



**Western Washington University Associated Students
AS Student Enhancement Fund Committee**

2/4/2021

Microsoft teams

Board Members: *Present:* Rachel Zamora (SEF Facilitator), Travis Felver (Assistant Director for Club Finances), Daniela Rodriguez (ESC Assistant Director for Club Logistics) Brandon Lane (Student At-Large), Connor Johnson (AS CBE Student Senator)
Absent: Noemi Bueno (Business Director),
Advisor: Raquel Vigil (Business Manager)
Secretary: Aarushi Mukerjee (Board Assistant)

Motions:

SEF-21-W- Approval of... *Passed.*

Rachel Zamora, SEF Coordinator, called the meeting to order at: 12:08 PM

I. Approval of Minutes

MOTION SEF-21W- by

To...

Second:

Vote:

Action: Passed

II. Revisions to the Agenda

No revisions to the agenda

III. Action Items

A.

MOTION SEF-21-W- by Felver

To... approve the SEF charge and charter with the mentioned edits

Second: Rodriguez

Vote: 4-0-0

Action: Passed

IV. Information Items

- In regard to the lost minutes, Daniela suggested that they should say the minutes got lost and they do not want to approve something they are unsure of.
- Travis suggested to put in the minutes that it is a recollection.
- Rachel clarified that they aren't approving the minutes of the missing meetings. They are approving minutes that were approved in the lost recordings.
- The committee reapproved the minutes for the 18th and the 20th.
- Rachel went over the edits that she made to the charter.
- Travis said that last week they had just as many ayes as they did abstain. He stated that abstains just pull themselves out of the pool and are not counted. The charter contradicts this information.
- Travis asked if it is necessary to have information about what happens when there are an equal number of yes votes as abstains in the charter.
- Rachel read the bullet point which specified that an abstain vote does not count as a legal vote. In the event of a tie, the student enhancement coordinator will act as a voting member.
- Rachel said she wasn't clear about the charter's expiry date and asked if it expires a year from now.
- Raquel said that AS executive board put in annual or biannual sunset clauses for all charters, so you don't have to go back and review for one or two years.
- Rachel asked if they approve it today will she leave the expiry part blank.
- Raquel said they should approve it. She asked if they are the only ones who approve it or does it go to the executive board and student senate.
- Raquel said that she will check on that so that they can have it appropriately approved at whatever level it needs to go to above this committee.
- Rachel asked if posting the minutes and the agenda two days ahead was enough time for everyone to review beforehand.
- Travis and Daniela said the two-day time frame was good for them.
- Travis mentioned that they should work on a legacy document for the SEF committee.

A.

V. Other Business

- The committee talked about meeting biweekly in the future.
- Travis said that makes sense if they don't have any pressing projects.
- Conner said that unless they get any applications, he doesn't see any problem with meeting biweekly.
- Rachel asked if they should start next quarter or now.
- Conner said they could start now unless they get a lot of things to do.
- Daniela suggested meeting next week. Hopefully, everyone is there and can discuss what they want for the legacy document and then start doing bi-weekly meetings.

Zamora adjourned this meeting at: 12:37 PM