



## Western Washington University Associated Students

### AS Executive Board

February 26<sup>th</sup>, 2021

MS Teams

**Board Members:** Present: Abdul Malik Ford (President), Keenan Kaemingk (VP for Activities), Zarea Lavalais (VP for Sustainability), Carson Brock (VP for Student Services), and Ranulfo Molina (VP for Diversity).  
Absent: Nicole Ballard (VP for Governmental Affairs), and Sargun Handa (Senate Pro-Tempore).

**Advisor:** Annie Byers (AS Board Program Coordinator), Eric Alexander (Director of the Viking Union)

**Secretary:** Sierra Templeton

**Guest(s):** Hunter Stuehm

### Motions:

**ASB-21-W-11** To approve the AS Executive Board meeting minutes from the date of January 15<sup>th</sup>, 2021. **Passed.**

**ASB-21-W-12** To table the AS Constitution with Spring Elections Edit item until the following week. **Passed.**

**ASB-21-W-13** To add ten more minutes of time for the AS President Job Description item. **Passed.**

**Abdul Malik Ford, AS President, called the meeting to order at 12:40 p.m.**

### I. Approval of Minutes

January 15<sup>th</sup>, 2021

**MOTION ASB-21-W-11 by Brock**

To approve the AS Executive Board meeting minutes from the date of January 15<sup>th</sup>, 2021.

**Second: Ford**

**Vote: 5-0-0**

**Action: Passed**

**Yes:**

**No:**

**Abstaining:**

### II. Revisions to the Agenda

1. Brock requested moving the items AS Senate Pro-Tempore Job Description and the STF Committee Charge and Charter to Information Items since the sponsor was not present.
2. Ford requested moving Consent Item A to Action Items with Board.

**III. BSO Demands**

1. Molina stated that events for Black History Month can be found on the AS website.
2. Ford stated that the BSO Coalition Development Specialist is now hired and will undergo training soon.

**IV. Public Forum (comments from students and the community)**

None

**V. Action Items - Guests**

A. None

**VI. Information Items - Guests**

A. None

**VII. Personnel Items (subject to immediate action)**

A. None

**VIII. Action Items - Board**

A. AS Constitution with Spring Elections Edit- Handa

1. Alexander stated that the edits were changes from the Fall to Spring elections.

**MOTION ASB-21-W-12 by Lavalais**

To table the AS Constitution with Spring Elections Edit item until the following week.

**Second: Brock**

**Vote: 4-0-1**

**Action: Passed**

**Yes:**

**No:**

**Abstaining: Ford**

**IX. Information Items - Board**

A. AS President Job Description- Ford

1. Ford stated that the label as Lead Executive Officer was changed to AS President, and Executive Board was changed to AS Executive Board.
2. Alexander stated that the AS has a unique approach to student governance in that the President and Vice Presidents are voted in independently whereas a lot of schools have them run together as a ticket and then appoint a cabinet. Alexander asked: should it be in the job description for the president to coalesce the board, is the president a supervisor for the VPs, should the president speak between them or bring them together.
3. Brock stated that it is important to put down four quarter availability on the job description because the AS President still must be available in the summer even if they are not working full time.

4. Kaemingk stated that some people may have other responsibilities over the summer, so it may be useful to clarify that training will begin a month before school starts.
5. Molina stated that if they are in a different area they perhaps could attend meetings and work virtually. He added the idea of changing the description language to optional summer hours.
6. Ford stated that he removed the salary travel language and added the AS Employment qualifications of ability to be hired on-campus and in the US.
7. Brock questioned the wording of “preferred qualifications”. Ford stated that this could perhaps be changed to “skill sets for success”.
8. Alexander suggested reworking the “preferred qualifications” section, looking at skill sets that years of different leadership roles suggest would be important, as well as adding goals and values wanted in the position.
9. Ford stated that this position is elected rather than hired and is dictated by the people rather than a specific group. Ford stated that he removed the “familiarity with local, state, and national legislative systems” as it is helpful but not necessary for the AS President, he changed “charter” to “constitution” and changed “Board of Directors” to “Executive Board”.

**MOTION ASB-21-W-13 by Ford**

To add ten more minutes of time for the AS President Job Description item.

**Second: Molina**

**Vote: 4-0-1**

**Action: Passed**

**Yes:**

**No:**

**Abstaining: Ford**

10. Ford stated that the AS President is no longer a voting member of the Alumni Association, so it does not make sense for the president to report to them. Ford stated that a lot of the sections under “responsibilities” were unnecessary and will be more thoroughly reviewed before the item is brought back as an information or action item in the following weeks.

**B. ASWWU Letter to WWU re CDO Position- Molina**

1. Molina stated that the commitment for diversity should be a part of every job at Western, but there should also be a single person dedicated to ensure WWU’s commitment. Molina presented the Letter to WWU re the CDO Position which can be viewed in full on the AS website under meeting minute documents. Molina stated that there will be further edits made as well as an appendix for student testimonials added, and it will be brought back to the board to ratify or consent to the language in the letter.
2. Stuehm stated that, with the intention to be more consistent in precedent of communication, it may be useful to open the process to more stakeholders.

**C. AS Senate Pro Tempore job Description- Handa**

1. As Handa was not present for this meeting, this item had no discussion.

- D. **STF Committee Charge & Charter- Handa**
1. Brock stated that there has been conversation about changing the chair of the STF committee to the VP for Student Services rather than the Senate Pro-Tempore, but after attending the meeting he discovered that it is more heavily based on academic technology rather than student services technology. Brock asked for the Board's perspective as Handa is at-capacity for work, but this also doesn't seem to fall in his own purview.
  2. Molina asked if the committee has the ability to appoint a chair itself, or if the Senate Pro-Tempore is able to do this.
  3. Alexander stated that originally the idea for the Senate Pro-Tempore was to split up the committees they sat on between the senators, but he doesn't know if this is still the goal.

**X. Consent Items (subject to immediate action)**

A. None

**XI. Discussion Items**

A. Legacy Documents Discussion- Ford

1. Ford stated that due to lack of time, this item would be tabled until a later date.

**XII. Board Reports**

None

**XIII. Senate Reports**

None

**XIV. Other Business**

A. None

***Abdul Malik Ford, AS President, adjourned this meeting at 2:25 p.m.***