



Western Washington University Associated Students
AS Student Enhancement Fund Committee
November 1, 2019
VU 567

Board Members: *Present:* Rachel Zamora (AS SEF Coordinator), Nate Jo (AS Business Director), Soumya Ayelasomayajula (AS ESC Assistant Director for Club Logistics), and Alicia Prokopenko (AS Assistant Director for Club Finances)

Absent:

Advisor: Raquel Vigil (Business Manager)
Secretary: Elaine Morado (AS Board Assistant)

Motions:

- SEF-19-F-4** Approval of the minutes from October 25, 2019. *Passed.*
SEF-19-F-5 Approval of funding for Akimi Green of \$1,000 as reimbursement for registration and lodging expenses. *Passed.*

Rachel Zamora, SEF Coordinator, called the meeting to order at 1:02pm.

I. Approval of Minutes

MOTION SEF-19-F-4 *By: Jo*
To approve the minutes from October 25, 2019.

Second: Ayelasomayajula *Vote: 3-0-1* *Action: Passed*

II. Revisions to the Agenda

No revisions to the agenda.

III. Information Items

A. Application of Quentin Jensen

This applicant is also attending the ProTools Conferences with Alexis Ayala (Information Item B). The budget sheets were updated to reflect the \$250 they each received from their department and that the two applicants would be sharing lodging, updating their lodging cost to \$125 each. Due to further discrepancies in their transportation and registration costs, Zamora will be contacting the applicants to gather clarification on the exact amount

they are asking from the SEF and what the funding would go toward. As soon as Zamora obtains these details, an electronic vote on Teams will take place within the next week.

B. Application of Alexia Ayala
See Information Item A.

IV. Action Items

A. Application of Akimi Green

Jo recommended approving \$1,000 to reimburse for registration and lodging expenses, and then the applicant would pay the \$250 for transportation herself.

MOTION SEF-19-F-5 *By: Ayelasomayajula*

To approve funding for Akimi Green of \$1,000 as reimbursement for registration and lodging expenses.

Second: Prokopenko

Vote: 4-0-0

Action: Passed

V. Other Business

Jo brought to the committee notes for the mission and direction of the SEF that they and Zamora had worked on. The mission statement is: to provide funding to students for academic events in support of inclusive success and academic excellence at WWU, accomplished by improving efficiency and funding being spread as wide as possible. Some ways to work on efficiency include getting funds to students faster and shortening timelines. As a committee, checking Teams regularly, reading all documents before meetings, and delegating a proxy to serve on the committee in case of an absence would contribute to improved efficiency. To aid in funding for as many students as possible, Jo and Zamora will be creating a spending plan to analyze the pace of funding. Jo also recommends keeping in mind the other funds that can be utilized to share costs, minimizing the impact to each fund individually.

Zamora announced that the electronic vote that had taken place on Teams for funding of \$611.50 for Ben Crandall had passed.

Zamora adjourned this meeting at 1:33 pm.