



# AS Finance Council

February 16, 2021 4:00 p.m. Teams Online

**Members: Present:** Noemi Bueno, Chair (AS Business Director), Ben Crandall (Central Services Rep), Sargun Handa (AS Senate Pro Tempore), Brandon Lane (Student at-Large), Ranulfo Molina (AS VP for Diversity), Kaylan Rocamora (Activities Rep), Daniela Rodriguez (ESC Rep), Selam Swier (AS Student Senator), Nichole Vargas (SAIRC Rep) **Absent:**, Abdul Malik Ford, Vice Chair (AS President)

**Advisor:** Raquel Vigil, Viking Union Organization Business Manager

**Secretary:** Cindy Monger, Viking Union Organization Fiscal Specialist

**Guests:** Jenn Cook, Club Activities Manager

## MOTIONS

**FC-20-W-10** Approve the Minutes of February 9, 2021. *Passed*

*Noemi Bueno, chair, called the meeting to order at 4:05 p.m.*

### I. Call to Order

### II. Approval of the Minutes

*MOTION FC-20-W-10 by Vargas*

Approve the Minutes of February 9, 2021.

Second: Rocamora Vote: 7 – 0 – 0 Action: Passed

### III. Revisions to the Agenda

### IV. Public Forum

### V. Action Items

### VI. Information Items

#### A. Club Activities/Summer-

Cook works with the club system, Activities Council that provides funding for clubs, programming for summer concerts, and Fall Info Fair.

1. FXXACT-Club Activities Admin- they are not anticipating being on campus in the fall so there is a cut for Club kickoff. There are some reductions on staff as they start changing up how they are doing things, but no announcements yet. They are not hiring the Training & Development Facilitator and AS Club Financial Coordinator. They are looking at combining the ESC and Club Activities finance student employees into one position. There was a question about carrying forward money that was not used from year to year. Monger answered that unused funds at year end are moved into AS Reserves. In order to keep the operating budget at what the AS uses yearly, that money needs to reflect what areas plan to use in a year. Carry-forwards are allowed for specific situations detailed in the policy, not just for funds that didn't get used.
2. FXXBSC-Club Basic Funding- This budget allows clubs to request \$75 when they first get officially recognized. They sometimes use it for publicity or supplies. It didn't go as well as

- hoped this year and so they have reduced this budget to zero for this year. They can use the Grants account to help with beginning supplies as needed for FY'22.
3. FXXCLC-Club Conference Funding- they are hoping that Clubs can travel again next year. Conference season is winter and spring. There is a chance that Covid-19 restrictions could be lifted by those quarters. Travel had steadily increased for conferences related to their club's activities. There is a feeling that people may be very excited to travel again after a long time with restrictions and there might be increased requests at that point.
  4. FXXCLD-Club Leadership Dev Fund- this was used for Club Boost which was an all-day workshop. They have moved this online into win this year and it worked really well. The AS Club Cup prizes have been reduced as well as the Lakewood end of the year party. They are still hoping to do club renew in the spring to talk about: how to re-register, transferring leadership, legacy documents, Info Fair, Give Day instructions, etc. Funding is for VU Event Services and pizza to incentivize attendance. Cook said this could be combined with the FXXACT account. Right now, it is just separating the Leadership part of clubs.
  5. FXXGRN-Grants/Loans/Underwrites- no longer underwrites. Throughout the year they reconcile removing any funding that is not used from a grant and returning it to the fund for other clubs to request. Lane asked why this and FXXCLC are separated. Vargas asked if the process is different. Cook said there is a difference in how funding is evaluated. For instance, with events they look at how an event is impacting the greater community. Whereas travel is very individualistic: what will it bring back and how much is being spent per person to the event. There is no funding for food out of this or FXXCLC. They also review how they fundraise on top of this and how much they are funding themselves. There is a lot more to consider with travel. Crandall asked if they are virtual in the fall, will it reduce things further. Cook hopes that they might be able to do smaller things. Clubs have been creative about how to interact, so there may still be spending.
  6. FXXFIF-Fall Information Fair- businesses and not-for profits pay to attend the event. There is an automatic carry forward because this event is self-sustaining. They will be hiring a coordinator to imagine how to do it. This year was virtual, and they did charge a minimal fee to participate (except for AS Clubs/WWU Departments)
  7. FXXSMR-Summer Concert Series- There are concerts every Wednesday at noon. This year there will either be a broadcast from someone's hometown or live streamed from the VU. It will either be a band or a solo act. Cook will add in expenses for FY'22.
- B. KUGS 98.3 FM-** Broadcasting since 1974 and part of ASWWU as a student activity since 1977. KUGS has been on the air 24/7, in spite of the pandemic, serving the campus and community by sharing programming news, public affairs, event information, and music.
1. FXXKUG KUGS 89.3 Admin- day to day operations and student wages. The only increase in this area is for the rental site for the transmitter and the towers that broadcast the radio station. Hoover said that they will not have volunteers in the summer and possibly the fall. There are six staff members who come in keeping the radio station alive by broadcasting live. They also working from home on additional job duties. Hoover has adjusted their hours to match what they were working this year. She also decided not to

have an office assistant because when people return, they will be rebuilding the program as a team, so having an additional person for these tasks this year is not necessary.

2. FXXKPB KUGS Publicity- buttons, stickers, Facebook ads, Instagram ads, etc. This hasn't changed in years.
3. FXXKPR KUGS Program/News- contractual programming costs for things like the AP Wire, Democracy Now. The AS funded automation for KUGS a few years ago and this has kept the radio station going. Without it, the station may not have survived the Covid-19 shutdowns. At this point there is funding in this area for purchasing national programs to run on KUGS during the times when people were not able to be in the building. This also includes small equipment repair and replacement cost. This also has the morning show staff who downloads the news in the morning and starts at 6:30-10 am. These programs have been on for 25 years. The pacifica program includes Democracy now and is very popular. After that the host plays different genres of blues/folk, global sounds, Jazz and soul/funk. This position really gets to go through the KUGS (25,000 LP) library and dig into music history. Lane wants to thank Hoover for her excellent, meticulous work. It is always so detailed. KUGS thanks ASWWU for their support of students in radio. Monger thanked Hoover for the Black History Month programming and diverse programming that KUGS provides.

#### **C. Centralized Services-**

1. FXXWEB Web Design & Development McAllister said that this budget pays the student employees who develop and maintain the website for ASWWU. This supports position year-round employment with 35 hours during the summer. They try to schedule their major projects during the summer. Bueno asked what the difference was in the two positions. McAllister said that they had someone in charge of infrastructure. Typically, they don't find a student with that level of expertise. Since they have moved to such cloud-based work, this isn't as necessary so both positions end up doing development. The current student is graduating, and they are looking at having one of the positions be a web design. It will be at the same cost, so no change there. They will just hire someone who has more graphic design as they have been getting requests from offices. McAllister did reduce by a small amount to contribute to reductions in light of the financial situation.

#### **D. Student Governance & Representation**

1. FXXSSN- AS Student Senate- this item was tabled by acclamation.

### **VII. Other Business**

- A. Molina asked if this is when they would ask questions or add suggestions for increases or reductions. Bueno asked the council to review the budgets for any questions or comments. Next week is the Outdoor Center and AS Productions.
- B. Services & Activities Fee Committee didn't have any representation at the last meeting due to conflicts with other meetings. They are going to present about ASWWU at the next meeting.

### **VIII. Adjourn**

*The Meeting was adjourned at 5:17 p.m.*