



Associated Students of Western Washington University
Sustainable Action Fund Sustainability, Equity, and Justice Fund
 Committee Charge & Charter
 October 2017⁸

I. CHARGE

- To oversee the operations of the ~~Sustainable Action Fund~~Sustainability, Equity, and Justice Fund program by:
- Reviewing project applications.
 - Making recommendations concerning the allocation of ~~Sustainable Action Fund~~Sustainability, Equity, and Justice Fund funds and following up on multi-year projects.
 - Evaluating the ~~Sustainable Action Fund~~Sustainability, Equity, and Justice Fund program, identifying issues, and recommending changes to the fee level as well as the program as a whole.
 - Acting in accordance with the ~~Sustainable Action Fund~~Sustainability, Equity, and Justice Fund Program Rules of Operation.
 - Upholding the Fee Mission.

STANDARDS

Working proactively and collectively as committee members to create an inclusive space that recognizes/addresses the marginalization and disenfranchisement of specific groups of people who have not had voice in sustainability movements through:

- Defining equity and justice, and aligning committee conduct and processes to reflect these values
- Integrating educational opportunities and dialogue to build understanding of environmental justice and systemic issues rooted in the history of sustainability and environmentalism
- Redefining sustainability on campus and in the larger community to reflect focuses on human health

II. MEMBERSHIP

- AS Vice President for Student Life (Chair)
- AS Vice President for Business and Operations (Vice Chair)
- 3 Students at large, appointed by AS Board of Director
- 1 Faculty representative, appointed by the Faculty Senate
- 1 Representative from Business and Financial Affairs
- 1 ESC Representative
- Environmental & Sustainability Programs Director
- AS Sustainable Action Fund Education Coordinator (non-voting)
- Sustainable Action Fund Grant Program Coordinator (non-voting)
- Sustainable Action Fund Project Coordinator (non-voting)
- Secretary (non-voting)
- Assistant Director of Viking Union Facilities, Advisor (non-voting)
- This committee may, at any time, solicit expert or guest feedback.
- AS Vice President for Student Life (Chair)
- AS Vice President for Business and Operations (Vice Chair Voting Member)
- 43 Students at-large, appointed by AS Board of Directors
- 2 Students at large (general)
- 2 Students at students at large with special interest in equity and/or justice in field of sustainability (all appointed by BOD)
- 1 Faculty representative, appointed by the Faculty Senate
- 1 Representative from Business and Financial Affairs

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[1 Student Representative from SAIRC
Environmental & Sustainability Programs Director](#)
[1 ESC Student Representative
AS Sustainable Action Fund Sustainability, Equity, and -Justice Fund
Education Coordinator \(non-voting\)](#)
[Sustainable Action Fund Sustainability, Equity, and -Justice Fund Grant
Program Coordinator \(non-voting\)](#)
[Sustainable Action Fund Sustainability, Equity, and -Justice Fund Project
Coordinator \(non-voting\)](#)
[Secretary \(non-voting\)](#)
[Assistant Director of Viking Union Facilities, Advisor \(non-voting\)](#)
This committee may, at any time, solicit expert or guest feedback.

III. CHAIR

The Chairperson shall be the AS Vice President for Student Life. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be ~~the AS Vice President for Business and Operations~~ [AS Environmental and Sustainability Programs Director](#) and acts in the absence of the Chairperson.

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall meet **at least once per quarter** with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

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V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast, but no less than four (4) affirmative votes. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. RULES OF OPERATION

The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.

VIII. AMENDMENTS

This Charter may be amended by a majority vote of the AS Board of Directors in consultation with the President of Western Washington University, or their designee.

IX. REPORTAGE

This committee shall report to the AS Board of Directors through the AS Vice President for Student Life in consultation with the President of Western Washington University, or their designee.