



Western Washington University Associated Students  
Activities Council

Meeting Minutes for Monday May 20<sup>th</sup>, 2019

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**Present:** Ama Monkah (AS VP for Activities), Ikenna Onukwufor (AS Clubs Business Director), Douglas Van Druff (AS Clubs Events Planning Facilitator), Ryan Mouché (Student-at-large), Rikua Rodriguez (Student-at-large)

**Absent:**

**Advisors:** Jenn Cook

**Secretary:** Travis Felver

**Guests:** Alex Tyson (Ally Education), Jason Statt (Bellingham Order of the Saber), Sage Kay (Bellingham Order of the Saber), Kayleigh Boiles (WWU Game Design) Hunter Eider (Students for Ethnic Studies), (Harley Kyger (WWU Racing), Selome Zerai (National Society for Black Engineers), Winta Bene (National Society for Black Engineers), Dario Castellán (Environmental Student Union)

**Meeting called to order at 6:02 PM**

**Motions**

**AC-19-S-33 Moved to approve the minutes for the 5-13 Activities Council meeting. PASSED**

**AC-19-S-34 Moved to approve Ally Education as a club under the Social Issues Category PASSED**

**AC-19-S-35 Moved to approve Environmental Student Union as a club under the Environmental and Social Issues categories. PASSED**

**AC-19-S-36 Moved to approve 300 dollars in the form of a grant. PASSED**

**AC-19-S-37 Moved to approve 280 dollars in the form of a grant. PASSED**

**AC-19-S-37 Moved to approve 19,270 dollars from the Large Event Opportunity Fund. PASSED**

**AC-19-S-38 Moved to change Bellingham Order of the Saber's information item to an Action item. PASSED**

**AC-19-S-39 Monkah moved to approve 500 dollars in the form of a grant. PASSED**

**AC-19-S-40 by Monkah. Moved to move the NSBE information item to an action item.**

**AC-19-S-41 by Monkah. Moved to approve 500 dollars in the form of a grant.**

I. Revisions to Agenda

1. Environmental Student Union was added to Club Recognition

II. Approval of Minutes

**AC-19-S-29 by Monkah. Moved to approve the minutes from 5/13/19.**

**Second: Mouché**

**Vote 5-0-0**

**PASSED**

III. Business Director's Report

- A. Grants Loans & Underwrites: \$9,900.33
- B. Bookstore Donations: \$0.00
- C. Club Conference Fund: \$2,034.62
- D. Large Event Fund: 38,000.00

IV. Club Recognition

A. Ally Educations

1. Representative: Alex Tyson

- The purpose of this club will be to provide awareness outreach programs around campus, specifically tackling the prevention side of things concerning toxic masculinity and sexual assault. There has been work with a professor in the Human Services department in order to turn this from a class project to a club in order to increase advertising possibilities and outreach potential
- Monkah asked if they plan on being financially active. Tyson responded yes, hopefully for food in order to provide for club members as meetings will be during dinner time. Monkah explained that Activities Council can only provide funds for food for the first meeting

**AC-19-S-30 by Mouché. Moved to approve Ally Education as a club under the Social Issues category.**

**Second: Onukwufor**

**Vote 5-0-0**

**PASSED**

B. Environmental Student Union

1. Representative: Dario Castellan

- This club will be to provide a community between individual colleges concerned centered in Huxley. There will be a consistent meeting space in order to further collaboration issues and provide outreach to other environmental focused classes and other clubs

- Monkah asked what issues they are currently working on. Castellan responded there are currently select conversations that aren't happening between faculty and students and they wanted to bring some students into the conversation. There will also be an Environmental Justice Minor appearing so they want to prepare students for it.

**AC-19-S-35 by Onukwufor. Moved to approve Environmental Student Union as a club under the Environmental and Social Issues categories.**

**Second: Mouché                      Vote 5-0-0                      PASSED**

## V. Action Items

### A. Students for Ethnic Studies (\$300)

#### 1. Representative: Hunter Eider

- The request is to put on an event similar to the one they did in fall, a dinner to connect community members, faculty, staff, and students of color. There has been increased effort to reach out to students in order to ensure they event goes well. 200 dollars will be for food, and 100 will be for other supplies such as utensils, cups and decorations. They are hoping to reserve a larger room in either the VU or Miller Hall so that they can decorate. There will be a showcase of student work that will show what an Ethnic Studies program curriculum could look like. The event is currently scheduled for next Friday.
- Cook asked what kind of food they plan on serving. Eider responded that will be doing a purchase order to Fred Meyer, with a focus on pizza, salad, and chips. They will ensure there will be vegan and gluten free options.
- Onukwufor asked how the planning is going for the event. Eider responded with it is going well so far, the team is split between planning of this event and a teach-in they are working on. Invitations and a detailed schedule are finished already, and there is ongoing contact with students to showcase their ISPs. Onukwufor said to keep Activities Council in the planning in order to prevent any rushed needs as events get closer. Eider responded they are planning sooner and they will have 3-4 days to spend the funding before the event.
- Monkah asked if they are printing through on-campus publicity. Eider responded yes

