



**Associated Students of Western Washington University**  
Ethnic Student Center's Leadership and Advocacy Force Council  
Charge & Charter  
June 2018

**I. CHARGE**

The Leadership and Advocacy Force works with Ethnic Student Center (ESC) Administration to set policies and procedures for the Ethnic Student Center and maintains the mission of the organization by:

- Creating program standards and policies or procedures for AS ESC clubs.
- Conducting strategic planning and long-term goals.
- Creating, altering or eliminating existing programs and ESC clubs.
- Making recommendations on budgeting and structural issues with in ESC and Clubs.
- Providing a forum in which the leadership of the internal ESC organizations can come together to foster communication and teamwork.
- Serving as a support and resource group for ESC leadership to encourage collaboration, networking and problem solving for internal and external matters.
- Providing guidance to align AS ESC clubs with the values of the AS Strategic Plan and the AS Mission Statement.
- Appointing ESC members to other AS Committees.

**II. MEMBERSHIP**

AS Vice President for Diversity (non-voting, Co-Chair)  
AS ESC Advocacy Director (non-voting, Vice-Chair person)  
1 Representative (President, Vice President, Chair or other leading officials of similar duties) from each ESC recognized club.  
ESC Program Coordinator, Advisor, (non-voting)  
Secretary (as needed, non-voting)

**III. CHAIR**

The Chairperson shall be the AS Vice President for Diversity. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson.

**IV. MEETINGS**

Meetings shall be called by the Chair. The council shall meet at least twice a month with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

**V. VOTING**

Decisions shall be made by consensus. If consensus cannot be made, any voting member can make a motion. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

**VI. QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

**VII. SUBCOMMITTEES**

In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.

**VIII. RULES  
OF OPERATION**

The council may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.

**IX. AMENDMENTS**

This Charter may be amended by a majority vote of the AS Board of Directors

**X. REPORTAGE**

This council shall report to the AS Board of Directors through the AS Vice President for Diversity.