



Western Washington University Associated Students
Sustainable Action Fund Committee

Friday, May 18th, 2018

9:00 AM VU 543

Members:

Present: *Annie Gordon (ASVPfor Student Life), Kate Rayner Fried (AS Sustainable Action Fund Education Coordinator), Johnathan Riopelle (AS Sustainable Action Fund Grant Program Coordinator), Scott Dorough (Campus Energy Manager), Katie Winkelman (ESP Director) Crow Chloupek (Student at Large), and Pauline Mogilevsky (Student at Large).*

Absent:

Advisor: *Greg McBride*

Secretary: *Chloe Callahan*

Guests: *Jessica Loveland, Risa Askerooth, Abby Severns, Alyssa Webster, and Shaylen Widom-North*

Motions:

SAF-18-S-11

Annie Gordon called the meeting to order at 9:01 AM.

I. Approval of the Minutes

a. May 11th

MOTION: *SAF-18-S-11 by Winkelman*

Approval of the minutes from May 11th, 2018.

Second: Chloupek Vote: 5-0-0 Action: **Passed**

II. Information Item

a. Campus Community Collaborative for Sustainability final application

The team explained that the project would include 8 student interns working in collaboration with 4 WWU offices and 4 community partners. The summer work would be with the community partners, building the relationships. The work in the fall would be bringing the work to the community. The goals were to create a model of equitable internship opportunities in sustainability work. To provide increased clarity for student interns about career pathways relating to sustainability, as well as ways they can participate as engaged community members in general. To develop stronger pathways for collaboration between Western and sustainability oriented community organizations. To engage 500+ students during fall sustainability events on and off campus. To strengthen collaborations between the Office of Sustainability and other WWU offices with overlapping missions to better serve students and address community needs to create a model of equity. The group said they would be starting to recruit soon and the employees would be hired and orientation would take place by the end of June. Work would begin in July with 8 hours a week at their community partner's location. Every other week the students would spend two hours on campus. In the

fall the students would be planning events to bring what they learned during the summer to Western. Outreach would be involved in the sustainability fair, club fair, campus events and off campus events. The team saw potential collaboration opportunities with many on campus clubs.

b. Residence Hall Composting final application

The main idea of the project was to place a one gallon composting bucket into all residence hall rooms before students move in. The students would be responsible for taking out the compost similar to how they are responsible for their own recycle and garbage. Each hall front desk will have biodegradable bag liners for students to use in their composting buckets free of charge. The buckets will be placed on the move-in/move-out check list, so if any damage is done to the bucket there would be a \$30 fine. The teams overall goals were to reduce the amount of compostable material in WWU's waste stream, encourage composting practice and also off campus students would also be engaged through the education and outreach program. The team incorporated an educational outreach plan around campus and in the residence halls. The outreach and education plan included implementing sorting labels, class raps, tabling at Summer Start, Info Fair and Earth Day. Also, the Sustainability Reps would work with the halls to hold composting events, at least one a year. The team was also working with the AS Recycling Center to create a sorting event that would include composting. The group noted how the project specifically addresses the SAP and the SAF mission. The team also got signatures from res hall students to show their support. The group was asking for \$40,875.68. They chose a more expensive bucket model because it had a 10 year warranty and odor cancelling lid, the liners were the most expensive portion, but waste management foresees that cost reducing as more people invest in them. This project had the potential to save money on disposal costs because food plus bins are slightly cheaper than the dumpster bins. The team wanted to ensure long term success through educational outreach, stakeholder investment for 3 years beyond the SAF grant and evaluate data from a res hall survey and waste audits. Based on this data collection and surveys University Residences will make a decision on whether or not to keep the program. The team addressed that the project wasn't creating any more waste, but was encouraging students to sort their waste in their room and not just throw the food waste in the trash.

III. Action Items

a. Project ZeNETH conceptual application

Winkelman felt their conceptual application was well developed and felt it was worth it to see their application move forward. She thought they answered all the questions the committee had during their previous application. Dorough thought the group had done the work with their conceptual application and thought they deserved to work on the final application. Rayner Fried stated she didn't see how their project was addressing housing affordability and equity. She was curious about their framing but did feel that didn't take from their conceptual application. McBride asked what Riopelle thought the team's application timeline was. Riopelle felt the team didn't need the grant funding until next fall, so thought they might come back next year. Winkelman asked faculty if they had heard about the Project ZeNETH and they all seemed very excited to add it to their curriculum. She noted that they had student and faculty support. Mogilevsky was glad to hear the project would be utilized after it was built because that had been a concern.

Riopelle stated that the group was on the front page of the Western Front again. Winkelman noted that the team had set up an Instagram that was already thriving. Dorough thought that the group needed to address some operational issues during their final application, especially some serious issues with health and safety that needed to be discussed with Facilities Management.

MOTION: SAF-18-S-12 by Winkelman

Approval of the Project ZeNETH conceptual application.

Second: Mogilevsky Vote: 5-0-0 Action: ***Passed***

b. New Grant Tier System

Gordon asked what the committee thought about the new proposed tier system that Riopelle had presented the previous week. She noted that the new system would provide more space for the committee and would provide more opportunity for different students on campus to access the fund. The new system provided structure to add in more selective and competitive large grant applications. She also stated the working group was editing the rubric to provide the committee more structure and backing in their future decisions. Dorough stated they would like to see the structure worked into the by-laws, but thought it was great conceptually. Chloupek asked whether or not the club grants would be monetary or 10 grants max. McBride noted the committee should consider how they want to structure the club grants whether or not to underwrite or whether it would be a transfer into their club account. Gordon was under the impression that the club grants would be utilized similar to how all other SAF grants were handled. Rayner Fried thought the annual limit should be in monetary caps not number of grants because for a club \$500 was a lot, so a club might not request the max \$500. Gordon also like the dollar amount and would also propose quarterly limits. Riopelle suggested that the tier limits be reevaluated every year based on available fund. Gordon thought the committee could include a process in the by-laws to extend the annual limits. McBride said annual limits would require the committee to continually change their by-laws. Gordon thought the by-laws could include a suggested check point with a process for what to do once the committee reaches that check point. She thought it would be a great way to incorporate the committee in more of the SAF office approvals, the small and club grants, for learning and accountability. Winkelman would like to see what the Board had to say about the tier system. Gordon stated that there was not enough time for the tier system to go to the Board and then come back to the committee. Mogilevsky asked when the placeholder annual limit amounts would become firm numbers. Riopelle stated the budget was approved by the budget committee and brought back to the committee as a consent item. McBride stated that the budget was actually approved by the committee not a consent item, so the committee would finalize it in the fall. Rayner Fried wanted to have medium grants be assessed during winter quarter as well because if not she thought it would restrict access to the fund too much to solely focus on large grants. Winkelman also agreed she wanted to leave medium grants available because people could last minute decide they want to do a speaker or other event. McBride also agreed that winter quarter is when people get their footing to actually plan events for the rest of the year. Winkelman thought the structure might bottleneck some speaker event applications. Gordon stated the structure allowed for more

opportunity for smaller things to take place to encourage sustainability and less time in the committee spent on large grants. Winkelman suggested that medium grants come to the committee 8ish weeks before their proposed event. McBride thought the tier system did not incorporate reserve or encumbered funds. He suggested building in more flexibility. Riopelle stated that maybe the committee doesn't incorporate concrete details in the by-laws.

Annie Gordon adjourned the meeting at 10:00 AM.

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