



Western Washington University Associated Students  
Activities Council

Meeting Minutes for Monday May 13<sup>th</sup>, 2019

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**Present:** Ama Monkah (AS VP for Activities), Ikenna Onukwufor (AS Clubs Business Director), Douglas Van Druff (AS Clubs Events Planning Facilitator), Ryan Mouché (Student-at-large), Rikua Rodriguez (Student-at-large)

**Absent:**

**Advisors:** Jenn Cook

**Secretary:** Travis Felver

**Guests:** Andrew Hood (WWU Cuong Nhu), Pauline Elevazo (ASP)

Meeting called to order at 6:03 PM

**Motions**

AC-19-S-29 Moved to approve the minutes for the 11-5 Activities Council meeting. PASSED

AC-19-S-30 Moved to approve 100 dollars in the form of a grant. PASSED

AC-19-S-31 Moved to approve 19,270 dollars from the Large Event Opportunity Fund.  
PASSED

AC-19-S-32 Moved to change the name of Bellingham Saber Guild to Bellingham Order of the Saber PASSED

I. Revisions to Agenda

II. Approval of Minutes

AC-19-S-29 by Onukwufor. Moved to approve the minutes from 5/6/19.

Second: Monkah

Vote 5-0-0

PASSED

III. Business Director's Report

A. Grants Loans & Underwrites: \$9,900.33

B. Bookstore Donations: \$0.00

- C. Club Conference Fund: \$2,034.62
- D. Large Event Fund: 38,000.00

#### IV. Action Items

##### A. Cuong Nhu Martial Arts (\$100)

###### 1. Representative: Andrew Hood

- Request is for going to North Carolina for a training camp, there are 350 registered members, they will be taking classes and discussing various aspects of the martial art. The dojo is being transitioned to students up here, which is to a non-black belt.
- Cook asked if they are going to use club funds for the remaining amount. Hood responded he is paying out of pocket for the reminders
- Van Druff asked if the airfare is covered with club costs. Hood responded he already paid for it out of pocket.
- Monkah asked why he chose to pay out of pocket. Hood responded he usually does, but he was unable to cover the whole thing this year. Monkah said that he could come to Activities Council for things like this.
- Onukwufor asked if he already paid for registration and lodging already. Hood responded with yes
- Cook asked if there was a reason, he jumped on registration so quickly. Hood responded with he only found out he was going two weeks ago and wanted to register as soon as possible
- Cook asked when he would be going. Hood responded with next Thursday and flying back the following Monday.

**AC-19-S-30 by Onukwufor. Moved to approve 100 dollars in the form of a grant.**

**Seconded: Monkah Vote 5-0-0 PASSED**

- Hood asked how he would handle a request for very early Fall Quarter. Cook responded with he would need to make the request over Summer Quarter.

#### V. Large Event Opportunity Fund Requests

##### A. Associated Student Productions – Lawnstock (\$19,270)

###### 1. Representative” Pauline Elevazo

- Request is for Lawnstock, which is a yearly event where they bring in musicians attempting to meet the style students are requesting. The artists they have come up with this year meet the requests of students over the last few years. This year they were expecting revenue from the Princess Nokia concert, but she canceled which hurt their revenue. They are also produced the Pop Music Industry Conference which has been successful in the past in bringing in revenue, but since it brought in less revenue than expected, likely because it was planned on an Easter Sunday. A large focus is to pay performers at the event a more deserving amount, including a DJ who is also a student at Western and quite a few local performers and a few from California.

Event services, stage cover, hospitality, and several other backline fees. They will also be paying students who are working the show.

- Cook asked what the tea lounge is. Elevazo responded that it is the area lit up by salt candles and free tea functioning as a space for students to decompress during large events. It is student-run.
- Monkah asked if the tea lounge will be bigger due to it being a bigger event. Elevazo responded definitely, and they will need more tea.
- Monkah asked how they were able to track people coming to the event last year. Elevazo responded they track people in one area and do go to each area on the lawn, doing this every hour. The Comm lawn can accommodate 2,000 people so they are very certain that they had at least that amount last year. Cook said that it is some amount of guesswork, but they can be relatively certain of the number, last year they were around 2,200 people.
- Monkah asked what the parking cost was for. Elevazo responded it is the cost parking for the performers and their entourage, as well as the backline. This ensures no one gets tickets during set up, since they will be mostly parking behind the Communications building. They have currently overshot the cost of parking, but they are uncertain of the entourage performers will be bringing.
- Cook asked if they are contributing 4,000 dollars. Elevazo responded yes. Cook then asked if that means they are actually asking for 15,770. Elevazo responded with the graph shows what the amount is requesting after the 4,000 dollar contribution which has already been taken out of the budget.
- Onukwufor asked where the clothes in the clothing donation go. Elevazo responded historically, Lydia's Place and this year they want to give it to WHOLE.

**AC-19-S-32 by Mouche. Moved to approve 19,270 dollars from the Large Event Opportunity Fund as a grant**

**Seconded: Monkah    Vote 5-0-0                      PASSED**

## VI. Name Change

- A.      Bellingham Saber Club -> Bellingham Order of the Saber

**AC-19-S-32 by Monkah. Moved to change the name of Bellingham Saber Guild to Bellingham Order of the Saber**

**Seconded: Onukwufor                      Vote 5-0-0                      PASSED**

## VII. Council Review

- They had discussed that they will give the remaining amount to WWU Racing, and with how close the end of the year is the discussion of how much they will be getting coming up. Monkah commented that the amount they are requesting is very large and they have denied other clubs

with smaller amounts. Mouché said this one is a huge event for building career opportunities. Cook said they will also be going to DRAC next year so this is the last time they will be going to Activities Council. Onukwufor said they did promise them some, so they should give what they can.

- Onukwufor asked what the council thought about forgiving the underwrite debts clubs have accrued. The council agreed it was a good idea. Mouché said they should do it on their last meeting, which is in two weeks.
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**Meeting adjourned at 7:05 PM**