

# AS BUSINESS OFFICE

## Carry Forward Requests

### Background

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AS Offices can request to carry forward funds from the previous fiscal year for ongoing projects. Typically, these requests are completed in the same fiscal year. However, due to absences of the previous AS Business Director, these requests were never presented to the AS Executive Board. Carry forward requests will be information items at the first meeting and action items at the following meeting. The AS Executive Board may approve in full, approve in part, or deny requests.

### Carry Forward Requests

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#### Club Activities (\$1000)

**Contact:** Jenn Cook ([cookj22@wwu.edu](mailto:cookj22@wwu.edu))

**Justification:** A swag order (promotional items) was placed with the AS Publicity Center in June 2019, but the cost was not charged until July 2019 when the order was processed and shipped.

**Proposed motion:** *To carry forward \$1000 from fiscal year 2019 to fiscal year 2020 in FXXACT.*

#### Fall Info Fair (\$1,146)

**Contact:** Jenn Cook ([cookj22@wwu.edu](mailto:cookj22@wwu.edu))

**Justification:** The Fall Info Fair budget is self-sustaining (it runs on generated revenue and receives no money from the AS). When the Fall Info Fair was supervised by the AS Board Program Coordinator, funds were typically carried forward each year. Funding from carry forward exists as an emergency fund since the budget is self-reliant.

**Proposed motion:** *To carry forward \$1,146 from fiscal year 2019 to fiscal year 2020 in FXXFIF.*

#### Representation & Engagement Programs (\$2198)

**Contact:** Nora Harren ([harren@wwu.edu](mailto:harren@wwu.edu))

**Justification:** The REP is requesting carry forward from fiscal year 2019 to fund a second ballot box on Western's campus. The second ballot box would be located near Bond Hall by the stairs into Red Square. The second ballot box is intended to increase voter turnout by having a more central location than the Rec Center. Additionally, the Rec Center ballot box does not have the capacity to hold all ballots dropped off by students.

**Proposed motion:** *To carry forward \$2198 from fiscal year 2019 to fiscal year 2020 in FXXREP.*

