



Central Health and Safety Committee

Thursday	January 31	9 am	Old Main, Room 340 (Board of Trustees)
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Please add the above meetings to your calendar. Please contact Kjatosa Ruvalcaba at X2971 or kjatosa.ruvalcaba@wwu.edu if you are a voting member and cannot attend or send a replacement.

Agenda for January 31, 2019

Review of CHSC Minutes from 12-6-18

Announcements

New Business

Continued Business

Pedestrian Safety

- 12-6-18-1. E-Scooters on campus
- 2-21-17-1. Concern of bicycles in the intertie.
- 12-13-16-2. Parking lot 10G OM high traffic area for pedestrians, bicycles, and cars
- 11-7-16-2. Pedestrian safety on West College Way
 - B. By Wade King Student Rec Center
- 11-7-16-3. Increased presence of delivery trucks on campus

Smoke Free Campus

- 12-7-17-1. Smoke free campus

Exterior Lighting

- 12-7-17-2. Exterior Lighting

Other

- 3-16-15-3. Animals on campus

Tabled Items

- 11-7-16-2. By 20R Parking Lots
- 05-11-15-1. Skateboarders on campus
- 3-16-15-2. Scope of accident reporting on campus
- 11-30-12-3. Performing Arts Center Concert Hall Handrails
- 11-30-12-4. Anchor Points at Performing Arts Center

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Members Present: Harsh Buddhaev, Rich Dustin, Chris Casquilho, Paul Cocke, Anne Lee, Gary Hodge, Paul Mueller, Sue Sullivan, Sheri Thompson-Alvarez, Bruce Boyer, Ellen Kuhlman, Frank Haulgren, Leonard Jones, Julie Moon, Elva Munro, Kjatasia Ruvalcaba.

Proceedings

Sue called meeting to order at 9:02 am

Approved minutes from 11-15-18 – Rich motioned, Harsh seconded.

Announcements

New Business

- 12-6-18-1. E-scooters on campus.** Sustainable Transportation approached the Parking and Transportation Advisory Committee regarding allowing e-scooters on campus. CHSC discussed the lack of language in the policy regarding scooters, potential difficulties with adding another transportation method to the center of campus, and possible increase in chances for incident due to bricks and icy walkways or roads. It was proposed that the committee explore policies at other institutions where e-scooters are permitted and included in their respective policies. The discussion will be discussed further when UPD is able to participate.

Continued Business

Pedestrian Safety

- 2-21-17-1. Concern of bicycles in the intertie.** North of Haskel Plaza and near Fine Arts/ Carver Gym. Temporary sandwich board signage has been placed near Wright's Triangle sculpture. Discussion of creating bicycle lanes in areas if concern. UPD emphasis at start of Fall quarter and as time permits. UPD has set bicycle and skateboard safety as a departmental objective and goal. Darin will instruct his officers to provide better emphasis. **See Minutes Prior to 11.15.18.** Update 10.25.18. The committee discussed having another safety event in spring as well as next fall. There was question about using WWU Campus Notifications to push out safety messaging but there is concern about emergency messaging being diluted. The committee will have Kessa, who runs the WWU Twitter, join a meeting in the future to present on social media and how it is used to push out messaging. No update 11.15.18. **No update 12.6.18.**
- 12-13-16-2. Parking lot 10G OM high traffic area for pedestrians, bicycles, and cars.** **See Minutes Prior to 11.15.18.** Update 1.17.18. The chief of police would like to allow Western to use a speed trailer to put in 10G or on E College Way. No update 2.12.2018. Update 3.5.18. Darin is working to get the speed trailer. Sue has received another complaint from a faculty member regarding the parking lot. No update 4.18.18. No update 5.17.18. No update 6.6.18. Update 10.25.18. Darin to follow up on the placement of a speed trailer. No update 11.15.18. **No update 12.6.18.**
- 11-7-16-2. Pedestrian safety on West College Way**
- B. By Wade King Student Rec Center.** **See Minutes Prior to 11.15.18.** No update 3.5.18. Update 4.18.18. Sue presented the report from Transpogroup and their recommendations. The committee discussed other alternatives, such as protected green lights for vehicles, signage language including fines and signage placement and importance of aligning with the university master plan. Education and enforcement are also important components. No update 5.17.18. No update 6.6.18. No update 10.25.18. No update 11.15.18. **No update 12.6.18.**

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11-7-16-3. Increased presence of delivery trucks on campus. Greg Hough brought up an increase of delivery trucks on campus. Many in the committee have notice this increase. Greg will talk to Central Stores to get data for committee. 12-13-16. No new updates. Update 2-21-17. Question regarding process for providing shipping and delivery information to vendors. Sue to contact Purchasing. Comment regarding additional concern of distracted drivers on campus in relation to pedestrian interaction with vehicles. Discussion on routing of delivery personnel to appropriate loading zones sometimes falls on client. 516 High St. address can be problematic and create safety hazards for larger vehicles making deliveries. Residents prefer to interact with WWU personnel for deliveries rather than vendors for familiarity and security reasons. Update 3-22-17. Vendor communication regarding deliveries can be problematic especially for larger companies who sub out delivery services. Business Services reviews contracts that include delivery. No update 4-20-17 and 5-23-17. Update 6-6-17. The committee discussed the benefits bundling orders would have on the amount of delivery trucks on campus. The committee considered reaching out to Western Today and Susan Banton to target marketplace users requesting that they attempt to bundle orders for a specific day. No update 11-14-17, 1.17.2018, 2.12.2018, and 3.5.18. No update 4.18.18. No Update 5.17.18. No update 6.6.18. No Update 10.25.18. No update 11.15.18. **No update 12.6.18.**

