



Associated Students of Western Washington University
Student Enhancement Fund Committee Charge & Charter
October 2018

- I. CHARGE** To oversee the operations of the Student Enhancement Fund program by:
 - Reviewing student applications.
 - Making recommendations concerning the allocation of the Student Enhancement Fund funds.
 - Evaluating the Student Enhancement Fund program, identifying issues, and recommending changes to the program as a whole.
 - Upholding the mission of student funds/fees.
 - Maintaining and upholding values and stewardship of student fee dollars.

- II. MEMBERSHIP**
 - Student Enhancement Fund Facilitator (Chair)
 - AS Business Director (Vice Chair)
 - 2 Students at-large, approved by AS President
 - 1 ESC Representative
 - 1 AS Club's Business Director
 - Secretary (non-voting)
 - Business Manager, Advisor (non-voting)

- III. CHAIR** The Chairperson shall be the Student Enhancement Fund Facilitator. They shall convene meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the AS Business Director and acts in the absence of the Chairperson.

- IV. MEETINGS** Meetings shall be called by the Chair. The committee shall meet at least once every two weeks with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast, but no less than half the committee membership's affirmative votes. An abstention shall not count as a legal vote cast.

- VI. QUORUM** A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

- VII. RULES OF OPERATION** The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.