**AC-19-S-36 by Monkah. Moved to approve 300 dollars in the form of a grant.**

**Seconded: Rodriguez                      Vote 5-0-0                      PASSED**

### B. WWU Game Design (\$280)

#### 1. Representative: Kayleigh Boiles

- The request is to host their quarterly gaming event, which has been funded previously through Activities Council. The event is open to all students and they have to create a video game over a weekend in small groups. This builds small group skills across multiple disciplines while working within a strict deadline. Last quarter they asked for 250 dollars, which they used all of on pizza, this year they have a sponsorship from Jimmy John's and will be getting drinks through Fred Meyer's. The remaining costs are to cover printing and publicity.

- Monkah asked how the event was received last quarter. Boiles responded that due to the increased snow days it didn't do well, but historically Spring Quarter is their busiest event of the year.
- Cook asked if Memorial Day weekend will be a concern with how many students go home. Boiles responded that they have people signing up throughout the quarter, and the deadline for submissions in the contest will still be Sunday night. While people will likely drop-out there will also likely be people joining late.

**AC-19-S-37 by Onukwufor. Moved to approve 280 dollars in the form of a grant.**

**Seconded: Monkah**

**Vote 5-0-0**

**PASSED**

## VI. Information Items

### A. Bellingham Order of the Saber (\$700)

#### 1. Representatives: Jason Statt, Sage Kay

- The request is for lightsabers, which will be bought from an online retailer. These lightsabers will be staying with the club. Currently the club has twenty lightsabers, but recently the club has about sixty members showing up. This will allow students who are unable to afford their own lightsaber to participate in events, and relieve pressure from other members who are currently loaning out their lightsabers to the club. With club fair and increased advertising efforts they are certain they will grow in membership, making the need for more lightsabers for the club that much more important. The member who is currently loaning their lightsabers to the club is a community member.
- Monkah asked where they are purchasing the lightsabers and how many they are going to buy. Kay responded with an online distributor Ultrasabers, where they are \$75 a piece which is a good price, and they can get 10 for this, using the 50 dollars from their account.
- Monkah asked if they will store them in the club hub. Kay responded they are hoping to store in the club hub, though they may be storing at a club member's home if necessary, which everyone agrees is not ideal.
- Mouché asked if they have done any fundraising efforts this year. Kay responded they requested money during the May 4<sup>th</sup> event, and they are currently trying to build an infrastructure where every club member who is a member for a duration is able to buy or acquire their own saber.
- Monkah asked how many members show up to their normal events (Events outside the May the 4<sup>th</sup> event.) Kay responded between twenty and forty, though many of the people going to regular meetings have their own sabers. Loaner sabers would still be necessary in this case to provide for people who join that day.
- Van Druff asked if they have a Viking Funder set up. Kay responded they are working on it.
- Cook asked if their next event was June 7<sup>th</sup>. Kay responded yes. Cook asked how long it takes to order these. Statt responded with about 4 weeks, this order is not for this upcoming event.
- Rodriguez expressed concern that they just gave them 500 dollars.

- Monkah asked if they could make it work with less money. Statt responded they will take what they can get, and will continue to put forth effort to grow their stock of lightsabers alongside their membership.
- Onukwufor said they had fencing club come in with a similar request, and they should treat this the same way and give them a lower amount.
- Monkah asked if 5 would be ok. Statt responded they prefer even numbers for team

**AC-19-S-38 by Monkah. Moved to change Bellingham Order of the Saber's information item to an Action item.**

**Seconded: Onukwufor            Vote 5-0-0            PASSED**

**AC-19-S-39 by Monkah moved to approve 500 dollars in the form of a grant.**

**Seconded: Onukwufor            Vote 5-0-0            PASSED**

B.        National Society of Black Engineers (\$500)

1.        Representatives: Selome Zerai, Winta Bene

- The request is to put on an event on June 6<sup>th</sup>. This event will be an end of the year celebration celebrating accomplishments of students color and the first full year of NSBE. They will be mentoring incoming students, providing advice with specific issues that they will face as students of color. They will be creating a document in order to match all students who signed up for the event with a mentor for over the summer, which will be announced at the event.
- Monkah asked what the supplies they are buying. Zerai responded cords for their twenty graduates.
- They are only asking for 500 dollars because they overestimated in all of their costs and are contributing the remaining amount from their club funds.
- Monkah asked how they are reaching out to students for this event. Zerai responded they are emailing faculty and staff, creating posters, and posting to social media.

