



## Associated Students of Western Washington University

Legislative Affairs Council Charter  
Expires on October 202~~4~~

### I. CHARGE

The purpose of the Legislative Affairs Council is to increase student representation by:

- Encouraging civic engagement and student participation in the political process.
- Creating, reviewing, and proposing Local, State, Federal, and other proposed Legislative and Administrative Agendas to the Associated Students of Western Washington University (ASWWU) Executive Board of Directors
- Submitting recommendations to the Washington Student Association (WSA) statewide Legislative Agenda.
- Establishing contact with elected officials to ensure that student perspectives are being considered at all levels of government.
- Formulating policy positions for all matters concerning students in higher education for approval by the AS Executive Board of Directors
- Reviewing funding request proposals, making financial decisions, and monitoring the expenditures of student funds paid to the Legislative Action Fund.
- Approving a budget for the Legislative Action Fund in areas designed to more directly represent Western Students at the local, state and federal level, which follows the LAF budget policy.

### II. MEMBERSHIP

#### **Voting:**

AS Vice President for Governmental Affairs or designee (Chair)

AS [Director of Legislative Affairs](#)

AS Local Issues Coordinator

6 ~~8~~ Students at-Large, appointed by the AS Executive Board

1 Graduate Student or Graduate Student Advisory Council (GSAC) Representative

1 ESC Student Staff Representative (appointed by ESC Presidents Council)

1 ESP Student Staff Representative (appointed by the ESP Director)

1 SAIRC Student Staff Representative

[AS Voter Recruitment and Engagement Coordinator](#)

[AS Civic Involvement Coordinator](#)

#### **Non-voting:**

[AS Voter Recruitment and Engagement Coordinator](#)

[AS Civic Involvement Coordinator](#)

(Secretary)

Associate Dean of Student Engagement and Director of Viking Union Facilities or designee (Advisor)

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### III. CHAIR

The Chairperson shall be the AS Vice President for Governmental Affairs. They shall convene the meetings, draft agendas, and preside at all meetings. The Vice Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson. When the LAC is inactive, the AS Vice President for Governmental Affairs shall act in the best interest of the committee and authorize use of the Legislative Action Fund with oversight by the Student Representation & Governance Advisor and the Executive Director of Student Engagement.

### IV. MEETINGS

Meetings shall be called by the Chair. The committee shall generally meet weekly with a minimum of twenty-four (24) hours' notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

### V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

### VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

### VII. SUBCOMMITTEES

In order to provide for coordination and direction, the council may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the council with respect to procedure.

### VIII. RULES OF OPERATIONS

The council may adopt and amend rules of operations governing its operation by a majority vote of the council, subject to review and approval by the AS Executive Board.

### IX. AMENDMENTS

This Charter may be amended by a majority vote of the AS Executive Board.

### X. REPORTAGE

This committee shall report to the AS Executive Board through the AS Vice President for Governmental Affairs.