



Associated Students of Western Washington University

Sustainability, Equity, and Justice Fund Committee Charge & Charter

Expires on October 1, 2019

I. CHARGE

The purpose of the Sustainability, Equity, and Justice Fund Committee is to oversee the operations of the Sustainability, Equity, and Justice Fund by:

- Reviewing project applications.
- Making recommendations concerning the allocation of Sustainability, Equity, and Justice Fund funds and following up on multi-year projects.
- Evaluating the Sustainability, Equity, and Justice Fund program, identifying issues, and recommending changes to the fee level as well as the program as a whole.
- Acting in accordance with the Sustainability, Equity, and Justice Fund Program Rules of Operation.
- Upholding the Fee Mission.

II. MEMBERSHIP

Voting:

AS Vice President for Student Life (Chair)

AS Vice President for Business and Operations

4 Students at-large, appointed by AS Executive Board

2 Students at large

2 Students at students at large with special interest in equity and/or justice in field of sustainability

1 Faculty representative, appointed by the Faculty Senate

1 Representative from Business and Financial Affairs

1 Student Representative from SAIRC

Environmental & Sustainability Programs Director

1 ESC Student Representative

Non-voting:

AS Sustainability, Equity, and Justice Fund Education Coordinator

Sustainability, Equity, and Justice Fund Grant Program Coordinator

Sustainability, Equity, and Justice Fund Project Coordinator

Secretary

Assistant Director of Viking Union Facilities (Advisor)

This committee may, at any time, solicit expert or guest feedback.

III. CHAIR

The Chairperson shall be the AS Vice President for Student Life. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be AS Environmental and Sustainability Programs Director and acts in the absence of the Chairperson.

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall meet at least once per quarter with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any

member with support of at least twenty-five percent (25%) of the seated, voting membership.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast, but no less than four (4) affirmative votes. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. FUNDING

It shall be the purview of this council to allocate Sustainability, Equity, and Justice Fund.

VIII. SUBCOMMITTEES

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

IX. RULES OF OPERATIONS

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

X. AMENDMENTS

This Charter may be amended by a majority vote of the AS Executive Board.

XI. REPORTAGE

This committee shall report to the AS Executive Board through the AS Vice President for Student Life in consultation with the President of Western Washington University, or their designee.