



Western Washington University Associated Students
Activities Council

Meeting Minutes for Monday January 14th, 2019

Present: Ama Monkah (AS VP for Activities), Douglas Van Druff (AS Club Events Planning Facilitator), Ikenna Onukwufor (AS Clubs Business Director), Ryan Mouche (Student-at-large), Rikua Rodriguez (Student-at-large), Celia Major (Student-at-large)

Absent: Kevin Harris (Student-at-large)

Advisors: Jenn Cook

Secretary:

Guests: Miranda Reed (WWU Great Puzzle Hunt), Garrett Davies (Food Recovery Network, Nicholas Fields (WWU Ski & Snowboard), Xander Reitz (WWU Society for Economic Geologists), Apryl Erickson (WWU Ski & Snowboard), Erin Montgomery (Planned Parenthood Generation), Patrick Carroll (Great Puzzle Hunt).

Meeting called to order at 6:00 PM

Motions

AC-18-W-1 Moved to approve the minutes for the 11-5 Activities Council meeting. PASSED

AC-18-W-2 Moved to approve Podcast Club as a club under the Recreational category. PASSED

AC-18-W-3 Moved to approve 250 dollars in bookstore donations. PASSED

AC-18-W-4 Moved to approve 570 dollars in the form of a grant. PASSED

AC-18-W-5 Moved to suspend the rules of operation. PASSED

AC-18-W-6 Moved to approve 250 dollars in the form of a grant. PASSED

I. Revisions to Agenda

II. Approval of Minutes

AC-18-W-1 by Monkah. Moved to approve the minutes from 12/3/18.

Second: Mouche

Vote 6-0-0

PASSED

III. Business Director's Report

- A. Grants Loans & Underwrites: 69% of the total
- B. Bookstore Donations: 80% of total
- C. Club Conference Fund: 61% of total
- D. Large Event Fund 77% of total

IV. Club Recognition

- A. Cultivating a Rehabilitative Environment (CARE)
 - 1. The focus will be on people who have had long-term, or have had loved ones in long-term hospitalizations due to health concerns. Activities will include stress relieving exercises and hopefully collaboration with other clubs such as a gardening association. Monkah asked if they know of people who are in need of the club. Representative responded that there are a few but there will be a membership drive at the beginning. Onukwufor asked if they plan on being financially active. Representative responded with yes but they are unsure who will be handling it. Onukwufor reminded that they will need budget training. Monkah asked if the educational department will be part of the club. Representative responded with the therapeutic department will be separate.

AC-18-W-2 by Onukwufor. Moved to approve Cultivating a Rehabilitative Environment (CARE) as a club under the Special interest category.

Second: Mouche Vote 6-0-0 PASSED

- B. WWU Food Recovery Network
 - 1. Representative: Garret Davies. Already serves as a group to collect food that would be thrown out and donates it to local homeless shelters. They have been active for two years and by creating themselves as an established organization they will be better grounded.

AC-18-W-3 by Harris. Moved to approve WWU Food Recovery Network as a club under the Environmental and Service categories.

Second: Mouche Vote 6-0-0 PASSED

V. Action Items

- A. Planned Parenthood Generation (\$297)
 - 1. Representative: Erin Montgomery. Funding is to go to Olympia to join in on Reproductive Health Care concerns on lobby day. Funds will be spent on AS

vehicle reservation and parking. Monkah asked if the parking number is confirmed to be that amount. Montgomery responded with they calculate it by the hour and the number may be reduced if less people sign up. Mileage calculations has been at 600 miles for two vehicles. Rodriguez asked if they are certain that the rally they will be participating in will be violence free. Montgomery responded with the organization has a history of nonviolence and she can say with confidence that they rally will be nonviolent.

AC-18-W-4 by Mouche. Moved to approve 297 dollars in the form of a grant.

Seconded: Monkah Vote 6-0-0

PASSED

VI. Information Items

A. Snowboard & Ski Club (\$1,600)

1. Representatives: Apryl Erickson, Nicholas Fields. The club has traveled down to Mount Hood Ski and Snowboard Resort for the last two years, for four nights with membership between 34 and 40 students. Funding will be for lodging, food, and transportation for the students. Lodging has already been paid for at a reduced rate from originally. There has been fundraising efforts, and will be continued, there is a gap between funding available and the request, which is covered by this request. This trip will enhance student's experience of winter, provide a grand experience during spring break and broaden the connections between students of shared interests. Major asked how much each student is being asked to pay out of pocket. Fields responded with thirty five dollars per student and free spots outside of club will be advertised for more. Cook brings up that they cannot reimburse things that have already been paid for. Onukwufor said that the money that gets approved can go towards the other expenses of the trip. Fields asked if they are given the money and it goes into the student account how is reimbursement impossible. Rodriguez said that the system is not as simple as putting money in the account but rather they will be paying for it for the request. Cook said that grants are added into the club's account, it is not paid for directly from the activities council account. Onukwufor said that since they are planning on charging students already perhaps they can use the student's out of pocket price to reimburse themselves. Cook said that they can cover publicity and travel cost. Fields responded that the reservation was time sensitive, and he has been staying in contact with the lodge, and with history of positive interactions with the AS he made the reservation. Monkah responded with they cannot change the rules right now, could they get in contact with the lodging company and work on it that way. Fields responded that he is certain that they can work with the lodging company. Onukwufor said that they can use club funds that they've made for reimbursement, but not

