



Western Washington University Associated Students
Activities Council

Meeting Minutes for Monday November 5th, 2018

Present: Douglas Van Druff (AS Club Events Planning Facilitator), Kevin Harris (Student-at-large) Ikenna Onukwufor (AS Clubs Business Director), Ryan Mouche (Student-at-large), Rikua Rodriguez (Student-at-large), Ama Monkah (AS VP for Activities)

Absent:

Advisors: Jenn Cook

Secretary: Travis Felver

Guests: Alex Kocsis (CWMEA), Erin Martin (CWMEA), Partick McConahy (CWMEA), Jessica Moore (Avatar Club), Sam Brown (ACDA), Adam Freemantle (ACDA), Jesse Flogel (ACDA), Patrick Westguard (Fencing Club), Hunter Campbell (HFH WWU), Garret Rahn (Knitting Club), Braden Ploger (Students & Start-ups), Hunter Eider (Students for Ethnic Studies)

Meeting called to order at 6:01 PM

Motions

AC-18-F-37 Moved to approve the minutes for the 11-5 Activities Council meeting. PASSED

AC-18-F-38 Moved to approve Habitat for Humanity WWU Chapter as a club under the Service category. PASSED

AC-18-F-39 Moved to approve Knitting Club as a club under the Arts, Music, & Dance category. PASSED

AC-18-F-40 Moved to approve Students & Startups as a club under the Academic Departmental category. PASSED

AC-18-F-41 Moved to table request for bookstore donations. PASSED

AC-18-F-42 Moved to approve 90 dollars in the form of a grant. PASSED

AC-18-F-43 Moved to approve 3,300 dollars from Club Conference Fund. PASSED

AC-18-F-44 Moved to approve 250 dollars in the form of a grant. PASSED

I. Revisions to Agenda

- A. Removal of Events and Productions from Agenda

II. Approval of Minutes

AC-18-F-37 by Mouche. Moved to approve the minutes from 10/22/18.

Second: Monkah Vote 6-0-0 PASSED

III. Business Director's Report

- A. Grants Loans & Underwrites: 73.85% of total and 21.55% of Fall 2018
B. Bookstore Donations: 85% of total
C. Club Conference Fund: 100% of total
D. Large Event Fund 77% of total

IV. Club Recognition

- A. Habitat for Humanity WWU Chapter

1. Habitat for Humanity will serve as a campus chapter of a larger international organization. Will serve as a center for students to meet, find volunteer opportunities and connect with the build site here in Whatcom county. Monkah asks if they can access funds from the larger organization. Representative responded, yes and they plan on using those funds primarily.

AC-18-F-38 by Onukwufor. Moved to approve Habitat for Humanity WWU Chapter as a club under the Special interest and Service categories.

Second: Mouche Vote 6-0-0 PASSED

- B. Knitting Club

1. Wanting to create a space to create a community for knitters and to raise awareness. Will teach others how to knit in a laid back setting to encourage the art of knitting in the general student body.

AC-18-F-39 by Mouche. Moved to approve Knitting Club as a club under the Arts, Music, & Dance category.

Second: Monkah Vote 6-0-0 PASSED

- C. Students & Startups Club

1. Want to create a framework for club members to increase interaction with students in different majors to encourage large projects. Main criteria for membership will be the desire to expand their team and have an ambitious idea.

Currently Aquaponics club has shown interest, with many presenters becoming involved. Onukwufor asked about current funding plans. Representative responded with they have been working with the Underground Coffeehouse for funding, they might come back for things like posters and such. Monkah asked if their majors will be contributing to funding. Representative responded they are definitely going to be talking to major departments as needed, as there are no current plans that need major funding this year.

AC-18-F-40 by Onukwufor. Moved to approve Students & Startups as a club under the Academic Departmental Category.

Second: Monkah Vote 6-0-0 PASSED

V. Bookstore Donations

A. WeAreWWU (300\$)

Funding request is for a campus-wide drawing to encourage involvement through twitter Facebook, and Instagram campaign. Onukwufor said that this is quite a bit for funding. Rodriguez asked if this is for just one drawing. Monkah said that this is spread throughout multiple drawings. Monkah commented that since there is no breakdown of what they are spending it on, and if 300 dollars is a lot they can do less. Mouche recommended 100 dollars. Monkah said they may be getting 400 people entering. Rodriguez said this doesn't matter for the prizes, as it's not how many people enter but how many prizes they are giving out. Harris said that this is for people who join their community and since you have to pay an entrance fee in order to join the community, the club will gain funding. Onukwufor commented they should table this until they can get more information as far as specific plans with the funds.

AC-18-F-41 by Monkah. Moved to table request from WeAreWWU.

Second: Rodriguez Vote 6-0-0 PASSED

VI. Action Items

A. Avatar Club (90\$)

1. The request is for advertising the club, due to it being new (50\$) and pizza for meetings (40\$). Monkah asked what kind of publicity the plan on using for advertising. Representative responded currently the plan is posters around campus. Harris asked if this was for general club meetings and not for a specific club event. Mouche asked if it was confirmed it's only for 90 dollars. Representative responded with yes. Van Druff commented that they currently do not have anyone trained to handle funds. Representative responded with this has changed, they now have someone. Onukwufor said that since this

request is for multiple meetings, Activities Council does not customarily fund general meetings.

