

2020-2021 SEJF Grant Screening Form

**Commented [SS1]:** Let's talk details for how to use this in committee spaces before training so we can tell committee members what they are expected of

**Commented [SS2R1]:** Question: Assuming we are collecting each members score after each vote...  
- What format should use? MS Teams to hold the template and expect each member to download and send us back their scores/comments?

Project Title:	Committee Member Name:	Date:

The purpose of this document is to support transparency between the SEJF program, the SEJF committee and grant applicants about expectations for funding. This screening form can guide grant development and committee member evaluation.

Necessary for funding: <i>To be checked off by project coordinator before committee review</i>	Check Y/N
Have all stakeholders agreed to their responsibilities? • If necessary, is there a permanent owner established?	
Have the SEJF Manager and Director of Sustainability signed off?	
Fee Language: <i>"This fee is purposed with funding projects and educational experiences that provide sustainable benefits, opportunities for student learning and growth, and to uphold the values of sustainability inclusive of protecting local and global ecology, upholding social equity, creating economic vitality and maintaining human health."</i>	

Committee members: Please use this screening form as a guide to help quantify and explain your thinking. This serves as a reflection of the SEJF principles (Fee Language and Mission) but ultimately grants are funded based on a majority "yea" vote. Thank you for your time.

	High	Medium	Low
<u>Educational and/or Social Engagement</u>	Educational Engagement <ul style="list-style-type: none"> <li>This grant provides experiential learning</li> <li>This grant provides chances to think critically and engage in sustainability discourse</li> </ul> and/or Social Engagement <ul style="list-style-type: none"> <li>This grant creates or strengthens campus communities</li> <li>This grant enhances the student life experience at WWU</li> </ul>	Educational Engagement <ul style="list-style-type: none"> <li>This grant provides theoretical learning opportunities</li> <li>This grant provides informational materials on sustainability</li> </ul> and/or Social Engagement <ul style="list-style-type: none"> <li>This grant provides funding to maintain an existing community</li> </ul>	The project does not have an education or social engagement aspect
Comments:			Rating:

<u>Student Development</u>	<ul style="list-style-type: none"> <li>• This grant creates or enhances professional growth opportunities</li> <li>• This grant provides an experience with the intention of personal or professional advancement</li> <li>• This grant funds student jobs/internships/experiences designed to center student desires</li> <li>• This grant provides leadership or mentorship opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• This grant maintains existing professional growth opportunities</li> <li>• This grant provides an experience that could relate to attendees personal or professional advancement</li> </ul>	Student development is not centered in this project
Comments:			Rating:
<u>Climate Responsibility</u>	<ul style="list-style-type: none"> <li>• The team incorporates choices that will reduce the team's waste/environmental impact throughout the duration of the project</li> <li>• The grant discusses the positive and negative impact the team's choices will have on the climate</li> </ul>	The project team has the addressed major decision and potential impacts on the environment of those choices	The grant is missing rationale behind the environmental impacts their decisions
Comments:			Rating:
<u>Incorporation of Pillars of Sustainability</u>	<ul style="list-style-type: none"> <li>• This grant strongly impacts one or multiple pillars</li> <li>• This grant makes a connection to goals stated by the team and the related pillars</li> </ul>	This grant aligns loosely with one or multiple pillars without explicit explanation	This grant presents minimal alignment with the pillars
Comments:			Rating:
<u>Alignment with SAP and SDGs</u>	<ul style="list-style-type: none"> <li>• This grant connects to one or more SAP chapters and three or more SDGs</li> <li>• This team draws a meaningful connection between the values of their project and the values of the SAP/SDGs</li> </ul>	This grant expresses a tie into one SAP chapter and three SDGs	This team does not identify how the SAP/SDGs align with their project

Comments:			Rating:
<u>Measurable Outcomes</u>	<ul style="list-style-type: none"> <li>This grant provides multiple touch points to collect data</li> <li>Outcomes are designed to gauge the effectiveness of the project and the team has intentions to connect with the SEJF team after implementation</li> </ul>	<ul style="list-style-type: none"> <li>This grant provides a plan to collect a single touch point of data</li> <li>There is a plan to report findings to the SEJF program</li> </ul>	The grant's plan to collect outcomes won't retrieve significant data
Comments:			Rating:

