



**Western Washington University Associated Students  
Activities Council**

**Meeting Minutes for Monday December 3<sup>rd</sup>, 2018**

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**Present:** Douglas Van Druff (AS Club Events Planning Facilitator), Kevin Harris (Student-at-large) Ikenna Onukwufor (AS Clubs Business Director), Ryan Mouche (Student-at-large), Rikua Rodriguez (Student-at-large), Ama Monkah (AS VP for Activities)

**Absent:** Celia Major,

**Advisors:** Jenn Cook

**Secretary:** Travis Felver

**Guests:** Tessa Vroom (Podcast Club), Maddi Larson (Podcast club), Sierra Carson (Western Urban Planners), Maya Lewis (Western Urban Planners), Brinn Smith (Archeology and Global Heritage Club), Jacob Torres (Podcast Club), Pearl Hughes (A Capella Club)

**Meeting called to order at 6:03 PM**

**Motions**

**AC-18-F-51 Moved to approve the minutes for the 11-5 Activities Council meeting. PASSED**

**AC-18-F-52 Moved to approve Podcast Club as a club under the Recreational category. PASSED**

**AC-18-F-53 Moved to approve Archeology and Global Heritage Club as a club under the Recreational category. PASSED**

**AC-18-F-54 Moved to approve 900 dollars in bookstore donations. PASSED**

I. Revisions to Agenda

A. A Capella Club has been added to Information Items

II. Approval of Minutes

**AC-18-F-51 by Onukwufor. Moved to approve the minutes from 11/26/18.**

**Second: Monkah**

**Vote 6-0-0**

**PASSED**

III. Business Director's Report

- A. Grants Loans & Underwrites: 73.85% of total and 21.55% of Fall 2018
- B. Bookstore Donations: 85% of total
- C. Club Conference Fund: 100% of total
- D. Large Event Fund 77% of total

#### IV. Club Recognition

- A. Podcast Club
  - 1. Representatives: Tessa Vroom, Maddi Larson, Jacob Torres. They have already found space with recording material and a faculty member who will serve as their advisor. Goal is to increase podcasts awareness and learn how to properly make podcasts. Onukwufor asks if they plan on being financially active. Vroom responded they have theorized other forms of funding, but nothing concrete yet. Harris Asked if they have any events planned. Vroom responded that currently it's just club meetings, but they hope to get guest speakers eventually. Onukwufor asked if they have the necessary equipment to start. Vroom responded yes, and faculty which can teach them proper use.

**AC-18-F-52 by Rodriguez. Moved to approve Podcast as a club under the Arts and Music category.**

**Second: Onukwufor                      Vote 6-0-0                      PASSED**

- B. Archeology and Global Heritage Club
  - 1. Representative Brinn Smith. Want to raise awareness of current events in the archeology field and provide a space to educate the public on relevant topics. Mouche asks if they will have any collaboration with other clubs. Smith responded yes, specifically with Anthropology club currently

**AC-18-F-53 by Monkah. Moved to approve Archeology and Global Heritage Club as a club under the Cultural, Academic, and Social Issues categories.**

**Second: Mouche                      Vote 6-0-0                      PASSED**

#### V. Bookstore Donations

#### VI. Action Items

- A. Urban Planners (90\$)
  - 1. Representatives: Sierra Carson, Maya Lewis. Van Druff asked for clarification on their budget. Carson said that that they are requesting 1,000 dollars to pay for housing, because they are planning to contribute 300 of their