AC-18-F-42 by Monkah. Moved to approve 90 dollars in the form of a grant.

Seconded: Rodriguez Vote 6-0-0

PASSED

B. CWMEA (5,000\$)

1. The hotel is currently at the cheapest price they can get. All members have already paid for registration into the group, and have agreed to pay for conference registration. They also have many students doing student teaching who come back for the conference and they will be paying for their registration. Monkah said that this amount may be unreasonable to ask for this much due to it being a significant percentage of available funds. Representative responded that this is a large conference and all members are paying out of pocket the amount being asked is reasonable. Harris asked if they are getting endorsed as a club or per student. Representative responded as a club, no student is getting a stipend or per diem. Representative this is one of the most significant conferences for building professional connections for members, and transportation costs is about the same, it's just hotel that's more, with fundraising and the music department they have been very active in attempting to fundraise. And repeated going to the conference is significant due to the nature of the conference changing year by year. Monkah asked how many people are new. Representative responded with a little less than half. Onukwufor said his biggest challenge is justifying repeated trips for students, as he feels they should invest more in new students and first time trips. Representative responded with if you miss a conference and then graduate it becomes more difficult to make up the professional development and connection building, due to cost and missing one would have severe ramifications. Monkah suggested that they just fund the transportation. Rodriguez said that's what they did last year.

AC-18-F-43 by Monkah. Moved to approve up to 3,300 dollars in the form of a Club Conference Fund.

Seconded: Rodriguez

Vote 5-0-1

PASSED

C. Students for Ethnic Studies (270\$)

1. The amount is to cover food in order to cover light dinner for the event to promote networking between faculty, students and staff of color as well as to raise awareness of resources for ethnic students. Allergies are being taken into consideration, as well as many dietary restrictions. Monkah asked if they have

considered any back-up spaces in case the planned space is unavailable. Representative responded yes, especially in the Viking Union. Harris asked if the 250 dollars was planned just for food. Representative responded with yes, and the last 20 was going to be for publicity, and the amount was almost over what they think they need. Cook said that she cannot do reimbursement. Harris said that the amount is a bit high and recommended 150 dollars. Cook said it is just over 4 dollars per person. The council responded with that's reasonable. Representative said that they are trying to go somewhere you don't need a membership, likely going to WinCo, Cash and Carry, or Fred Myers. Onukwufor asked how they do past club funding. Representative said that they just started last year, with one fundraiser and have no other expenses currently. Onukwufor said they should account for the negative balance of their current account. The Representative said they just had turned in the money from their previous fundraiser yet, so it will balance their account

**AC-18-F-44 by Monkah. Moved to approve up to 250 dollars in the form of a Grant.
Seconded: Mouche Vote 6-0-0 PASSED**

VII. Information Items

- A. American Choral Directors Association (3,150\$)
1. The request it take 21 students of varying grade levels to a national conference in Kansas City. 9 of the 21 students have never been to a conference before. The request is for assistance to cover the hotel costs. The organization itself is helping with registration costs, as all students must have paid a membership fee to be part of the larger organization. There have been several fundraisers and the music department is assisting with registration and flight costs. Monkah asked if Activities Council has funded this in the past. Van Druff said it has, and it was likely a similar amount. Harris asked what the specific dates for the conference were and if they would all be active learning days. Representative responded with for the 22nd of February to March 2nd and yes. Monkah asked what the plan would be if Activities Council could not fund the entire amount requested. Representative said they are also planning on going to the Student Enhancement fund and continue fundraising as much as possible. Harris asked if this was the cheapest hotel that they could find. Representative responded with the cheapest within reasonable distance to the convention. Monkah asked if they could raise money by next week. Representative responded with yes, they are still doing active fundraising up to the conference. Harris asked if they could try to get a deal with the hotel with bulk booking.

B. WWU Fencing Club (901.80\$)

2. Request is for new equipment and materials to make repairs and replace safety equipment for the club. Harris asked how many outfits this would affect. Representative said this be for 5 outfits, but the outfits will last for years. Rodriguez asked if it's club equipment or personal equipment getting repaired. Representative responded club equipment. Rodriguez asked how many outfits they have for membership. Representative responded with around 25 suits are in use at a time due to successful recruitment push during info fair. Rodriguez asked about current fundraising attempts. Representative responded with they will get more information before they come back next week. Monkah suggested that they take more time to concern with fundraising in case Activities Council does not fun the full amount. Rodriguez said that they should ask for member donations. Representative responded with they already have. Harris asked if this is for new or used equipment. Representative responded with these is for new as good used equipment is exceptionally hard to come by. Monkah asked how old some of the equipment is. Representative responded with for 10+ years. Onukwufor asked if they have any tournament plans. Representative responded with two tournaments per quarter, one at home and one away, but they are not charged. They are considering charging to help with funding costs. Monkah said to have some plans for fundraising opportunities. Mouche asked if the club is dominated by male membership as request is primarily for male outfits. Representative responded with there is a good mix but they are well stocked on female outfits.

VIII. Council Review

Meeting adjourned at 7:05 PM