Smoke Free Campus

12-7-17-1. Smoke free campus. See Minutes Prior to 11.15.18. Update 3.5.18. CHSC to create a smoke-free task force to create a program for potential implementation and planning. Smoke-free campus to be on the AS ballot. Update 4.18.18. The subcommittee is working on a policy recommendation to bring to VP. Target date of implementation is Fall. Update 5.18.18. The committee reviewed and approved the recommendation for a smoke-free campus, 6 voted to move the recommendation to the VP, none opposed, and 2 members abstained. Committee members discussed the potential of third-hand smoke exposure for those employees that dispose of materials in smoker poles. There was also discussion regarding buy-in from the unions and the likelihood of a demand to bargain due to a change in working conditions in the case where this recommendation would be implemented. Update 6.6.18. The recommendation was made to Rich, though he doesn't anticipate presenting it to President's Cabinet until fall. Update 10.25.18. Sue discussed the outcome of her presentation to President's Cabinet (PC). PC requested an updated smoking survey to be sent out to campus. The committee discussed the survey and will be given time to provide feedback on survey prior to it being sent out, around Veteran's Day. Questions were asked regarding enforcement and possible designated smoking areas. Update 11.15.18. The goal is to have the survey pushed out in the beginning of winter quarter. The survey will be sent to President's Cabinet and the committee for feedback in the near future. **Update 12.6.18. The survey has been finalized and is currently with VP Van Den Hul and will be shared with the president. It will be sent to a random group of campus constituents at the start of winter quarter.**

Exterior Lighting

12-7-17-2. Exterior Lighting. The students attending the meeting as guests brought forth concerns of other students that lighting around campus is not bright enough and that there are locations on campus that are not lit at all and students have felt uncomfortable traveling through those areas. It was discussed that a light survey was done to make a minor capital request to update areas on campus between 2019 and 2021. There is currently a project underway to upgrade building mounted lighting. The committee determined that there are several locations that need more lighting such as OM lawn, 20R parking lot, C Lots, and the ridgeway complex. Lighting is a topic of concern for most residents and the student community believes that shrubbery on campus can influence the perception of darkness on campus. Committee members suggested advocacy from AS and stated that there is a layered map including notes

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of well-lit areas on campus being created. No Update 1.17.2018. No update 2.12.2018. Update 3.5.18. There is a plan to ask FM for a quarterly report of lighting issues. There has also been confusion from students on how to report lighting issues on campus. Students would like to be more informed on what has and has not been repaired on campus. No update 4.18.18. No update 5.18.18. No update 6.6.18. No update 10.25.18. No update 11.15.18. **No update 12.6.18.**

Other

3-16-15-3. Animals on campus. Minutes prior to 2016-17 academic year archived. *See Minutes Prior to 11.15.18.* Update 10.25.18. The standard for animals in academic settings has been completed and there will be an informational session soon. There were questions about pushing the policy and standard out to general campus to raise awareness. EOO and DRS would be the appropriate stakeholders to notify and educate campus on the new policy and standard. Update 11.15.18. The committee is still waiting for communication to campus regarding the standard for animals in academic spaces. An open forum and Q&A with faculty and staff will be hosted by EO and Disability Access Center. Disability Outreach Center has partnered with ATUS to create educational videos on the rights of students with disabilities. **No update 12.6.18.**

Adjournment

At 9:48 a.m. Committee members adjourned.

Tabled Items

- 11-7-16-2. A. By 20R Parking Lots.** See Minutes from 6-6-17. Update 3.5.18. The committee agrees that a painted crosswalk will not be effective. No update 4.18.18. No update 5.17.18. No update 6.6.18. No update 10.25.18. No update 11.15.18. **Update 12.6.18. 20R was brought up by students at Dessert with the Directors as a concern with lighting and crosswalks. At a previous committee meeting, it was discussed that the city was not supportive of putting a crosswalk in that location because of short sight distance and lack of effectiveness. The committee raised the question of adding a sidewalk or walkway up the hill toward Highland Dr. to reduce the need for students to cross the middle of the street. Leonard would like to recommend an enhanced lighting safe walkway. There is possibility for this to happen due to the introduction of LED lights on campus. Greg Hough spoke at PTAC during the spring that he was looking into the lighting in this area.**
- 5-11-15-1. Skateboarders on campus.** See Minutes from 6-6-17. No update 6.6.18. No update 10.25.18. No update 11.15.18. **No update 12.6.18.**
- 3-16-15-2. Scope of accident reporting on campus.** See Minutes from 6-6-17. No update 6.6.18. No update 10.25.18. No update 11.15.18. **No update 12.6.18.**
- 11-30-12-3. Performing Arts Center Concert Hall Handrails.** See Minutes from 6-6-17. No update 6.6.18. No update 10.25.18. No update 11.15.18. **No update 12.6.18.**
- 11-30-12-4. Anchor Points at Performing Arts Center.** See Minutes from 6-6-17. Update 3.5.18. There is a public works project in place to insert anchor points in the PAC. No update 4.18.18. Update 5.17.18. Minor cap project is in the works and has moved past design. No update 6.6.18. No update 10.25.18. No update 11.15.18. **No update 12.6.18.**