**AC-19-S-40 by Monkah. Moved to move the NSBE information item to an action item.**

**Seconded: Onukwufor            Vote 5-0-0            PASSED**

**AC-19-S-41 by Monkah. Moved to approve 500 dollars in the form of a grant.**

**Seconded: Mouché                Vote 5-0-0            PASSED**

C.        WWU Racing (\$4,207)

1.        Representative: Harley Kyger

- The request is for their summer event which has been discussed in previous events. Since their last meeting they have moved to 25 people (from 21) going, but the costs are not increasing because it is the film crew that is paying out of pocket for transportation as well as a member who is not adding to lodging or transportation costs. They moved to four people per room to

save on lodging costs. With the new funds, and allocation from Activities Council students will be paying 192.08 dollars in order to go and 70 dollars for their jersey. Currently if they do not receive more from Activities Council it is unlikely they will have enough funds to get through the event, with a current 300 dollar deficit and they still need to buy more parts. They are trying to assume worst case scenario since the allocation would be after GIVES day. They have gone to DRAC and S&A committee for funding, though neither will be providing any funds for this year, and probably not next year. They have confirmed with their advisor that he will be providing his own funding and not taking any from Activities Council. Vehicle rentals costs are the same, and gas prices fluctuate.

- Cook said they will know how much they made from GIVES day if they wait until next week. Kyger responded that they need 3,700 dollars just for the team to operate so they cannot use any of that funds unless it is higher than that amount.
- Monkah said she needs to think about it due to how frugal they have been with other clubs. Kyger responded that he's still hoping for leftover amounts in the fund and the 4,207 is just their remaining amount for their expenses.
- Mouché asked which funds this would come out of. Onukwufor responded from grants.
- Onukwufor said the club uses a lot of resources building their car, and it would be a shame if they were not able to go, then recommended that in future years they prioritize fundraising to go to this event as well as the car. Kyger responded that all of the money they spend throughout the year is required otherwise they couldn't go to the event regardless. They are still buying things like a radiator since the car does not quite cool itself correctly yet and although they are trying not to spend any more money than they must in order to go. This means they can't prioritize travel expenses since they couldn't go without a car.
- They will discuss this further and meet again on June 3<sup>rd</sup>.

## VII. Council Review

- Monkah said that the Large Event Opportunity Fund could be distributed elsewhere. Van Druff said that usually Lawnstock requests more. Mouché said he's pretty sure it usually doesn't have this much left over. Monkah asked why each department can only request from it once. Cook said because ideally they should be making requests through their own budgets, but this provides an opportunity for new events that could not be planned for, and next year it will be going to the Union Board and no longer be under Activities Council. Next year Lawn Stock will have its own budget due to its reoccurring nature.
- Onukwufor asked what everyone thought about racing. Monkah said that she feels they shouldn't consider going to Activities Council to be their default because it isn't fair to other clubs. Van Druff agreed since they have been stingy throughout the year. Rodriguez said they have about 10,000 dollars in their club conference funds and grants, loans, and underwrites. Onukwufor said that he understands they have money it just doesn't seem fair to give them the entire amount with how frugal they've been throughout the year. Rodriguez said next year they won't need as much money since the event will be in California. Van Druff said they might have more people next year and hotel costs will be different. Onukwufor said they could fund the gas, and figure out how to fund rental cars. Monkah said she's like to wait until after GIVE day.

Van Druff said they shouldn't be thinking about next year's budget yet anyway. Onukwufor said he's worried WWU Racing is getting comfortable getting large amounts of funds from Activities Council. Monkah said that giving them the remaining amount isn't fair since they were stingy to other clubs. Rodriguez said they would probably get sponsorships for travel costs if they reached out to the right companies. Onukwufor said that the transportation cost compared to building the car is so slim, and they could still fully fund essential personnel. Rodriguez said they could wait until after GIVE day and decide on the amount then. Onukwufor said that if they make them spend from their GIVE day proceeds this year it'll show that they need to prioritize fund-raising and seeking sponsorship more effectively next year. Rodriguez asked if they could get funding from the engineering department. Onukwufor said that they asked and the department could provide little or no funding. Rodriguez said they should wait to make a decision anyway in order to leave funds for their last meeting, in case several clubs come in at the last meeting needing money.

- Next meeting will have Thai food and cupcakes.

**Meeting adjourned at 7:07 PM**