



AS Board of Directors Posted Office Hour Policy

Proposed Motion: Policy Enforcing AS Board of Director Standards

Date: 9 November 2018

Sponsor: VP for Academic Affairs, Levi Eckman

Persons of Contact: VP for Academic Affairs

Background & Context

The AS Board of Directors (ASBOD) has been tasked with serving as the elected representatives of WWU's student body. Additionally, the ASBOD has been tasked with maintaining office hours per their job descriptions, in order to address student questions and concerns. When an ASBOD member disregards, or fails to comply with their aforementioned job description, it not only seriously impedes their effectiveness as an elected official, but it creates instability within the ASBOD and the consistency of the quality of work we are able to then produce.

This proposal would aim to deliver consequences to any ASBOD member who fails to post their office hours in accordance with their job description, as well as in accordance with the AS WWU By-Laws. This proposal suggests allowing the ASBOD, in coordination with the AS Personnel and the Assistant Director for Student Representation and Government, **to implement a reduction of 10% per Office Hour not posted** (E.G. If 4/5 are posted, a 10% reduction. If 3/5 are posted, a 20% reduction. Etc.) **against any culpable ASBOD member, including the AS WWU Student Senate Pro-Tempore.** To implement such a policy, the offending party will receive written notice by the AS Program Coordinator, following a verbal or written complaint from any AS member. The offending party will then have one (1) business week to make the necessary corrections. If the offending party fails to comply, the policy as described above will then take immediate affect at business hours the next day following the one (1) week compliance. This will reset every Quarter, and the process if required, will need to be redone every Quarter to fall in accordance with the transition of Office Hours of Board Members.

Summary of Proposal

Implementation of a 10% reduction in pay for ASBOD members, per Office Hours required, but not yet posted. Written notice will be required, with one (1) week for the offending party to rectify their situation. If the situation is not rectified, the offending party's consequence will take action the following day during business hours.

Fiscal Impacts

Reduction in pay of 10% per posted required Office Hours, not to exceed 100%.

Rationale

The ASBOD cannot accurately serve the WWU student body if they are not making themselves available to the student body. Additionally, by increasing the accountability of the ASBOD, we also increase the transparency in our processes and hopefully will then better engage more perspectives in our student body.