I. **CHARGE:**

To oversee the operations of the Sustainability, Equity, and Justice Fund program by:

- Reviewing grant applications.
- Making recommendations concerning the allocation of Sustainability, Equity, and Justice Fund funds and following up on multi-year grants.
- Evaluating the Sustainability, Equity, and Justice Fund program, identifying issues, and recommending changes to the fee level as well as the program as a whole.
- Acting in accordance with the Sustainability, Equity, and Justice Fund Program Rules of Operation.
- Upholding the Fee Mission.

II. **STANDARDS**

Working proactively and collectively as committee members to create an inclusive space that recognizes/addresses the marginalization and disenfranchisement of specific groups of people who have not had voice in sustainability movements through:

- Defining equity and justice, and aligning committee conduct and processes to reflect these values
- Integrating educational opportunities and dialogue to build understanding of environmental justice and systemic issues rooted in the history of sustainability and environmentalism
- Redefining sustainability on campus and in the larger community to reflect focuses on human health

III. **MEMBERSHIP**

**Voting:**
- AS Vice President for Sustainability (Chair)
- AS Vice President for Student Services
- 1 Student at-large, appointed by AS Executive Board
- 2 Students with interest in equity and/or justice
- 1 WWU AS Senator
- 1 Faculty representative, appointed by the Faculty Senate
- 1 Representative from Business and Financial Affairs
- 1 Student Representative from SAIRC Environmental & Sustainability Programs Director (Vice Chair)
- 1 ESC Student Representative

**Non-voting:**
- Sustainability, Equity, and Justice Fund Education Coordinator
- Sustainability, Equity, and Justice Fund Grant Program Coordinator
- Sustainability, Equity, and Justice Fund Project Coordinator
- Secretary
- Assistant Director of Viking Union Facilities, Advisor

This committee may, at any time, solicit expert or guest feedback.

IV. **CHAIR**

The Chairperson shall be the AS Vice President for Sustainability. They shall convene
the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall
be AS Environmental and Sustainability Programs Director and acts in the absence of
the Chairperson.
V. **MEETINGS**

Meetings shall be called by the Chair. The committee shall meet at least every two weeks with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

VI. **VOTING**

In order for a motion to pass, it must obtain a majority of the legal votes cast, but no less than four (4) affirmative votes. An abstention shall not count as a legal vote cast.

VII. **QUORUM**

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VIII. **RULES OF OPERATION**

The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Executive Board.

IX. **AMENDMENTS**

This Charter may be amended by a majority vote of the AS Executive Board.

X. **REPORTAGE**

This committee shall report to the AS Executive Board through the AS Vice President for Sustainability in consultation with the President of Western Washington University, or their designee.