



Associated Students of Western Washington University
Student Technology Fee Committee Charge & Charter
Expires on October 1, 2019

I. CHARGE

The purpose of the Student Technology Fee Committee is to oversee the operations and finances of the Student Technology Fee by:

- Evaluating the Student Technology Fee program.
- Reviewing student input, identifying issues, and recommending changes in the fee as well as the program as a whole.
- Acting in accordance with the Student Technology Fee Operational Guidelines.
- Upholding the Mission Statement of the Student Technology Fee

II. MEMBERSHIP

Voting:

AS Vice President for Academic Affairs (Chair)

3 Student at-Large, appointed by AS Executive Board

Vice Provost for Information Technology

Faculty representative from the Academic Technology Committee

Faculty representative at-large, appointed by the Faculty Senate

Non-voting:

Secretary

III. CHAIR

The Chairperson shall be the AS Vice President for Academic Affairs. They shall convene the meetings, approve agendas, and preside at all meetings.

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall generally meet every other week with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast, but no less than four (4) affirmative votes. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. SUBCOMMITTEES

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

VIII. RULES OF OPERATIONS

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

XI. AMENDMENTS

This Charter may be amended by a majority vote of the AS Executive Board.

X. REPORTAGE

This committee shall report to the AS Executive Board through the AS Vice President for Academic Affairs and the Vice Provost for Information Technology.