



**Western Washington University Associated Students**  
**AS Executive Board**  
May 27<sup>th</sup>, 2021  
MS Teams

**Board Members:** Present: Abdul Malik Ford (President), Keenan Kaemingk (VP for Activities), Nicole Ballard (VP for Governmental Affairs), and Carson Brock (VP for Student Services).  
Absent: Zarea Lavalais (VP for Sustainability), Ranulfo Molina (VP for Diversity), and Sargun Handa (Senate Pro-Tempore).  
**Advisor:** Annie Byers (AS Board Program Coordinator), Eric Alexander (Director of the Viking Union)  
**Secretary:** Sierra Templeton  
**Guest(s):** Noemi Bueno, Cindy Monger, and Raquel Vigil.

**Motions:**

**ASB-21-S-24** To approve the meeting minutes from the date of April 8<sup>th</sup>, 2021. **Passed.**  
**ASB-21-S-25** To approve the AS VP for Governmental Affairs Position Description. **Passed.**

**Abdul Malik Ford, AS President, called the meeting to order at 3:00 p.m.**

**I. Approval of Minutes**

April 8<sup>th</sup>, 2021

*MOTION ASB-21-S-* by Brock  
To approve the meeting minutes from the date of April 8<sup>th</sup>, 2021.  
*Second: Ballard* *Vote: 4-0-0* *Action: Passed*  
*Yes:*  
*No:*  
*Abstaining:*

**II. Revisions to the Agenda**

1. Brock requested a fifteen-minute allocation for a Board Transition Discussion item.

**III. BSO Demands**

1. Alexander stated that BSO members were able to tour the VU to look at possible spaces, and he met with the Black Student Coalition Development Specialist on the structure of the Black Student Coalition in the future.
2. Ford stated that there is a new document called the Black Paper being created by the development specialist, which will elaborate on the BSO vision slides, and will act as a Charge and Charter for the Coalition.

**IV. Public Forum** (*comments from students and the community*)  
None

**V. Action Items - Guests**  
A. None

**VI. Information Items - Guests**

- A. AS Finance Council FY22 Budget Recommendations- Ford
1. Bueno stated that every year, the Finance Council compiles a list of finances and a recommendation for the following year. Bueno then presented the Finance Council FY22 Budget Recommendations which can be viewed in full on the AS Executive Board website under meeting minute documents.
  2. Brock asked what would happen if the document did not pass. Vigil stated there has not been the case that the Executive Board has rejected the budget, but they have had modifications. In the event that this wasn't approved, the Executive Board would have to decide who would revise and re-present it to the board.

**VII. Personnel Items** (*subject to immediate action*)  
A. None

**VIII. Action Items - Board**

- A. AS VP for Governmental Affairs Job Description- Ballard
1. Ballard stated that she made the changes that were discussed in the previous meeting. The document and previous meeting minutes can be viewed in full on the AS Executive Board website under meeting minute documents.

*MOTION ASB-21-S- by Brock*  
To approve the AS VP for Governmental Affairs Position Description.  
*Second: Kaemingk Vote: 4-0-0 Action: **Passed***  
*Yes:*  
*No:*  
*Abstaining:*

**IX. Information Items - Board**

- A. AS VP for Diversity Job Description- Molina
1. Molina was not present to present this item.
- B. AS VP for Activities Job Description- Kaemingk
1. Kaemingk stated that many edits were consistent with Ballard and Ford's edits to their job descriptions, and responsibilities were changed to better reflect the new duties. Kaemingk presented the AS VP for Activities Job Description which can be viewed in full on the AS Executive Board website under meeting

minute documents. Kaemingk stated that the wording “external partners” was added.

2. Kaemingk stated that he will be presenting the description the following week with a more in-depth description of the edits.

