



Sustainable Action Fund Grant Program

SMALL GRANT APPLICATION

2018-19

This application is for requests from \$500 up to \$5,000. For detailed application instructions and further information about the program, please refer the *Small Grant Application Toolkit* located on our website at www.wvu.edu/sustain/programs/SEJF/apply/.

Submit completed application by delivering a hard copy and emailing a scanned version (including signatures) to the SEJF Grant Program Manager Johnathan Riopelle at Viking Commons Room 24. Applications must be provided in both forms in order to be reviewed. Email: johnathan.riopelle@wvu.edu.

SECTION 1: Project Concept.

- a. Project Title:

Bringing Kay Ulanday Barrett to Campus

- b. Describe your proposed project:

This grant is to bring noted queer disabled speaker of color, Kay Ulanday Barrett, to campus for two days, April 18-19. We intend to have them perform their poetry relating to life as a queer disabled person of color, including topics such as food insecurity, discrimination, and culture. They will also have a question and answer session directly afterward pertaining to topics covered in the performance. We also will have them conduct a Disability Justice 101 event in which they will discuss different aspects relating to disabled life as well as what it means to be disabled, including the ways in which others see them and their body. Finally, we will also organize a dinner with them, giving them the chance to meet the organizers of these events (around fifteen students, and one staff member).

- c. Who is the intended audience?

The intended audience is the students of Western Washington University. This event will be open to anyone who is willing to attend and learn and deepen their understanding about how disability, race, sexuality, and gender all intersect. Historically, access to this information has been lacking, underserving our students on-campus. These events are intended to increase knowledge about and promotion of a culture of intersectionality at Western to better the diversity and representation of students.

- d. How many students will be affected?

We expect around eighty students will be able to attend the poetry performance and the question and answer session directly afterward. Another twenty-five or so should also be able to attend the Disability 101 event. We also expect that these students will be able to share their knowledge around campus, not only helping others to understand the implications of being a part of multiple

marginalized groups, but also to be able to put into practice several theoretical aspects of equity and justice in their activism and praxis around campus.

- e. How long will the project last?

The project will two days, as Kay will fly in to Bellingham in April 18th, and will leave early the morning of April 20th. A detailed schedule of their events is as follows:

Event	Date	Time	Room
Poetry Performance	04/18	6:00-7:00 p.m.	TBD
Disability Justice 101	04/19	12:30-2:00 p.m.	CF 225
Dinner Meeting with the Organizers	04/19	6:00-7:30 p.m.	VU 565 ABC

SECTION 2: Project Goals.

- a. What are the goals and desired outcomes of your project?

The goals of our project is to better educate students on Western’s campus about the intersections of race, disability, sexuality, and gender. We anticipate that Kay will have a lot to say on the subjects, providing examples from their life on how they have been marginalized and ostracized.

- b. How will your project positively impact sustainability at Western?

This project will impact sustainability on campus by focusing it through a lens of intersectionality and universal design. By including everyone, regardless of ability or disability, we will better create a campus and community which will be better for everyone, but also more sustainable in that it will be better suited for everyone to use from the start rather than having to retroactively make existing structures disability-friendly.

- c. How does your project tie into broader campus sustainability goals or initiatives, including Western’s Sustainable Action Plan?

It fits within the Sustainable Action Plan, specifically through these goals:

“Western’s sustainability resources are easily accessed by the public.” –Campus & Community Engagement, Mid-Term Goals, 2

“Students have a solid foundation for understanding cultural and global interdependence.” –Student Life, Mid-Term Goals, 1

SECTION 3: Project Participants.

- a. Team Information: A team should consist of two to five individuals, including the advisor.

Project Advisor Information (Faculty or Staff) Student proposals must include a staff or faculty advisor. The role of the advisor is to provide assistance and guidance to the team during the development, implementation, and post-implementation stages of the proposal process.

Project Lead: There must be at least one team lead designated for the project. This individual is expected to serve as the communication liaison for the project.

Name	Department/School Students provide major/minor	Position: Faculty/staff/student Students provide expected graduation quarter/year	Western email address
<i>Team Advisor:</i> Alberto Rodriguez- Escobedo	N/A	Staff	Rodrig21@wwu.edu
<i>Team Lead:</i> Valeria Pedraza	English – Creative Writing Concentration	Student Staff	As.qrc.educational. Program.coord@ Wwu.edu
<i>Team Member:</i> Crow Chloupek	Women’s, Gender, and Sexuality Studies	Student Staff	As.qrc.advocacy. coord@wwu.edu
<i>Team Member:</i> Nichole Vargas	Environmental Policy	Student Staff	As.qrc.community. Engage.coord@ Wwu.edu
<i>Team Member:</i> Katie Winkelman	Environmental Policy	Student Staff	As.esp.director@ Wwu.edu
<i>Team Member:</i> Allie Johnson	Psychology and Spanish	Student Staff	As.disability.outreach. Educational.program. coord@wwu.edu
<i>Team Member:</i> Daniella Tierra	History	Student Staff	As.esc.education@ Wwu.edu
<i>Team Member:</i> L.K. Langley	N/A	Staff	l.k.langley@wwu.edu

- b. Project Stakeholders

Does your project involve labor, include involvement, or require permission from organizations, departments, or individuals on campus or in the community? These project partners are your stakeholders; list them below. Each stakeholder must provide a signature of approval for this project. Insert additional rows as necessary. For more information, please refer to the Small Grant Toolkit.

