



# Associated Students of Western Washington University Budget Council Charter

## I. GRANTED AUTHORITIES

The purpose of the Associated Students Budget Council is to ethically and responsibly manage Associated Students funds by:

- Allocating operating funds to AS Office and Programs designated to the Associated Students by the Services and Activities Fee Committee.
- Approving the final AS Operating budget to be submitted to the Services and Activities Fee Committee.
- Reviewing and approving grant proposals to be funded from AS Reserves.
- Reviewing and approving proposals to be funded from the AS Large Event Fund.
- Revising and approving AS fiscal policies.

## II. MEMBERSHIP

### **Voting:**

AS President (Vice Chair)

AS Vice President (appointed by the AS Executive Board)

AS Senate Pro Tempore

AS Student Senator (appointed by the AS Student Senate)

1 Student at-large (appointed by the AS Business Director)

1 AS Employee from the following programs: Ethnic Student Center, Student Advocacy and Identity Resource Centers

1 AS Employee from the following programs: Communications, Personnel, Publicity Center, AS Review, Assessment

1 AS Employee from the following programs: Productions, Environmental and Sustainability Programs, the Outback Farm, Club Activities, KUGS FM, the Outdoor Center

### **Non-voting:**

AS Business Director (Chair)

Business Manager (Advisor)

Assistant Director for Representation and Governance (Advisor)

## III. CHAIR

The Chairperson shall be the AS Business Director. They shall convene the meetings, develop agendas, and preside at all meetings. The Vice Chairperson shall be the AS President who will act in place of AS Business Director in their absence.

## IV. MEETINGS

Meetings shall be called by the Chair. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

## **V. VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast. In case of a tie, the AS Business Director shall act as a voting member. The council shall only vote electronically if action is required before the next available meeting time.

## **VI. QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

## **VII. RULES OF OPERATIONS**

This council shall abide by parliamentary procedure during all meetings and may adopt additional rules of operations by a majority vote of the council's membership.

## **VIII. AMENDMENTS**

This charter may be amended by a majority vote of both the AS Executive Board and the AS Student Senate.

## **IX. DISSOLUTION**

The AS Budget Council is a permanent council of the Associated Students of Western Washington University. The AS Budget Council may be dissolved by a majority vote of both the AS Executive Board and the AS Student Senate.