



Western Washington University Associated Students
AS Student Enhancement Fund Committee
11/18/2020
Zoom

Board Members: *Present:* Rachel Zamora (SEF Facilitator), Noemi (Business Director), Travis (Assistant Director for Club Finances), Daniela (ESC Assistant Director for Club Logistics)

Absent:

Advisor: Raquel Vigil (Business Manager)

Secretary: Aarushi Mukerjee (Board Assistant)

Motions:

SEF-19-W- Approval of... *Passed.*

Rachel Zamora, SEF Coordinator, called the meeting to order at 3:47PM

I. Approval of Minutes

MOTION SEF-19-W- by
To...

Second: *Vote:* *Action: Passed*

II. Revisions to the Agenda

No revisions to the agenda

III. Action Items

A.

MOTION SEF-19-W- by *Felver*

To... approve the amount of \$145 for Maggie Keyek for the AIARE 1 Avalanche course

Second: Zamora *Vote: 4-0-0* *Action: Passed*

MOTION SEF-19-W- by *Rodriguez*

To... approved the SEF rubric edits

Second: Felver *Vote: 4-0-0* *Action: Passed*

IV. Information Items

A.

V. Other Business

- Rachel talked about the rollover applications for the people who could not attend the conference due to COVID-19 last year. She talked about Dorothy Alfonzo who is was going to the South by Southwest conference.
- Rachel commented that the new dates for Dorothy's conference was either this month or next month. However, she still will not be able to go in person because the travel ban is still in effect. She did say that part of it is online, but she is deferring her attendance to 2021 to go to an in person event. Rachel said that Dorothy asked what would happen to her reimbursement if she deferred her attendance to 2021 and if she would still get reimbursed for attending the online event.
- Raquel stated that Rachel needed to seek clarification form Dorothy on that so that they know whether she is asking if she can get reimbursed for one event or both. Raquel stated that the committee did not authorize a double event and that she is only approved for one event.
- Raquel also said that she is hard pressed to go into the new school year holding that spot. If they are still a student, they can apply again for that conference. She stated that she would like to have student input on that view.
- Noemi said that it's the same with all committees. they are unsure about the future. She said that she is agreeance with Raquel. Since they are choosing not to attend this year and if they are a student next year they should reapply. She doesn't know how long they can defer the funds.
- Daniela agreed with Noemi and Raquel. She pointed out that money can be used for other students.
- Rachel summarized by saying after getting a clarification she will tell the student that they can do a reimbursement if she does the online portion, but if she chooses to defer it then the committee would ask her to resubmit an application.
- Travis came into the meeting and Rachel summarized the previous conversation for him.
- Raquel asked Rachel to declare it an official meeting since they know have quorum.
- Travis asked what will happen to the funds that have already been distributed to her if she does not go to the online conference.
- Rachel admitted that was a good point because she already had the travel form submitted and made some purchases.
- Raquel stated that any travel expenses that were approved with SEF funds where reserved and meant to carry forward. So, it isn't going to come out of the current allocation. Those funds remain in the reserves for Associated students. The money won't comeback to the SEF.
- Raquel said that from an advisory perspective. They understood that the extension of 1 year was seen that approval and they knew that there was a student or two who would no longer be a student. Then she said that she

didn't feel good about extending the approval another year and knowingly funding a non-student. The SEF fees are intended for current students.

- Travis suggested that if she is still is a student that they put a note on her application that states it has already been approved.
- Raquel said that that is an excellent suggestion because if people saw that note they may be more inclined to fund them.
- Rachel said that Dorothy will probably will just attend the online portion, but she will clarify with the student.
- The committee approved the minutes for 10/21 and 10/28
- Rachel went over the original and edited versions of the SEF rubric.
- The committee voted to approve the edited SEF rubric.
- Rachel discussed that last week they discussed whether or not they could approve Maggie Keyek's application because its online but two days is in person. She stated that they would only be funding the online portion.
- Raquel admitted that she has not checked with the travel desk, but she is making the administrative decision by saying that they are able to fund the online portion. Since they are not funding the mount baker part, they can decide about whether they would like to fund it.
- Rachel stated that the portion for the online is \$145.
- The committee voted to approve the amount for Maggie Keyeks online conference.
- Noemi said that Brandon was on the agenda for the executive board and asked if it also needs to be approved by the senate.
- Rachel said that the executive board said he was on the agenda two weeks ago and then she did not hear anything until a few days ago when they said they do not know who approves it.
- Raquel said she would be surprised if the senate needs to approve him since it has only been the executive board in the past who approved committee membership.
- Rachel stated that next week is thanksgiving so there is no meeting. There will be a meeting after that on dead week but no committee meeting on finals week.

Zamora adjourned this meeting at 4:12