Name	University Department and Position	Involvement in Project	Stakeholder signature of approval
Queer Resource Center	AS SAIRC Office	Lead Office	Yes
Disability Outreach Center	AS SAIRC Office	Supporting Office	Yes
Environmental and Sustainability Programs	AS Office	Supporting Office	Yes
Ethnic Student Center	AS Office	Supporting Office	Yes
LGBTQ+ Western	University Management	Supporting Office	Yes

If your project team is proposing a temporary or permanent facility or property modification, then a Project Owner Form must be submitted with the application. Form can be found on SEJF website: www.edu/sustain/programs/SEJF/apply

c. Will any Associated Students clubs be involved?

Club	Involvement in Project	Club representative signature
N/A		

d. Each SEJF Project team is required to meet with their project coordinator on a regular basis. This individual will provide support and advisement on your project. Communication with your project advisor is necessary for your project to proceed. Initial below to acknowledge this agreement.

SEJF Project Coordinator	Initials	Date
Team Lead	Initials	Date

SECTION 4: Project Timeline.

- a. Describe your project’s progress and promotional activity. Outline all tasks that are required to complete the projects, and all means in which you will promote the project to the campus, in the table below. Insert additional rows as necessary.

Action	Purpose	Initiation	Completion
Finish Contract Paperwork	To finalize budgetary aspects	02/11/2019	04/18/2019
Events with Kay	To bring their knowledge to campus	04/18/2019	04/20/2019

- b. Where will the project be located?
On-Campus in several locations
- c. Planned project completion date:
April 20, 2019
- d. Project final report due date: _____ Project coordinator initials: _____

SECTION 5: Project Budget.

- a. Provide an itemized list of the budget items required for this project. Include equipment, construction costs, publicity, labor, and any other costs. Include funding amounts from other sources that will impact project cost (see 5b.). Insert additional rows as necessary.

Item	Cost per Item	Quantity	Cost
Honorarium for Kay Ulanday Barrett	\$6850	1	\$6850
Total project budget			\$6850
Total of all other funding sources, listed below			\$3850
Total requested funds from SEJF			\$3000

- a. Additional funding sources: The SEJF Committee encourages the identification of additional funding sources to augment SEJF funds, and failure to secure such support may prevent approval of an application. List pending, approved, and denied applications for funding from other sources, along with amounts requested from those sources.

Funding Source	Status	Amount
Queer Resource Center	Approved	\$1000
Disability Outreach Center	Approved	\$1000
Environmental and Sustainability Programs	Approved	\$1000
Ethnic Student Center	Approved	\$425
LGBTQ+ Western	Approved	\$425

- b. If the project is implemented, will there be any ongoing replacement, operational, maintenance or renewal costs? If yes, has a source of funds been identified to cover those costs? This must be communicated to the appropriate stakeholder.

Ongoing cost	Amount	Responsible Stakeholder	Signature
N/A			

- c. How will the success of the project be measured? Describe the quantitative and/or qualitative sustainability metrics you will use to measure the success of your project. A data collection plan is required for all projects.

Metric (<i>qualitative or quantitative</i>)	Description	Impact
Feedback Questionnaires (<i>qualitative</i>)	A short survey filled out by attendees to gauge student reaction	Gives organizers the chance to decide whether or not there is interest in a similar event in the future

- d. Is there any additional information about the project that you would like to share?



Sustainable Action Fund Grant Program

SMALL GRANT - APPLICATION

PROPOSAL REVIEW

Once your project proposal is complete, you must print and receive hand-written signatures from the individuals listed below. After signatures are received, applications can be delivered as a hard copy to the SEJF Grant Program Manager, Johnathan Riopelle at Viking Commons Room 24 or by scanning the application and emailing it to johnathan.riopelle@wwu.edu.

Please set an appointment with the Sustainable Action Fund Grant Program Manager to review your draft proposal before submitting your application.

Sustainable Action Fund Grant Program Manager, Johnathan Riopelle

Viking Commons, Room 24

Available by appointment

Email: johnathan.riopelle@wwu.edu

Phone: (360) 650-4501

Signature: _____ **Date:** _____

This signature does NOT indicate that you have received funding, but it does confirm that the proposal has been received and is ready for funding review.

Comments:

Once your application is submitted, the Sustainable Action Fund Grant Program Manager and Director of Sustainability will determine funding for your SEJF Project.

Seth Vidaña, Director of Sustainability, Western Washington University

Viking Commons, Room 25

Phone: (360) 650-2491

Signature: _____ **Date:** _____

This signature approves funding for the project.

Comments: