how UHRAC used their funds. Gordon said that they haven't used that much this year, and that it is different if you're going to open it up for anyone to come. Houck suggested running it like the Board, so that the people on it regulate everything that gets brought, but outside proposals can be made. Chhabra mentioned thinking about groups on campus already doing this work and collaborating with them. Gordon said that in an ideal world this is where the SEF is heading. Alexander clarified that Yanzon's goal was to increase the number of underrepresented students in the AS and support them while they are there. Alexander asked if the idea was to create more spaces for those students or to do recruitment of those students, or both. Yanzon said a little of both. Gordon said that a student fee already exists that could encompass this and could work collaboratively with it. Chhabra asked about the budget implications and if there was money for this proposal. Alexander said that part of the research that needs to be done would be how to fiind this, and it would be taken as a chunk out of reserves.

IX. CONSENT ITEMS *(subject to immediate action)*

Cole said that there were appointments to the Legislative Affairs Council. A member who hasn't been attending was removed and two people who had shown up to the last five meetings were added. The chair of the LAC, Simrun Chhabra, recommended approving Jacob Molloy and Colton Redfelt as students-at-large. Chhabra moved to approve the consent items. Rutledge seconded.

MOTION ASB-18-W-36 by: Chhabra

To approve all consent items.

Second: Rutledge

Vote: 6 - 0 - 0

Action: *Pass*

X. BOARD REPORTS

Simrun Chhabra, President, reported that the S&A fee was permanently decoupled. The last LAC meeting of the quarter was last night, they will be sending the Local Lobby day agenda. They have also been meeting with students about the VU art gallery. A date has still not been decided for federal lobby day and Melinda will come with us, think about who else you want to come.

Julia Rutledge VP for Activities, reported that they have been having meetings with Athletics to get them more involved with clubs. The food pantry VU location is up and running and the Viking Funder is up. They are making an activities council infographic.

Erick Yanzon, VP for Diversity, reported that management council elected a vice chair. The student equity, identity and justice committee was divided into a student and faculty group. They did the job descriptions for the new position and will be bringing them next week. Tomorrow Presidents council and Steering Committee are having a joint meeting to discuss how they are going to look in the future.

Hunter Eider, VP for Governmental Affairs, reported that they met with the head of the math department last week and got to follow up on the report done by an outside group on the department.

They are looking to meet with Allison Griffin to hopefully add a graduate student representative to UPRC. This April is going to be financial literacy month. Attended grad student council and got feedback about who will be going to WSA general assembly. The Ethnic Studies program conference was great and they learned a lot about what the curriculum would look like.

Annie Gordon, VP for Student Life, reported that the Food System Working Group has been having success doing product shifts in the dining halls. Some concerns coming out of UHRAC right now are about not supporting people that have to have cultural tolerance and awareness talks with residents. Another issues is that the gender neutral bathrooms in the library close before the library does, it is being worked on by the Accessibility Working Group. The Suicide Prevention Advisory committee is going to do a drug take back day. The Food and Dining Systems working group is looking to implement some changes to meal plans. Currently Monday-Friday dining halls close at 7:30 there has been a proposal to move that back to 7:00 and stay open another half hour on the weekends. Additionally there would be a light breakfast option starting at nine. They are also looking into having a brunch between breakfast and lunch, which would mean having two meals instead of three on a couple of holidays that we don't have school. For the commuter meal plan it was discussed lowering the number of meals per week but letting them accumulate.

XIII. OTHER BUSINESS

The Board decided to hold the Non-profit Board Meeting next week.

The meeting was adjourned by acclamation at 4:56p.m.