own funds. Van Druff asked for clarification on the changing amount they are willing to pay for lodging. Carson said that the cost of lodging is fluctuating their request is staying still at 1,000 dollars and they are paying the rest. Rodriguez asked about the amount they are getting from other sources. Carson said that these extra finances will only come up if the amount they are paying for Air BnB exceeds their budgeted amount. They are hoping to get money from Activities Council for lodging first, before accessing the Dean's Council as that can only be paid for bus transportation in the city, it will not help with lodging regardless. Onukwufor asked how these extra funds could work if they do not get full funding from activities council. Carson responded that unless they get at least one thousand dollars from Activities Council this trip is not going to happen. Van Druff asked what they plan on doing with the remaining eight hundred dollars in their account. Carson responded with this is grant money, used to buy books, provide scholarships, and attend a conference in May. Monkah asked if it would be feasible to use the money now and raise money through the next quarter. Carson responded with that is currently the plan, which is why they are willing to pay four hundred dollars from their account. Van Druff said that this request feels like too much money. Carson responded with Activities Council has funded more expensive trips in the past for less students. Onukwufor said that choices made in the past in Activities Council cannot be used here, and that this could come from the Conference Fund only if it was an academic trip. Cook said that this is purely an academic trip. Mouche asked how many days this should be. Carson responded with 4 days 3 nights. Monkah said that as a full grant this is too much, maybe break it up into the underwrite. Carson responded with their club does not have a strong enough fund-raising presence to raise money to pay back Activities Council. Onukwufor said that he thinks that they should spend more of their club funds on this trip and increase their club's fund-raising presence. Mouche said that there is a future spring trip that they need to think about as well with this request. Onukwufor asked how many trips a year they go on. Carson responded with two, one of winter break and one over spring break. Onukwufor said that it feels like they are expecting the amount to be approved, and that they aren't fundraising due to this expectation. Carson responded with it just isn't financially feasible to pay more from their club fund or to ask students to pay more out of pocket. Onukwufor asked what they think they should do better next time. Carson responded with this is what Activities Council is for. Monkah said that there are many clubs and a limited budget from Activities Council, imagine if they could not approve the budget. Carson responded that in the future they can look for more sources of funding but they have not considered the need this time because they have always been granted this amount. Onukwufor said that perhaps they should approve the money this time with the expectation they will plan for other sources of income later.

Rodriguez said that the expectation was fairly assumed they need to branch out farther next time. Monkah said that they need to raise awareness that even with historic approvals, clubs cannot expect guaranteed money from Activities Council due to the number of clubs. Rodriguez said that this still seems like quite a lot for thirteen people. Carson responded that they plan on going up to fifteen people, but they currently have thirteen committed people. Harris said that they should look into hostels for cost reasons. Onukwufor asked what a reasonable amount would be. Van Druff said that he feels comfortable with eight hundred dollars. Onukwufor asked if nine hundred worked. Carson responded with nine hundred could work.

**AC-18-F-54 by Monkah. Moved to approve 900 dollars in the form of a grant.**

**Seconded: Mouche Vote 5-1-0**

**PASSED**

## VII. Information Items

### A. A Capella Club

1. Representative: Pearl Hughes. Representative did not have the numbers or direct information about the budget. The event will be going down to Oregon for a concert, but does not have any information about what they are getting. Due to this, she does not feel comfortable asking Activities Council for money. Harris asked if this is an official event or competition. Hughes responded with this is not a competition. Due to the lack of assistance from the rest of the club she does not want to make an official request at this time. Monkah said she just wanted to be certain that they knew they could come back for funds

## VIII. Council Review

A. Onukwufor said that he wants to curb the mentality of past approvals guaranteeing future approvals. Council agrees this is a problem. Monkah said maybe this comes from a lack of knowledge on how the funds work. Onukwufor said that this is a common concern with clubs, but they are working it.

B. Onukwufor said that he is concerned with large events being approved at the cost of the budget for the quarter, specifically with students who go to the trip year after year. Harris said that as long as it follows the 100 dollars per person. Onukwufor said the per person request works when you have smaller clubs, but for bigger clubs the request can still become unreasonable large. Mouche said that they don't have any rules that can apply to every situation with approvals, but they should take them case by case. They've been firmer than they were last year.

C. Onukwufor said that they should keep making sure that they are looking at the details of requests because of previous clubs trying to roll extra items they should not get approved on into larger items.

D. Harris said that they should work a bit harder on being blunt. The council as a whole agreed that there are many clubs that are feeling entitled with funding requests.

**Meeting adjourned at 6:45 PM**