funds from the Activities Council. Fields responded with the focus has been on the Activities Council fund to make sure that the club as individuals can deal with emergencies and funding. Cook assured that there are other funds that can come into help with emergencies just to be safe. Fields asked if the total requested grant amount will be considered since they can transfer the expense out of reimbursement. Onukwufor asked about other fundraising efforts thus far. Fields responded with there will be participation fund-raisers, the funds are from last year's film event, and they will be selling stickers to go along with their endorsement. Monkah asked what the effect on the trip would be if they cannot fund the full amount. Fields responded with poorly, it could be possible with a bit less money but with a few hundred dollars in difference it would affect the trip very negatively, as most of these funds are for transportation and this is not a safe drive for people who are not familiar with the drive, and this is one of the things that would have to be cut if there is significantly less funding. Onukwufor mentioned that the next Activities Council meeting will be in two weeks so they can make a full decision then and this will be after the meeting with the Business Office to affect reimbursement rules. Cook asked if they've used the VikingFunder and explained how it worked. Onukwufor reminded them that they need to do the travel documents before the trip. Major asked if someone else was leading the request last year. Fields responded with yes, and the cost of lodging has raised drastically which has caused the request to raise as well. Major said that perhaps next time it would be best to come in Fall Quarter to allow more time for everything to work well. Monkah asked if the lodging company will be flexible given the situation. Fields responded with he is certain they will be and will verify soon, and the payment is refundable up to 14 days in advance.

B. Society of Economic Geologists (\$800)

Representative: Xander Reitz.

AC-18-W-4 by Monkah. Moved to suspend the rules of operation.

Seconded: Mouche Vote 6-0-0 PASSED

AC-18-W-4 by Monkah. Moved to move the request from Society of economic Geologists into an action item.

Seconded: Rodriguez Vote 6-0-0 PASSED

1. Funding is to get students to a large mining conference, one of the biggest mining conferences in this hemisphere. This will help the geology

students well as the academics of WWU are focused on coastal and volcanic effects which doesn't allow them to study mining effects. This would provide an opportunity to expand interests and provide significant learning experiences. Ticket costs are reduced drastically for students. They have gone through the registration process before with buying tickets and plan on using club funds for the majority of this and is approaching Activities Council for further funds. There will be further funding needs as the year goes on as their club activities are primarily outside. There will be a significant push on networking due to the opportunity. Major asked if they have asked for anything out of pocket from club members. Reitz responded with they have in the past and have had a very negative response, due to it taking time off of class he feels there is payment enough. Monkah asked what the membership cost is for. Reitz responded with the AME requires membership in order to buy a ticket to the conference. Rodriguez asked how many interested people they have. Reitz responded with they had ten people confirmed as of two weeks ago. Rodriguez said that is a lot of money for ten people. Major said that it would make sense if they have club dues due the membership need, then asked if the membership expires. Reitz responded with the membership expires in a year. Monkah asked what the membership gives you. Reitz responded with a magazine subscription with is useful for the ones focused. Major said that asking five dollars from each person would reduce the cost and is not unreasonable of a request. Reitz responded with he will ask them. Monkah said that they can also use club funding. Reitz responded with they can make it work if the full amount is not funded but would like some assistance. Onukwufor said this request could come from the conference fund and he is ok with funding half to the total amount. Cook said that this conference rocks. Major asked if the request is in Canadian dollars. Reitz responded with no, this has already been figured out how much it would cost in US dollars, with a little wiggle room for rounding numbers. Monkah asked if 500 from the conference fund would work and 300 from the club fund. Onukwufor said that they should be lenient as this club has used departmental funding and other fundraising requests, with very little request from Activities Council.

AC-18-W-4 by Onukwufor. Moved to approve 500 dollars in the form of a grant from the Club Conference Fund.

Seconded: Monkah Vote 6-0-0

PASSED

C. WWU Great Puzzle Hunt (\$1,000)

1. Representatives: Patrick Carroll, Miranda Reed. The WWU Great Puzzle hunt will be running in its 4th year, and is open to the entire community. Last year the furthest team was from Wyoming. The event will have food (with donations from Haggens) and many puzzles for all teams to do, with prizes at the end. The majority of the funding is for promotional merchandise, banners, and posterage in the community. Monkah said she has seen the posters and saw this was a large event. Cook said that these puzzles will be interdepartmental with focuses in each. Monkah asked if the club runs the event. Reed responded with they are responsible for the promotion of the event, so that students can participate in the puzzle itself. Onukwufor asked if they contribute to the event financially. Reed responded with yes, and they have a significant amount covered through donations, and ticket sales. Food costs are often covered by donations as well. Onukwufor asked about contributions from the club itself. Reed responded with they have found that fund-raising has not been particularly successful in the past, but they will attempt it if absolutely needed and they do not have any club funds. Onukwufor said that they do have funding in their account and they will have to search to find out exactly where it came from. Mouche asked if this counts as a Large Event opportunity. Monkah said no, because they are not partnering with the organization. Major asked if it was a foundation that started it. Reed responded with it was started in the math department, and they have been working to keep it separate from the students so that students can participate and prevent any time sensitive funding needs from falling through.

VII. Council Review

Meeting adjourned at 6:59 PM