



AS Board of Directors Queer Guild Funding Proposal

Proposed Motion: To fund a two year grant of \$8,000 from FXXRES (AS Discretionary Reserves) for the AS Queer Guild Council.

Date: May 1, 2019

Sponsor: Nate Jo, ASVP for Business and Operations

Persons of Contact: Alberto Rodriguez-Escobedo & Nichole Vargas

Background & Context

The Queer Guild Council was officially created fall 2017. The Guild Council is a compilation of AS Queer &/or Trans focused clubs working to set policies, procedures to hold each other accountable. To provide support for each other and ensure the sustainability of each club. The Guild Council provides a space in which AS club leaders can come together and address issues affecting the community as well as foster inter-club communication and provide a space to plan and collaborate large scale events, such as QueerCon.

Summary of Proposal

This proposal would span over two years, \$4000 for each year. The funds will be transferred into the QRC's budget (FXXLGB). These funds will then be made accessible to participating AS members of the AS Queer Guild Council. AS Guild Council members will then fill out a WIN form via the SAIRC's page and request funding. The form will be processed by the AS Queer Guild Council chair, AS QRC Community Engagement Coordinator. Funding requests will be presented as an info item, then moved to an action item the following meeting where all voting members will be able to determine whether funding requests get approved. Once funding request get approved the QRC will then transfer funds to the appropriate AS club.

Fiscal Impacts

The \$8,000 grant request will serve as a pilot period to determine the fiscal needs of participating AS Queer &/or Trans focused clubs. Each year \$4,000 will be transferred into the QRC's budget. After the two year pilot period, this grant is to be revisited and determine whether or not to operationalize an AS Queer Guild Council budget.

Rationale

Originally the AS Queer Guild Council was created with the intention of establishing a group and space where AS Queer &/or Trans leaders can gather and support one another in their respective clubs. The space was also intended to create better inter-club communication, community and partnerships. By establishing a budget specific to AS Queer &/or Tran's clubs would allow greater possibilities for these AS club to provide better experiences and programs for LGBT+ students on campus.



Associated Students of Western Washington University

Queer Guild Council Charter

Expires on May 3, 2021

I. CHARGE

The Queer Guild Council is a compilation of AS Queer and Trans Focused clubs working to set policies and procedures, to hold each other accountable and maintain the mission of the university by:

- Creating program standards for AS Queer and Trans focused clubs.
- Conducting strategic planning and long-term goals for individual clubs.
- Providing a space in which AS leaders can come together and address issues affecting the community.
- Allocating funds and making recommendations for the distribution of funds to AS Queer and Trans focused clubs.
- Engaging in resource exchange between AS Queer and Trans focused clubs.
- To foster inter-club communication and provide collaboration for large-scale events.

II. MEMBERSHIP

Voting:

AS QRC Community Engagement Coordinator (Chair)
1 Representative from each AS Queer or Trans focused club

Non-voting:

Secretary
AS QRC Social Media Intern (as needed)

III. CHAIR

The Chairperson shall be the AS QRC Community Engagement Coordinator. They shall convene the meetings, develop agendas, and preside at all meetings. The Vice Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson.

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

V. VOTING

In order for a motion to pass, it must obtain 75% approval of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. FUNDING

It shall be the purview of this council to allocate monies appropriated to the AS QRC Guild Council for distribution to AS Queer and Trans Clubs.

VIII. SUBCOMMITTEES

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

IX. RULES OF OPERATIONS

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

X. AMENDMENTS

This Charter may be amended by a majority vote of the Executive Board.

XI. REPORTAGE

This committee shall report to the Executive Board through the Vice President for Diversity.

Funding Request Process

Submissions are due:

- Two days before the meeting time in order to make it onto the agenda.
- General event/activity at least 3 weeks before event.
- Event/Activity including a paid performance /presenter at least 4 weeks before the event
- Travel at least 4 weeks before, unless involving airlines, then 5 weeks before.

Meeting Process:

- Requests for less than \$75 may be approved with an executive decision by the AS Queer Guild Council chair, AS QRC Engagement Coordinator, without attending an AS Queer Guild Council meeting.
- Request between \$75 and \$300 will go through a one meeting process. You will describe your event/expenses and the council will vote during the same meeting.
- Funding requests over \$300 will go through a two meeting process. A club representative will introduce your proposal at the first meeting and return the following week for the council's final vote.

WIN Form

Presenting Organization: _____

AS Club Organization ASB number: _____

Student name (name of the student submitting the funding request): _____

Phone number: _____

WWU email: _____

Name of the event/project/conference: _____

Event date(s) (if applicable): _____

Location (if applicable): _____

Estimated number of attendees (if applicable): _____

Reason for funding (please provide a through description of the event or what the funds are requested for and the expected benefits to the Western community and your club):

Budget Document upload: _____

Total anticipated expenses: _____

Your club/organizations contribution (leave blank if the amount is zero): _____

Estimated ticket sales (if you will be selling tickets for your event, otherwise enter N/A or free):

Co-sponsorships from other groups (please write how much money any other groups will be contributing. Leave blank if the amount is zero): _____

Other revenue (please write any additional revenue you will be using. If no other expected revenue then leave blank or enter N/A): _____

Amount requesting from the Queer Guild Council: _____