C. Student Union Advisory Board Charter- Kaemingk

1. Kaemingk stated that this board has not happened this year as it deals with concerns in the VU that are usually in-person. Kaemingk presented the Student Union Advisory Board Bylaws which can be viewed in full on the AS Executive Board website under meeting minute documents.
2. Alexander stated that the Student Union Board will be charged by Melynda Huskey and will be a new thing for Western, although most other college campuses have one.
3. Ford asked why a two-year term would be in place. Kaemingk stated that the main reason for this consideration would be that, because the chair deals with a lot of logistical issues, there will more consistency and follow-through. He stated that this would be hard to implement in practice.
4. Alexander stated that this is a normal operating procedure for most boards. He stated that ideally the positions would be staggered on the rotation, allowing for consistency and new ideas.

D. AS VP for Sustainability Job Description- Lavalais

1. Lavalais was not present to present this item.

X. **Consent Items** (*subject to immediate action*)

- A. None

XI. **Discussion Items**

A. AS Governance Location Discussion- Ford

1. Ford stated that there are three options being considered for the black student space: the Executive Board office (VU 504), the ESC (VU 420), and the old SAIRC (which is across from the Executive Board office). Ford stated that the team looking at the space is favoring the VU 504, which would then move the Executive Board to the VU 420.
2. Alexander stated that prior to BSO demands, the AS was considering renovating the VU 504 to be a larger meeting area. He stated that the VU 420 is already a larger area with office spaces that could work for the Executive Board.
3. Ballard stated that she is in favor of working with the upcoming Executive Board members on this decision.

B. Board Transition- Brock

1. Brock stated that the election results have just been announced and asked for goals, expectations, and progress on transitioning to the new board.

- Alexander stated that the old model has a job shadowing component but having this required without payment isn't fair. Alexander stated that the context of the training has changed so that there is not as much pressure on current board members.
- Ballard stated that for her position, the most difficult this was getting connected to campus stakeholders and proposed having a meeting with these people and going over a broad timeline of the position responsibilities.
- Ford stated that he previously met with the new elected official in his position and has been going over the legacy document with them, including barriers he has encountered in his position and how he has overcome them.
- Kaemingk stated that a twelve-hour training is unrealistic, but it would be ideal to meet with the new board members for at least a couple hours, due to time constraints.

## **XII. Board Reports**

**Abdul Malik Ford, AS President** stated that the Student Trustee Selection committee is preparing to send out the evaluations of the applications. He met with Melynda Huskey on budgetary and institutional support for the Black Student Coalition, and has been talking to Black students concerning the African American Retention Counselor Western is trying to hire by the following Fall Quarter.

**Keenan Kaemingk, VP for Activities** stated that he has been involved in in-person activities, helping with AS Productions and the Club Hub. He stated that in-person nominations for the Club Hub were moved to the online environment, and he has been working on wrap-up and transitory legacy documents.

**Zarea Lavalais, VP for Sustainability** was not present to report.

**Ranulfo Molina, VP for Diversity** was not present to report.

**Nicole Ballard, VP for Governmental Affairs** stated that there were no grievances for the election this year. Ballard stated that herself and the OCE created informational graphics about the new Housing and Dining proposal and created a survey for students to provide testimonial which will be forwarded to the Board of Trustees before their next meeting.

**Carson Brock, VP for Student Services** stated that he has been spending time working on the CDC planning committee and the student parent survey. He stated that he is also on the hiring committee for the new late-night transportation system which will be finalized within a few weeks. He added that the fee will not be increased for this and will likely work on an on-demand model in which students can call the pick-up service. He stated that the Student Health and Wellness committee received a grant for a healing garden for mediation which is in its planning stages. This funding will include room for more mental health counselors or support.

**Sargun Handa, Senate Pro-Tempore** was not present to report.

### **XIII. Senate Reports**

None

### **XIV. Other Business**

#### **A. Updated Sustainability Action Plan Vote**

1. Byers stated that the final vote for the Updated Sustainability Action Plan vote came in at 5-0-0 and passed.

#### **B. Updated Sustainability Action Plan Vote**

1. Alexander stated that there is usually an inauguration of new Executive Board members, which will be held online this year.
2. Byers stated that it would occur June 9<sup>th</sup> to honor the current holders of the position and to move forward to the new board members.

***Abdul Malik Ford, AS President, adjourned this meeting at 4:37 p.m.***