



Western Washington University Associated Students

AS Student Enhancement Fund Committee

October 25, 2019

VU 567

Board Members: *Present:* Rachel Zamora (AS SEF Coordinator), Nate Jo (AS Business Director), Soumya Ayelasomayajula (AS ESC Assistant Director for Club Logistics), and Travis Felver (Club Events Coordinator, proxy for AS Assistant Director for Club Finances)

Absent:

Advisor: Raquel Vigil (Business Manager)

Secretary: Elaine Morado (AS Board Assistant)

Motions:

SEF-19-F-1 Approval of the minutes from October 11, 2019. *Passed.*

SEF-19-F-2 Approval for up to \$284 for both Brahm VanWoerden and Nancy Brill, pending departmental funding. *Passed.*

SEF-19-F-3 Approval of the new Guidelines for SEF. *Passed.*

Rachel Zamora, SEF Coordinator, called the meeting to order at 1:05pm.

I. Approval of Minutes

MOTION SEF-19-F-1 By: Jo
To approve the minutes from October 11, 2019.

Second: Ayelasomayajula Vote: 3-0-1

Action: Passed

II. Revisions to the Agenda

No revisions to the agenda.

III. Information Items

A. Application of Akimi Green

Zamora stated that the applicant said she would be able to pay around \$500 herself. Felver asked whether the event, the Annual Biomedical Research Conference for Minority Students, is a competition as is stated on the

application. Zamora answered that the competitive aspect had not come up during her meeting with the applicant, but that she could follow up. Jo stated that regardless of the competitive aspect, the application was strong and they would be in favor of approving at least partial funding next week. Ayelasomayajula asked what specifically the applicant would be able to cover with her \$500 and to have that be reflected on her budget sheet. Zamora will be meeting with her again to obtain these details so the committee will be able to decide which components of the budget they should fund.

B. Application of Ben Crandall

Zamora noted that there are multiple people applying for funding for this event, the AORE-AEE Conference. Crandall is the only applicant asking for non-reimbursement funding by October 30, 2019 and was unable to obtain departmental funding because he is enrolled in Fairhaven, not the recreation major.

Jo stated that in their conversations with Stephen Magnuson, the Outdoor Center (OC) Program Coordinator, Jo had told Magnuson employees of the OC were eligible to apply for the SEF for this event as long as their area of study was related to recreation, which the applicant is since his major is a concentration through Fairhaven on somatic psychology, human movement, and outdoor recreation.

Vigil asked why the OC, who has received extensive funding for professional development, would not be able to fund the applicant. Jo answered that the extension to the grant that provides trip leader training is explicit on what it extends to and since this opportunity is not one that could be funded for all trip leaders, the OC is not able to provide funds.

Vigil stated that based on the purpose of the conference and the direct impact it would have on his work in the OC, the applicant should seek funding from the AS Student Development Fund and the OC.

Zamora met with him and stated that Crandall had been directed to apply to the SEF. In their meeting, Crandall also did not mention his position in the OC, speaking only on the educational impact. Jo reminded the committee that in general, professional development impacts both one's academic learning and one's position in the AS. The relationship between academics and job position in the AS just happens to be extremely related for this applicant.

Ayelasomayajula asked whether all the applicants had coordinated in order to reduce costs and Zamora answered that all the applicants are sharing lodging and transportation, but registration is the highest cost.

Jo asked Vigil if Crandall would be able to seek partial funding from both the OC and the SEF. Vigil answered that based on her understanding that would be allowed. Jo agreed and supported this as it would minimize the impact to both funds if costs were to be shared.

Jo recommends speaking with Magnuson to determine if the OC could provide partial funding and then having the committee vote online.

IV. Action Items

A. Application of Brahm VanWoerden

Zamora met with the applicant to determine where the funding from the linguistics department would be going. She informed the committee that both he and Nancy Brill (Action Item B) had been given \$350 by the department, to use \$200 for registration and food, and the remaining \$150 for additional expenses.

Jo stated that they would be comfortable putting a motion forward to approve both funding requests of the remainder, \$234 each, for VanWoerden and Brill. Ayelasomayajula asked to clarify that VanWoerden and Brill had indeed both received \$350 instead of the expected \$300. To account for this, Jo suggested their motion approve funding for up to \$284, to guarantee funding either way.

MOTION SEF-19-F-2

By: Jo

To approve up to \$284 for both Brahm VanWoerden and Nancy Brill, pending departmental funding.

Second: Ayelasomayajula

Vote: 4-0-0

Action: Passed

B. Application of Nancy Brill

See Action Item A above.

C. New Policies and Procedures

Jo stated that the previous rubric had specified that applicants receiving funding must meet several criteria, one of them being that the applicant will bring a “visible impact to WWU.” Jo changed this to “will bring positive change to WWU as a result of attendance.”

Felver asked about the section in the guidelines prohibiting applicants seeking funding from attending an event as an AS club. Felver brought up a concern as a part of the Activities Council, stating that often club members will be directed to the SEF, so the language should be as clear as possible so as to not make applicants believe that simply being a club member prohibits them from applying. Jo answered that applicants can be members of a club, however, they would not be allowed to ask for funding if they are attending as a club representative. Jo recommended editing that section to say “applicants cannot be attending the event as an AS club or representing an AS club.” Vigil reminds the committee that their funding should be sought after other avenues have been explored, such as funding through Activities Council.

MOTION SEF-19-F-3 *By: Ayelasomayajula*
To approve the new Guidelines for SEF.

Second: Jo

Vote: 4-0-0

Action: Passed

V. Other Business

Zamora notified the committee about Christopher Aguayo's application from the meeting on October 11. Jo stated that more information is needed on what he is asking for and since it is time sensitive, this may need to be voted on electronically. Jo reminded the committee that Teams is what is being used for committee matters. If an online vote is taking place, Zamora will send out an email. Zamora notified the committee that a meeting over Teams might possibly take place this next week.

Zamora adjourned this meeting at 1:46 pm.